

**Respite - Individual**  
*Independent*  
 Unit of Service: Quarter Hour

***Rate Model***

Decision Category	Cost	Percentage of Total Rate
<i>Direct Care Staff Direct Care Cost Per Unit</i>	\$ 3.72	
<b>Total Direct Care Rate</b>	<b>\$ 3.72</b>	<b>135%</b>
<b>Administrative Overhead</b>		
<i>Administration Cost Percentage</i>	4.02%	
<b>Hourly Administrative Cost</b>	<b>\$ 0.15</b>	<b>5%</b>
<b>Program Support Cost</b>		
<i>Program Support Percentage</i>	0.00%	
<b>Hourly Program Support Cost</b>	<b>\$ -</b>	<b>0%</b>
<b>Incentive Factor</b>	<b>-</b>	<b>N/A</b>
<b>Reduction Factor</b>	<b>0.71</b>	<b>N/A</b>
<b>Rate Per Unit of Service</b>	<b>\$ 2.75</b>	

***Rate Model Components***

*Productivity Assumptions*

<b>Total Hours</b>	<b>40.00</b>
Participating in individual support planning meetings	-
Travel Time to/from and between participants residences	0.50
Recordkeeping and documentation (outside of direct service time)	0.10
Employer time	0.10
Program coordination/development	-
Other Activities	-
Average on-site time; "Billable Hours"	39.30
<b>Productivity Adjustment</b>	<b>1.02</b>

**Respite - Individual**  
*Independent*  
**Unit of Service: Quarter Hour**

*Direct Care Cost Calculation*

Direct Care Cost Calculation		
\$	11.23	Hourly Wage Rate
	4	÷ Units Per Hour
	1:1	÷ Direct Care Staffing Ratio
\$	2.81	= Adjusted Wage Rate Per Unit
	1.3028	X Benefits Factor
	1.02	X Productivity Adjustment
\$	<b>3.72</b>	<b>=Total Direct Care Cost Per Unit</b>

**Respite - Individual**  
*Agency*  
 Unit of Service: Quarter Hour

***Rate Model***

Decision Category	Cost	Percentage of Total Rate
<i>Direct Care Staff Direct Care Cost Per Unit</i>	\$ 4.07	
<b>Total Direct Care Rate</b>	<b>\$ 4.07</b>	<b>93%</b>
<b>Administrative Overhead</b>		
<i>Administration Cost Percentage</i>	19.60%	
<b>Hourly Administrative Cost</b>	<b>\$ 0.80</b>	<b>18%</b>
<b>Program Support Cost</b>		
<i>Program Support Percentage</i>	0.00%	
<b>Hourly Program Support Cost</b>	<b>\$ -</b>	<b>0%</b>
<b>Incentive Factor</b>	<b>-</b>	<b>N/A</b>
<b>Reduction Factor</b>	<b>0.90</b>	<b>N/A</b>
<b>Rate Per Unit of Service</b>	<b>\$ 4.38</b>	

***Rate Model Components***

*Productivity Assumptions*

<b>Total Hours</b>	<b>40.00</b>
Participating in individual support planning meetings	-
Travel Time to/from and between participants residences	0.50
Recordkeeping and documentation (outside of direct service time)	0.10
Employer time	0.10
Program coordination/development	-
Other Activities	-
Average on-site time; "Billable Hours"	39.30
<b>Productivity Adjustment</b>	<b>1.02</b>

**Respite - Individual**  
*Agency*  
**Unit of Service: Quarter Hour**

*Direct Care FTE Factors*

FTE Factors	Total Days	Total Hours (1)	FTE % (2)
Vacation/Personal/Sick/Holiday	17.00	136	
Annual Training	7.00	56	
<b>Total</b>	<b>24.00</b>	<b>192</b>	<b>9%</b>

<b>FTE Factor (3)</b>	<b>109%</b>
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*Direct Care Cost Calculation*

Direct Care Cost Calculation		
\$	11.23	Hourly Wage Rate
	4	÷ Units Per Hour
	1:1	÷ Direct Care Staffing Ratio
\$	2.81	= Adjusted Wage Rate Per Unit
	1.3028	X Benefits Factor
	109%	X FTE Factor
	1.02	X Productivity Adjustment
\$	4.07	=Total Direct Care Cost Per Unit

**Respite - Individual**  
*Independent*  
**Unit of Service: Daily**

***Rate Model***

<b>Decision Category</b>	<b>Cost</b>	<b>Percentage of Total Rate</b>
<i>Direct Care Staff Direct Care Cost Per Unit</i>	\$ 132.45	
<b>Total Direct Care Rate</b>	<b>\$ 132.45</b>	<b>120%</b>
<b>Administrative Overhead</b>		
<i>Administration Cost Percentage</i>	4.02%	
<b>Hourly Administrative Cost</b>	<b>\$ 5.32</b>	<b>5%</b>
<b>Incentive Factor</b>	<b>-</b>	<b>N/A</b>
<b>Reduction Factor</b>	<b>0.80</b>	<b>N/A</b>
<b>Rate Per Unit of Service</b>	<b>\$ 110.22</b>	

