

Department of Health & Human Services

DHHS

N E B R A S K A

**Nebraska Food
Distribution Program**



Food Distribution Program Contact Information

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- ❖ Jill Schreck – Economic Assistance Unit
Administrator
Phone: 402-471-9243



Common Acronyms

- ADP Average Daily Participation
- BOL Bill of Lading
- CACFP Child and Adult Care Food Program
- CFR Code of Federal Regulations
- CN Child Nutrition
- DF Donated Foods
- DoD Department of Defense
- ERA Eligible Recipient Agency
- FDP Food Distribution Program
- FNS Food and Nutrition Services



Common Acronyms

- FY Fiscal Year
- NSLP National School Lunch Program
- RA Recipient Agency
- SDA State Distributing Agency
- PAL Planned Assistance Level (Entitlement)
- SCH School
- SFA School Food Authority
- SFSP Summer Food Service Program
- TEFAP The Emergency Food Assistance Program
- USDA United States Department of Ag



Useful Links

- Food Distribution On Line
 - <https://apps-dhhs.ne.gov/fdp/filters/login.jsp>
- USDA NSLP Commodity Fact Sheets
 - http://www.fns.usda.gov/fdd/schfacts/allfacts_rpts_bycode_all.htm
- Schools/Child Nutrition USDA Food Programs
 - <http://www.fns.usda.gov/fdd/programs/schcnp/>
- USDA FNS Home
 - <http://www.fns.usda.gov/fns/>
- Recipes for Schools (USDA)
 - <http://www.fns.usda.gov/fdd/recipes/schrecipes.htm>



Storage of USDA Donated Foods

- Dry: 50 – 70 Degrees
- Chilled: 36 – 40 Degrees
- Frozen: 0 Degrees or Below
- USDA donated foods can be stored with your other foods
- Chemicals should be stored separately
- Check Best-if-Used-By dates and/or Expiration dates
- Use a process of First-In, First-Out
- Note about Mrs. Clark's products

Recipient Agency Funds

Cash - Entitlement

- Cash – amount you write a check to the State of Nebraska
 - Processing Charges
 - Warehouse Charges
 - Carrier Charges
- Entitlement – % of the State's entitlement from the USDA allotted to an agency
 - Case Value
 - USDA Value
 - Start the SY with a balance and use against that balance each month

Entitlement (PAL)

Committed vs. Non-Committed

- Committed
 - Meat items from Processed Foods Survey
 - Identified by an asterisk (*)
- Non-Committed
 - USDA donated foods
 - Non-meat items from Processed Survey
- Processed Foods will have a Processing Charge on Offering Sheet and BOL
- Bonus vs. Countable

Food Distribution Program (FDP) On Line

- Sign On
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Official Nebraska Government Website

NEBRASKA DEPARTMENT OF HEALTH & HUMAN SERVICES



Food Distribution Program

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Official Nebraska Government Website

Nebraska Health and Human Services System

Food Distribution Program

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Please log in. . .

Username:

Password:

Nebraska Department Of Health & Human Services Food Distribution Program

Welcome Pam Schoenrock



MAIN MENU

- [Offering](#)
- [Reports](#)
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Nebraska Department Of Health & Human Services Food Distribution Program

List Of Offerings

Offering Month	Offer Return Date	Status	Complete Date	Completed By
08/2011	06/27/2011	NEW		

Return

Nebraska Department Of Health & Human Services Food Distribution Program

Offer Request Form

(A) State ID # 47-0498384-00	(B) TP - Category - Route 0/1/01	(C) Return Date 06/27/2011	(D) Shipping Period 08/2011
(E) Food Programs Address Nebraska Food Distribution Program P.O. Box 95026 Lincoln, Nebraska 68509-5026 Telephone: (402) 471-9291 or (402) 471-9203	(F) PAL Balances Committed Non-Committed PAL: Taken: Balance:	(G) Recipient Agency Contact Name Agency Name Agency Address City and State	

Type in the number of cases requested below. Remember to save often.
When finished, please confirm this offering by pressing the commit button at the bottom of this form.

This offering will not be accepted until it has been committed.

Please commit even if no cases are being requested.

