

These minutes have been approved by the Board on 7.21.2020

**MEETING MINUTES
BOARD OF NURSING HOME ADMINISTRATION**

January 21, 2020

1. ROLL CALL

The meeting of the Board of Nursing Home Administration was called to order by Amy Fish, Chairperson, at 1:39 p.m. in Licensure Unit Conference Room, Nebraska State Office Building, Lincoln, Nebraska. Copies of the agenda were mailed to the Board Members and other interested parties in accordance with the Open Meetings Law. There was an introduction to new members, Parker and Buckminster.

Members Present:

Linda Bryant, member
Shannon Buckminster, member
Amy Fish, Vice Chairperson
Theresa Parker, secretary
Natalie Manley, MD, member

Members Absent:

Alexander Willford, Chairperson
Debra Sutton, member
Karen Jones, member

Others Present:

Kris Chiles, Program Manager, Licensure Unit
Heidi Weiand, Health Licensing Coordinator, Licensure Unit
Natalee Hart, Assistant Attorney General

2. ADOPTION OF AGENDA

MOTION: Fish moved, seconded by Parker, to adopt the agenda. A roll call vote was taken. Voting aye: Bryant, Buckminster, Fish, Parker, Manley (5). Voting nay: none (0). Absent: Willford, Sutton, Jones (3). Motion Carried.

3. APPROVAL OF MINUTES (10.8.2019)

MOTION: Manley moved, seconded by Bryant, to approve the 10.8.2019 minutes. A roll call vote was taken. Voting aye: Bryant, Fish, Manley (3). Voting nay: none (0). Absent: Willford, Sutton, Jones (3). Abstain: Buckminster, Parker (2). Motion Carried.

**4. INVESTIGATIVE REPORTS & OTHER CONFIDENTIAL INFORMATION
CLOSED SESSION**

MOTION: Parker moved, seconded by Buckminster, to enter into closed session at 2:00 p.m. to hear discussions of investigative/other confidential nature, and for the prevention of needless injury to the reputation of the individuals. Fish repeated the purpose of the motion. A roll call vote was taken. Voting aye: Bryant, Buckminster, Fish, Parker, Manley (5). Voting nay: none (0). Absent: Willford, Sutton, Jones (3). Motion Carried.

2:02 p.m. – Parker departed meeting, conflict of interest

2:12 p.m. – Parker returned to the meeting

MOTION: Buckminster moved, seconded by Bryant, to enter into open session at 2:13 p.m. A roll call vote was taken. Voting aye: Bryant, Buckminster, Fish, Parker, Manley (5). Voting nay: none (0). Absent: Willford, Sutton, Jones (3). Motion Carried.

**5. APPLICATION REVIEW, RECOMMENDATION AND REPORT OUT ON MAIL BALLOTS
OPEN SESSION**

Tiffany Shangreau – Mentoring Program for NHA - initial license applicant

MOTION: Manley moved, seconded by Buckminster, to recommend to issue the license with no terms and conditions. A roll call vote was taken. Voting aye: Bryant, Buckminster, Fish, Manley (4). Voting nay: none (0). Absent: Willford, Sutton, Jones (3). Abstain: Parker (1). Motion Carried.

**6. REGULATION REVIEW AND RECOMMENDATIONS: PUBLIC HEARING COMMENTS
FOR 172 NAC 106**

- a. 2020 Legislation – is currently in session. Chiles reminded all to blind copy with sending emails to board members. LB112 bill is in effective since 1.1.2020. This includes initial licensure waiver for young workers, low income and military family. This would affect AIT, provisional, preceptor and full licensure applicants. Chiles provided definitions of the different options for the waiver.
- b. Rules and Regulation Review and discussion of Proposed Changes – recommendations from the public hearing were sent to the board of health then would be sent to the director of the Division of Public Health, Dr. Anton. Chiles sent recommendations to the attorney general's office on 1.3.20. If they are approved they will be sent to the governor and to the secretary of state to be posted. Chiles summarized the revisions of the regulations. What was in the statutes that was taken out. The last time the regulations were updated was in 2009.
- c. Reports/Updates –
 - a. NAB – Fish is attending exam writing committee in Hawaii in March 2020. Jeremy Bronson from Medicaid is working on rate methodology and hoping to get that active by 7.1.2020.
 - b. NHCA – Chiles is a presentation on 1.23.2020. Fish presented exam questions for the jurisprudence exam, Chiles has reviewed this questions.
- d. Disciplinary and Non-Disciplinary Actions Taken/Statistics

Examination Statistics from January 1, 2019 to January 21, 2020:

NHA only – 27 pass, 11 fail

CORE only – 27 pass, 2 fail

License and Certificate Statistics:

Administrator Overseeing More than 1 Nursing Home – 18

NHA AIT – 3

NHA Mentoring Trainee – 9

NHA Preceptor – 80

NHA – 405

Provisional NHA – 24

Permanent school fund – (public schools) funds such from administrative fines and speeding tickets go towards this fund.

Four administrative penalties were assessed since the last meeting of the Board 1-\$30, 2-\$240 and 1-\$1000.

- e. Approval of Method of Noticing Meeting Agendas – Notification on our website, posting the agenda in the lobby of the licensure unit and individuals requested to be placed on a mailing list. Notification on our website is the standard practice for all boards.

7. Elections and Appointments

- a. Officers
- b. Investigative Consultant and Committee Members

MOTION: Fish moved, seconded by Bryant, to assign the slate of officers. Willford – Chairperson, Fish – Vice Chair and Parker – Secretary. Fish - Investigative Consultant, Manley – Education Committee with Parker and Buckminster as backup. A voice vote was taken. Voting aye: Bryant, Buckminster, Fish, Parker, Manley (5). Voting nay: none (0). Absent: Willford, Sutton, Jones (3). Motion Carried.

The Chair declared the meeting adjourned at 2:50 p.m.

Theresa Parker, Secretary
Board of Nursing Home Administration

Summarized by: Heidi Weiand, Health Licensing Coordinator, Licensure Unit