

AG#
513824

26953-73

2015-2016 SUBAWARD

BETWEEN THE

**NEBRASKA DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILDREN AND FAMILY SERVICES
AND**

CAPSTONE CHILD ADVOCACY CENTER

AMENDMENT ONE, SEPTEMBER 2015

This agreement is entered into by and between the Nebraska Department of Health and Human Services, **DIVISION OF CHILDREN AND FAMILY SERVICES** (hereinafter "DHHS"), and **CAPSTONE CHILD ADVOCACY CENTER (CAC)** (hereinafter "Subrecipient").

The agreement between the parties dated 07/16/2015 is hereby amended as follows:

Article II, Paragraph A is amended to read:

A. TOTAL SUBAWARD DHHS shall pay the Subrecipient a total amount, not to exceed \$288,479.00 (Two hundred eighty-eight thousand, four hundred and seventy-nine dollars) for the activities specified herein and in accordance with the attached budget (Attachment A and B). Said amount includes \$2,388.00 (Two thousand three hundred and eighty-eight dollars) for in Children's Justice Act funds, \$3,003.00 (Three thousand and three dollars) in Child Abuse Prevention and Treatment Act funds and \$283,088.00 (Two hundred eighty-three thousand and eighty dollars) in State General Funds.

1. \$50,000 (Fifty thousand dollars) will be used to support the operation of the Satellite CAC currently in operation at Sidney, NE.
2. \$50,000 (Fifty thousand dollars) will be used to support the operation of the Satellite CAC currently in operation at Chadron, NE.
3. \$50,000 (Fifty thousand dollars) will be used to support the operation of the Satellite CAC currently in operation at Alliance, NE.

Article II, Paragraph B is amended to read:

1. The first payment of \$11,539.00 will be made following the first month upon the receipt of a billing document and initial report. Subsequent payments in the amount of \$11,540.00 will be made on or after each eleven subsequent months following receipt of the required report and billing document. Consideration for continued funding is contingent, in part, upon receipt of these reports.
2. The Subrecipient understands and agrees that this Sub-Award Agreement does not guarantee that DHHS shall request such services. Furthermore, the Subrecipient understands and agrees that no minimum number of referrals for services from DHHS shall be expected.

3. DHHS reserves the right to withhold payment until required reports are received.
4. The Subrecipient is responsible for any and all costs associated with the production and delivery of reports. No other charges may be submitted under the terms of this contract without prior approval and agreement of DHHS.
5. The Subrecipient agrees not to accept payment from the family of the youth unless an established part of DHHS case plan includes a fee for services.
6. The Subrecipient understands and agrees that any bills submitted for payments that are over a year from the date of service will not be paid.
7. Payments not to exceed a total of \$50,000 for the Alliance CAC satellite office will be made upon receipt of required billing documents and reports. The Subrecipient shall be paid \$5,000 for each month, from September 1, 2015 through June 30, 2016 upon the receipt of a billing document and initial report for the Alliance satellite CAC. Consideration for continued funding is contingent, in part, upon receipt of these reports.
8. Payments not to exceed a total of \$50,000 for the Sidney CAC satellite office will be made upon receipt of required billing documents and reports. The Subrecipient shall be paid \$5,000 for each month, from September 1, 2015 through June 30, 2016, upon the receipt of a billing document and initial report for the Sidney satellite CAC. Consideration for continued funding is contingent, in part, upon receipt of these reports.
9. Payments not to exceed a total of \$50,000 for the Chadron CAC satellite office will be made upon receipt of required billing documents and reports. The Subrecipient shall be paid \$5,000 for each month, from September 1, 2015 through June 30, 2016, upon the receipt of a billing document and initial report for the Chadron satellite CAC. Consideration for continued funding is contingent, in part, upon receipt of these reports.

The original subaward attachment 2 is hereby revised and attached.

All other terms and conditions remain in full force and effect.

IN WITNESS THEREOF, the parties have duly executed this subaward hereto, and each party acknowledges the receipt of a duly executed copy of this subaward with original signatures.

