

NEW BOARD MEMBER FORMS

Board members are usually paid per diems for meetings, and are reimbursed for Board-related travel. In order to be paid and/or reimbursed, these forms are required:

[W-4](#), for reporting income to the IRS

[Direct deposit form](#), under Employee, as all employees are paid via direct deposit

Completed forms must be submitted within 10 days of your appointment notification. Email them to DHHS.LicensureSupport@nebraska.gov, or mail them to:

DHHS Licensure Support
New Board Member Forms
PO Box 94986
Lincoln NE 68509-4986