

Providers' submission points for:

Issue/Regulation	Contact Point
Requests for Alternative Compliance 1-003.01	DDD – Deputy Director (Lori Harder) DHHS.DDCBSQI@Nebraska.gov
Letter of Intent to apply for certification 4-002.02	DDD – Provider Relations/Technical Assistance DHHS.DDCBSQI@Nebraska.gov
Application for <i>Initial</i> certification 4-002.04	DDD – Provider Relations/Technical Assistance DHHS.DDCBSQI@Nebraska.gov
Application for <i>Recertification</i> 4-002.09	Public Health Community Based Services DD surveyor shared mailbox DHHS.CommunityBasedService@Nebraska.gov Or Fax (402) 742-2352
Plans of Improvement (cert and complaint) 4-002.10B	Public Health Community Based Services DD lead surveyor as specified in the citation letter
Provider policy and procedure manuals and updates 4-002.09A 14.d and 4-003.04	DDD - DHHS.DDCBSQI@Nebraska.gov Or Fax (402) 471-8792 or (402) 742-2309
Notification Requirements 4-002.09D (Ownership, director, service option change, expansion of geographic area) as well as changes to contact information for the provider directory	DDD - DHHS.DDCBSQI@Nebraska.gov Or Fax (402) 471-8792 or (402) 742-2309
Provider Internal Investigation Reports 4-008.01 #5c	At this time, providers do not need to automatically submit every internal investigation report. Providers are still required to complete internal investigations in accordance with all regulations as well as their own policies and procedures including timelines. Internal investigation reports must be made available to DDD and/or PH DD Surveyors within 14 calendar days if requested for specific incidents. Any current agreements regarding sharing investigation reports with service coordination should continue.
Quarterly incident report summaries (QA/QI) 4-008.01 #5d	DDD – Quality Unit DHHS.DDCBSQI@Nebraska.gov (402) 471-8792 or (402) 742-2309
Subcontracts 11-002.01 #3	Service Coordination prior to utilization of services

General guidance for other issues:

*interpretation of regulations - DDD Provider Relations/Technical Assistance

DHHS.DDCBSQI@Nebraska.gov

*questions or issues related to the certification process, a surveyor's complaint investigation, citations, or other compliance issues, contact the surveyor involved or the survey team manager in Public Health. (Susan Kotas, Acting Manager)

*other questions including billing, contracts, technical assistance, contact the appropriate unit in Developmental Disabilities.

Mailing Addresses:

DDD Central Office (including Lori Harder, and the Quality Unit)

DHHS Developmental Disabilities

P.O. Box 98947

NSOB 3rd Floor

Lincoln, NE 68509-8947

Public Health Surveyors Contact Information

DHHS Division of Public Health Licensure Unit, NSOB 1 st floor PO Box 94986 Lincoln, NE 68509-4986 Fax (402) 742-2352	Kara Evens (402) 471-7907 Pat Knoflicek (402) 471-8719 Mike Mischnick (402) 471-8772 Joan Speicher-Simpson (402) 471-8785 Megan Vernon (402) 471-8774 Johnny Knoche, Temp Staff Assistant (402) 471-4986
DHHS Division of Public Health Licensure Unit, York Office 824 Lincoln Ave. York, NE 68467-2444 Fax (402) 362-3042	Theresa Christiansen (402)362-0216
DHHS Division of Public Health Licensure Unit, Omaha 1101 S. 42 nd St. Omaha, NE 68105 Fax (402) 595-1240	Elizabeth Bennett (402) 595-2842 Ashley Leonard (402) 595-3038 David Barrett (402) 595-1443
DHHS Division of Public Health Licensure Unit, Hastings Office 3 rd floor PO Box 2005 300 N. St. Joseph Avenue Hastings, NE 68902-2005 Fax (402) 462-1822	Susan Kotas (402) 462-1833