FOR DHHS:

Signature

Douglas J Weinberg, Director
 Department of Health and Human Services
 Division of Children and Family Services

FOR SUBRECIPIENT:

Signature

Holly Brandt
 Executive Director
 CAPstone CAC

DATE: 10/21/15

DATE: 9/28/15

Subrecipient Reporting Worksheet

Section A – Federal Award Information

Federal Award Identifier Number (FAIN) G-1401NECJA1
(Must Match Notice of Award)

Federal Awarding Agency Name Administration for Children and Families
Award Date 10/1/14 to 9/30/16

CFDA Program Number 93.643
(Must Match Notice of Award)

Subaward Amount From This
Award: \$2,388

**See instructions if the subaward is funded from more than one funding source*

Section B – Subrecipient Information

Subrecipient DUNS 063243112
(Unique Entity Identifier)

Subrecipient Name CAPstone Child Advocacy Center

Subrecipient Address: Street 900 P Street

City Gering State NE

Country USA Zip Code + 4 69341-2967

Congressional District 3

Amount of Subaward \$288,479 Subaward Date 7/1/15 to 6/30/16

Subrecipient Principal City Gering State NE

Place of Performance:

Country USA Zip Code + 4 69341-2967

Congressional District 3

Subaward Number _____ (y3 number assigned once approvals completed)

Signature Date _____ (Date Subaward signed by DHHS or last party)

Subaward Project Description Child advocacy services and support of the investigation and treatment of child abuse and neglect allegations to the children of the State of Nebraska.

For Grants Management Use Only:

Received by Grants: _____ FFATA Processed By: _____

Report Month/Year: _____

Section C – Officer Compensation

1. In your business or organization's previous fiscal year, did your business organization (including parent organization, all branches, and all affiliates worldwide) receive 80% or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subawards, and/or cooperative agreements AND \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subawards, and/or cooperative agreements?

Yes – answer Question 2

No – not required to provide officer compensation

2. Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Yes – not required to provide officer compensation

No – provide the names and total compensation of the five most highly compensated officers of the entity below

1.	_____	\$ _____
	Name	Compensation
2.	_____	\$ _____
	Name	Compensation
3.	_____	\$ _____
	Name	Compensation
4.	_____	\$ _____
	Name	Compensation
5.	_____	\$ _____
	Name	Compensation

Section A – Federal Award Information (Continuation)

Use this page only if the subaward is being funded by multiple sources (multiple federal grants or a combination of federal and state funds)

Federal Award Identifier Number (FAIN) <u>G-1101NECA01</u>	
Federal Awarding Agency Name <u>Administration for Children and Families</u>	Award Date <u>10/1/10 to 9/30/15</u>
CFDA Program Number <u>93.669</u>	Subaward Amount From This Award: <u>\$3,003</u>

Federal Award Identifier Number (FAIN) _____	
Federal Awarding Agency Name _____	Award Date _____
CFDA Program Number _____	Subaward Amount From This Award: \$ _____

Federal Award Identifier Number (FAIN) _____	
Federal Awarding Agency Name _____	Award Date _____
CFDA Program Number _____	Subaward Amount From This Award: \$ _____

Federal Award Identifier Number (FAIN) _____	
Federal Awarding Agency Name _____	Award Date _____
CFDA Program Number _____	Subaward Amount From This Award: \$ _____

Amount funded from Federal Grants	<u>\$5,391</u>	total of grants in Section A
Amount funded from State General Funds	<u>\$283,088</u>	
Amount funded from State Cash Funds	<u>\$ _____</u>	
Amount funded from Federal Cash Funds	<u>\$ _____</u>	fed sources other than grants
Total amount funded from all sources	<u>\$288,479</u>	should equal total of subaward

Proposed Budget – DHHS Service Contract July 1, 2015 – June 30, 2016

Child Advocacy Center	CAPstone Child Advocacy Center
Executive Director	Holly Brandt
Service Contract Amount	\$138,478
Total Annual CAC Budget	\$300,946.00

Personnel (Salary and Benefits)	
• Executive Director	\$54,796.00
• Forensic Interviewer	\$44,370.00
• Child Advocate	\$ -
• Coordinator	\$8,748.00
* Administrative Assistant	\$18,726.00
•	\$ -
•	\$ -
Subtotal	\$126,640.00
Facility and Utilities	
• Rent/Mortgage	\$6,635.00
• Utilities	\$5,500.00
• Phone and internet access	\$ -
• Insurance	\$ -
• Repairs and Maintenance	\$ -
•	\$ -
Subtotal	\$ 12,135.00
Supplies	
• Office supplies	\$ -
• Medical supplies	\$ -
• Cleaning supplies	\$ -
• DVDs	\$ -
• Printing and copying	\$ -
•	\$ -
Subtotal	\$ -
Mileage	\$ -
TOTAL DHHS SERVICE CONTRACT EXPENSES	\$ 138,775.00

Proposed Budget – Satellite Contract July 1, 2015 – June 30, 2016

Host Child Advocacy Center	CAPstone Child Advocacy Center	
Satellite Location/s	Alliance	
Executive Director	Holly Brandt	
Satellite Contract Amount	\$	50,000.00
Total Annual Satellite Budget	\$	54,579.00

