

Deadlines for Licensure Applications and Supporting Documents

The following are the deadlines for receipt of licensure applications and supporting documents for applications required to be reviewed by the Board of Medicine and Surgery. Some applications will require review by the Board of Medicine and Surgery at their regular meeting. These deadlines will apply if the Department determines that your application will need Board review. Please submit your application according to this schedule, assuming that your application will be reviewed by the Board. If your application does not need Board review, you will receive a license document in the mail.

Application deadline: *The completed application form and check/money order must be received in the Licensure Unit office by this date. If you choose to mail your application Express or Overnight Delivery, please note that the delivery/signed for date may not reflect receipt of your application in our office. All mail is initially processed through a central mail room.*

Documents deadline: All supporting documents and additional information that our office requests must be received in our office by this date. Late submissions will cause your application to be reviewed at the next meeting date.

Please Note: Just because your application may be received by the deadlines, does not guarantee a spot at that particular meeting. Applications are reviewed in the order they are received and depending on the work load of the office, applications can be pushed to the next meeting. We will try our best to review applications in a timely manner to meet the deadlines above.

APPLICATION DEADLINES	DOCUMENT DEADLINE	MEETING DATE
December 12, 2024	December 26, 2024	January 17, 2025
January 16, 2025	January 30, 2025	February 21, 2025
February 13, 2025	February 27, 2025	March 21, 2025
March 13, 2025	March 27, 2025	April 18, 2025
April 10, 2025	April 24, 2025	May 16, 2025
May 22, 2025	June 5, 2025	June 27, 2025
July 3, 2025	July 17, 2025	August 8, 2025
August 7, 2025	August 21, 2025	September 12, 2025
September 18, 2025	October 2, 2025	October 24, 2025
November 6, 2025	November 20, 2025	December 12, 2025
December 3, 2025	December 18, 2025	January 9, 2026