	(1) Description Of Cases	(2) Cases Offered	(3) Cases Requested	(4) Case Size	(5) USDA Value Per Case	(6) Processing Charge	(7) Food Code Number
1	BEANS, GREEN CANNED	c 3	<input type="text" value="0"/>	6/#10	16.52	0	A061
2	BEANS, PINTO CANNED	c 1	<input type="text" value="0"/>	6/#10	14.06	0	A079
3	BEANS, RED KIDNEY CND.	c 1	<input type="text" value="0"/>	6/#10	14.64	0	A086
4	BEANS, REFRIED CND.	c 2	<input type="text" value="0"/>	6/#10	20.35	0	A085
5	BEANS, SMALL RED CND.	c 5	<input type="text" value="0"/>	6/#10	16.04	0	A087
6	BEANS, VEGETARIAN CND.	c 1	<input type="text" value="0"/>	6/#10	13.18	0	A091
7	BEEF, TACO REDUCED FAT	c 5	<input type="text" value="0"/>	151 SERV	24.48	25.00	CP_5250
8	CARROTS 30 SLICED	c 1	<input type="text" value="0"/>	30 LB	10.50	0	A099
9	CHEESE AMER/CHM/SHRED	c 0	<input type="text" value="0"/>	6/#10	16.50	0	D110

Nebraska Department Of Health & Human Services Food Distribution Program

Offer Request Form

This Offering Was Completed by Phillip Steffen on 2011-03-17

(A)State ID # 0	(B)TP - Category - Route 228319/1/01	(C)Return Date 03/18/2011	(D)Shipping Period 05/2011	
(E)Food Programs Address Nebraska Food Distribution Program P.O. Box 95026 Lincoln, Nebraska 68509-5026 Telephone: (402) 471-9291 or (402) 471-9203	(F) PAL Balances PAL: Taken: Balance:	Committed 34,988.45 20,933.25 14,055.20	Non-Committed 23,252.78 23,015.06 237.72	(G) Recipient Agency Contact Name Agency Name Agency Address City and State

	(1) Description Of Cases	(2)Cases Offered	(3)Cases Requested	(4)Case Size	(5)USDA Value Per Case	(6)Processing Charge	(7)Food Code Number
1	*BEEF, SALISBURY PATTIE	C 3	3	170 PATTIE	35.29	29.00	1-16-530-0
2	*CHICKEN, BREADED PATTY	C 16	16	105 SERVIN	15.96	26.01	3731-328
3	*CHICKEN, NUGGET BREADED	C 21	21	137 SERVIN	15.50	27.05	3736-328
4	*CHICKEN, TENDER SPICEY	C 34	34	130 SERVIN	15.62	34.48	4114-328
5	*CHICKEN, UNBREADED PATTY	C 20	20	174 SERVIN	20.54	56.94	15476-328
6	*CHIX, FAJITA SEASONED	C 1	1	234 SER	49.27	50.60	3522
7	*CHIX, POPCORN	C 1	1	120 SERVI	13.80	33.64	2241
8	*CHIX, SMOKED TERIYAKI DK	C OPEN	0	207 SERVIN	25.57	70.92	CP111025
9	*PORK, BREADED PATTY	C 21	21	130 SER	13.41	29.50	CN 1-46-40
10	*PORK, MEATBALLS	C 7	7	176 SERVIN	19.34	28.50	5036
11	*PORK, RIB SHAPED PATTY	C 6	6	160 PATTY	20.03	23.76	3734
12	*PORK, SAUSAGE PATTY	C 14	14	250 SER	18.92	18.75	3750
13	*PORK, SHREDDED W BBQ	C 1	1	104 SER	16.82	36.00	5416
14	*TURKEY, BREAST	C 48	48	2/9# ROLLS	12.78	16.02	98339
15	*TURKEY, SMOKEHOUSE DARK	C 11	11	2/10# ROLL	14.20	17.80	98218
16	APPLE RAISIN POCKETS	B 1	0	120 POCKET	5.81	56.20	385MC
17	APPLE SLICES FRZ	C 2	0	30 LBS	8.55	0	A346
18	APPI ESAUCE CND	C 6	6	6/#10	15.77	0	A350