***Rate Model Components***

*Productivity Assumptions*

<b>Total Hours</b>	<b>40.00</b>
Participating in individual support planning meetings	-
Travel Time to/from and between participants residences	0.50
Recordkeeping and documentation (outside of direct service time)	0.10
Employer time	0.10
Program coordination/development	-
Other Activities	-
Average on-site time; "Billable Hours"	39.30
<b>Productivity Adjustment</b>	<b>1.02</b>

**Respite - Individual**  
*Independent*  
**Unit of Service: Daily**

*Staffing Ratio Factors for Direct Care Staff*

Staffing Ratios				
Ratio When:	Ratio (1)	Hours per Week	% of Week (2)	Weighted Ratio (1 X 2)
Primetime (Clients are Awake)	1:1.0	77	58%	
+ Client Is Asleep	1:4.0	56	42%	
<b>= Overall Weighted Ratio When Client is Well</b>		<b>133</b>	<b>100%</b>	<b>1:1.46</b>

**Overall Ratio Rounded to Nearest Tenth      1:1.5**

**Direct Care Hours/Resident/Day/Overall Ratio      13.00**

*Direct Care Cost Calculation*

Direct Care Cost Calculation		
\$	11.23	Hourly Wage Rate
	13.00	X Direct Care Hours/Resident/Day
	1:1.5	÷ Direct Care Staffing Ratio (Asleep/Awake)
\$	99.89	= Adjusted Wage Rate Per Unit
	1.3028	X Benefits Factor
	1.02	X Productivity Adjustment
<b>\$</b>	<b>132.45</b>	<b>=Total Direct Care Cost Per Unit</b>

**Respite - Individual**  
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**Unit of Service: Daily**

***Rate Model***

<b>Decision Category</b>	<b>Cost</b>	<b>Percentage of Total Rate</b>
<i>Direct Care Staff Direct Care Cost Per Unit</i>	\$ 144.68	
<b>Total Direct Care Rate</b>	<b>\$ 144.68</b>	84%
<b>Administrative Overhead</b>		
<i>Administration Cost Percentage</i>	19.60%	
<b>Hourly Administrative Cost</b>	<b>\$ 28.36</b>	16%
<b>Incentive Factor</b>	-	N/A
<b>Reduction Factor</b>	-	N/A
<b>Rate Per Unit of Service</b>	<b>\$ 173.03</b>	

***Rate Model Components***

*Productivity Assumptions*

<b>Total Hours</b>	<b>40.00</b>
Participating in individual support planning meetings	-
Travel Time to/from and between participants residences	0.50
Recordkeeping and documentation (outside of direct service time)	0.10
Employer time	0.10
Program coordination/development	-
Other Activities	-
Average on-site time; "Billable Hours"	39.30
<b>Productivity Adjustment</b>	<b>1.02</b>

## Respite - Individual

*Agency*

Unit of Service: Daily

### Staffing Ratio Factors for Direct Care Staff

Staffing Ratios				
Ratio When:	Ratio (1)	Hours per Week	% of Week (2)	Weighted Ratio (1 X 2)
Primetime (Clients are Awake)	1:1.0	77	58%	
+ Client Is Asleep	1:4.0	56	42%	
<b>= Overall Weighted Ratio When Client is Well</b>		<b>133</b>	<b>100%</b>	<b>1:1.46</b>

**Overall Ratio Rounded to Nearest Tenth      1:1.5**

**Direct Care Hours/Resident/Day/Overall Ratio      13.00**

### Direct Care FTE Factors

FTE Factors	Total Days	Total Hours (1)	FTE % (2)
Vacation/Personal/Sick/Holiday	17.00	136	
Annual Training	7.00	56	
<b>Total</b>	<b>24.00</b>	<b>192</b>	<b>9%</b>

**FTE Factor (3)      109%**

### Direct Care Cost Calculation

Direct Care Cost Calculation		
\$	11.23	Hourly Wage Rate
	13.00	X Direct Care Hours/Resident/Day
	1:1.5	÷ Direct Care Staffing Ratio (Asleep/Awake)
\$	99.89	= Adjusted Wage Rate Per Unit
	1.3028	X Benefits Factor
	1.02	X Productivity Adjustment
	1.09	X FTE Factor
\$	<b>144.68</b>	<b>=Total Direct Care Cost Per Unit</b>

Notes:

(1): Total Days X 8 Hours = Total Hours

(2): Total Hours ÷ 2080 = FTE %

(3): 1 + Total FTE % = FTE Factor