

# PROVIDER BULLETIN

No. 15-52

DATE: November 17, 2015

TO: All Providers Participating in Nebraska Medicaid Program

FROM: Calder Lynch, Director   
Division of Medicaid & Long-Term Care

BY: Erica Brooks, Program Specialist  
Program Integrity

RE: Provider Screening and Enrollment – Group Member Registration

**Please share this information with administrative, clinical, and billing staff.**

The purpose of this bulletin is to offer additional information regarding the upcoming implementation of new provider screening and enrollment requirements and processes. This bulletin is 2 of 4 being posted today.

On **December 1, 2015**, the Maximus provider enrollment web portal will be implemented. The web portal will require group members to formally register. Group members include ordering, referring, prescribing, and service rendering providers such as physicians in a clinic or physical therapists enrolled in a group practice.

To register, the individual creating an account will log into the web portal and input the requested data. The registration process will generally require the same data as that found on the Service Provider Agreement (MC-19) such as providing identifying information, licensure data, and attestations. To facilitate the process, any data already known to Medicaid & Long-Term Care (MLTC) will be pre-populated on the web portal registration screens.

Once registered, a member can then either be confirmed by a group with whom they are already enrolled or another group can simply add them as a new member from their registered account.

Providers are strongly encouraged to visit and subscribe to the provider screening and enrollment webpage found at <http://dhhs.ne.gov/medicaid/Pages/Provider-Screening-and-Enrollment.aspx> in order to stay informed as additional project-related information becomes available.

Please direct questions to [DHHS.MedicaidPSEProject@nebraska.gov](mailto:DHHS.MedicaidPSEProject@nebraska.gov). Questions received may be used to update the frequently asked questions document.