

Deadlines for Licensure Applications and Supporting Documents

The following are the deadlines for receipt of licensure applications and supporting documents for applications required to be reviewed by the Board of Medicine and Surgery. Some applications will require review by the Board of Medicine and Surgery at their regular meeting. These deadlines will apply if the Department determines that your application will need Board review. Please submit your application according to this schedule, assuming that your application will be reviewed by the Board. If your application does not need Board review, you will receive a license document in the mail.

Application deadline: *The completed application form and check/money order must be received in the Licensure Unit office by this date. If you choose to mail your application Express or Overnight Delivery, please note that the delivery/signed for date may not reflect receipt of your application in our office. All mail is initially processed through a central mail room.*

Documents deadline: All supporting documents and additional information that our office requests must be received in our office by this date. Late submissions will cause your application to be reviewed at the next meeting date.

Please Note: *Just because your application may be received by the deadlines above, does not guarantee a spot at that particular meeting. Applications are reviewed in the order they are received and depending on the work load of the office, applications can be pushed to the next meeting. We will try our best to review applications in a timely manner to meet the deadlines above.*

APPLICATION DEADLINES	DOCUMENT DEADLINE	MEETING DATE
December 15, 2016	December 29, 2016	January 20, 2017
February 2, 2017	February 16, 2017	March 10, 2017
March 30, 2017	April 13, 2017	May 5, 2017
May 11, 2017	May 25, 2017	June 16, 2017
July 13, 2017	July 27, 2017	August 18, 2017
September 7, 2017	September 21, 2017	October 13, 2017
October 26, 2017	November 9, 2017	December 1, 2017
December 21, 2017	January 4, 2018	January 26, 2018