Personnel (Salary and Benefits)		
• Executive Director	\$	-
• Forensic Interviewer	\$	8,031.00
• Child Advocate	\$	-
• Coordinator	\$	-
• Outreach Coordinator	\$	8,031.00
• Computer	\$	2,000.00
• Desk/office equip	\$	2,000.00
Subtotal	\$	20,062.00
Facility and Utilities		
• Rent/Mortgage	\$	-
• Utilities	\$	2,200.00
• Phone and internet access	\$	1,400.00
• Insurance	\$	3,350.00
• Repairs and Maintenance	\$	1,000.00
* Furniture/Remodel	\$	6,000.00
* Soundproofing	\$	1,200.00
* IT Support	\$	1,667.00
• Legal Fees	\$	1,000.00
Subtotal	\$	17,817.00
Supplies		
• Office supplies	\$	1,500.00
• Medical supplies	\$	1,500.00
• Cleaning supplies	\$	1,500.00
• DVDs	\$	-
• Printing and copying	\$	1,000.00
* Child Counseling	\$	3,500.00
* Comm outreach/fundraising	\$	3,500.00
• Waiting Room Supplies	\$	1,200.00
Subtotal	\$	13,700.00
Mileage	\$	3,000.00
TOTAL SATELLITE CONTRACT EXPENSES (\$50,000/satellite)	\$	54,579.00

Proposed Budget – Satellite Contract July 1, 2015 – June 30, 2016

Host Child Advocacy Center	CAPstone Child Advocacy Center	
Satellite Location/s	Chadron	
Executive Director	Holly Brandt	
Satellite Contract Amount	\$	50,000.00
Total Annual Satellite Budget	\$	56,989.00

Personnel (Salary and Benefits)		
• Executive Director	\$	-
• Forensic Interviewer	\$	8,031.00
• Child Advocate	\$	-
• Coordinator	\$	-
• Outreach Coordinator	\$	8,031.00
• FI training	\$	4,000.00
* Desks/Office equip	\$	2,000.00
• Computer	\$	2,000.00
Subtotal	\$	28,062.00
Facility and Utilities		
• Rent/Mortgage	\$	4,410.00
• Utilities	\$	-
• Phone and internet access	\$	1,300.00
• Insurance	\$	3,350.00
• Repairs and Maintenance	\$	1,000.00
* IT Support	\$	1,667.00
* Legal fees	\$	1,000.00
•	\$	-
Subtotal	\$	12,727.00
Supplies		
• Office supplies	\$	1,500.00
• Waiting room supplies	\$	1,200.00
• Cleaning supplies	\$	1,500.00
• DVDs	\$	-
• Printing and copying	\$	1,000.00
* Child Counseling	\$	3,500.00
* Comm outreach/fundraising	\$	3,500.00
•	\$	-
Subtotal	\$	12,200.00
Mileage	\$	4,000.00
TOTAL SATELLITE CONTRACT EXPENSES (\$50,000/satellite)	\$	56,989.00

Proposed Budget – Satellite Contract July 1, 2015 – June 30, 2016

Host Child Advocacy Center	CAPstone Child Advocacy Center	
Satellite Location/s	Sidney	
Executive Director	Holly Brandt	
Satellite Contract Amount	\$	50,000.00
Total Annual Satellite Budget	\$	54,329.00

Personnel (Salary and Benefits)		
• Executive Director	\$	-
• Forensic Interviewer	\$	8,031.00
• Child Advocate	\$	-
• Coordinator		
• Out Reach Coordinator	\$	8,031.00
•	\$	-
•	\$	-
Subtotal	\$	16,062.00
Facility and Utilities		
• Rent/Mortgage	\$	3,000.00
• Utilities	\$	3,000.00
• Phone and internet access	\$	1,500.00
• Insurance	\$	3,350.00
• Repairs and Maintenance	\$	2,000.00
• Office Equipment	\$	2,000.00
• Furniture/Remodel	\$	5,000.00
• Legal fees	\$	1,000.00
• IT Support	\$	1,667.00
Subtotal	\$	22,517.00
Supplies		
• Office supplies	\$	1,500.00
• Waiting room supplies	\$	1,200.00
• Cleaning supplies	\$	1,500.00
• Child Counseling	\$	3,500.00
• Printing and copying	\$	1,000.00
• Comm outreach/fundraising	\$	3,500.00
Subtotal	\$	12,200.00
Mileage	\$	3,750.00
TOTAL SATELLITE CONTRACT EXPENSES (\$50,000/satellite)	\$	54,529.00