
Purpose

Identify the editing process of Nebraska WIC checks.

Overview of the Editing Process

The Nebraska WIC Program employs a pre-payment and a post-payment edit system for the review of checks.

Pre-payment Edits

Checks are reviewed before being paid to ensure that minimum standards are met as set by Federal Regulations and the Nebraska WIC Program. Checks will be rejected for the following reasons.

- Missing Purchase Amount
 - Altered Purchase Amount
 - Purchase Amount Exceeds the Not to Exceed Amount
 - Missing Authorized Signature
 - Missing Authorized Vendor Number Stamp
 - Unreadable Authorized Vendor Number Stamp
 - Invalid Authorized Vendor Number Stamp
 - Check submitted for payment 70 days (60 days plus 10 days for bank processing) from the “First Date to Use”
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Process for Rejected Checks

Checks which are rejected for payment are stamped by Solutran staff with the reason for rejection and sent back to the bank of first deposit. The bank then sends the check back to the vendor, and debits the vendor’s account for the value of the check, and any applicable bank service fees. If returned for missing vendor number stamp or unreadable vendor number stamp, the vendor may stamp the check with their authorized vendor number stamp and redeposit the check. The vendor may send other returned checks to the local agency WIC vendor manager for review and possible reimbursement. Please refer to Volume IV, Section F for more information on review of problem checks.

Post-payment Edits

Post-payment edits are performed on all paid checks to help detect problems and/or concerns. The edits are the following.

- Check presented for payment before the “First Date to Use”
- Check voided in the system and subsequently presented for payment
- Check paid by overriding edit criteria
- Request to pull check for a specific vendor
- Request to pull check for a specific participant
- Compliance Buy check
- Other reasons as deemed necessary by the State WIC office

**Post-payment Edits
(cont.)**

Checks meeting these edit criteria are identified and reviewed by the State WIC staff. If follow-up is deemed necessary, the State WIC staff will follow-up with the appropriate staff. Please refer to Volume IV, Section F for more information on questionable checks.