36	POTATO WEDGES FAT FREE	c	3	<input type="text" value="0"/>	6/5#	13.40	0	A173
37	POTATOES, OVEN FRYS	c	4	<input type="text" value="0"/>	6/5#	17.17	0	A210
38	RICE BROWN LONG GRAI 30/2	c	1	<input type="text" value="0"/>	30/ 2 LB	20.26	0	B538
39	RICE, BROWN LONG QUICK	c	1	<input type="text" value="0"/>	24/2#	19.32	0	B537
40	ROTINI	c	1	<input type="text" value="0"/>	20#	7.86	0	B435
41	ROTINI, WHOLE GRAIN #20	c	1	<input type="text" value="0"/>	20#	7.24	0	B428
42	SALSA	c	5	<input type="text" value="0"/>	6/#10	18.34	0	A237
43	SPAGHETTI SAUCE, MEATLESS	c	8	<input type="text" value="0"/>	6/#10	12.61	0	A243
44	SPAGHETTI, WHOLE GRAIN	c	2	<input type="text" value="0"/>	20#	7.72	0	B836
45	STROMBOLI	c	1	<input type="text" value="0"/>	72 SERVING	3.98	48.06	5192
46	TOMATO SAUCE, CANNED	c	2	<input type="text" value="0"/>	6/#10	13.09	0	A239
47	TURKEY BREAST DELI SMOKED	c	3	<input type="text" value="0"/>	40 LBS	76.43	0	A550
48	TURKEY CHILLI W/ PINTO	B	2	<input type="text" value="0"/>	75 SERVING	13.01	27.00	CP5344
49	TURKEY HAM SMOKED	c	3	<input type="text" value="0"/>	4/10#	54.66	0	A548
50	TURKEY MEAT SAUCE (TOMATO	B	1	<input type="text" value="0"/>	80 SERVING	17.71	27.00	CP5518
51	TURKEY NOODLE SOUP	B	3	<input type="text" value="0"/>	68 SERVING	15.74	38.70	CP5107
52	TURKEY POT PIE FILLING	B	3	<input type="text" value="0"/>	80 SERVING	18.42	38.70	CP5108
53	TURKEY, WHOLE FROZEN	c	2	<input type="text" value="0"/>	43# AVG.	42.85	0	A529
54	TURNOVERS, CHERRY WG	B	1	<input type="text" value="0"/>	80 SERV	2.35	22.05	3106-94WG
55	WALNUT PIECES	B	1	<input type="text" value="0"/>	30#	59.97	0	A257

Return

Save

Commit

Nebraska Department Of Health & Human Services Food Distribution Program

Commit Offering

Warning...Once an offering is committed, it cannot be changed.

To commit this offering press the commit button.

The records will reflect that **Pam Schoenrock** committed the offering for
ADAMS CENTRAL JR/SR HIGH (HASTINGS)
for the month of **08/2011** on date **2011-06-24**.

Return

Commit

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Nebraska Department Of Health & Human Services Food Distribution Program

List Of Offerings

Offering Month	Offer Return Date	Status	Complete Date	Completed By
08/2011	06/27/2011	Completed	2011-06-16	Kathy Beranek

Return

Nebraska Department Of Health & Human Services Food Distribution Program

List Of Offerings

Offering Month	Offer Return Date	Status	Complete Date	Completed By
08/2011	06/27/2011	In Progress		

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Nebraska Department Of Health & Human Services Food Distribution Program

List Of Reports

REPORT MENU

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Nebraska Department Of Health & Human Services Food Distribution Program

Account Listing

Agency Name
Agency Address
Agency City and State

Date	Description	Amount	Balance	Comment
	BEGINNING BALANCE	0.0	-370.88	
2010-04-05	BILL OF LADING - INVOICE #040101	13.39	-357.49	
2010-04-05	BILL OF LADING - INVOICE #040119	27.5	-329.99	
2010-04-06	BILL OF LADING - INVOICE #040337	395.89	65.9	
2010-05-20	PAYMENT - CHECK #ACH	-65.9	0.0	
2010-05-28	ACCT ADJUSTMENT	-29.7	-29.7	CREDIT FOR PRODUCT NOT RECEIVED ON BOL #030302 JME
2010-05-28	ACCT ADJUSTMENT	-29.7	-59.4	CREDIT FOR PRODUCT NOT RECEIVED ON BOL #030335 JME
2010-05-28	ACCT ADJUSTMENT	-29.7	-89.1	CREDIT FOR PRODUCT NOT RECEIVED ON BOL #030378 JME
2010-05-31	BILL OF LADING - INVOICE #060151	182.39	93.29	
2010-05-31	BILL OF LADING - INVOICE #060221	0.0	93.29	
2010-07-12	BILL OF LADING - INVOICE #070017	0.0	93.29	
2010-08-	BILL OF LADING - INVOICE	0.0	93.29	

2010-08-12	BILL OF LADING - INVOICE #080040	393.79	487.08	
2010-09-09	BILL OF LADING - INVOICE #090036	821.26	1308.34	
2010-09-10	ACCT ADJUSTMENT	-1.5	1306.84	BOL: 201006 Invoice: 060151
2010-09-14	PAYMENT - CHECK #ACH	-487.08	819.76	
2010-10-07	BILL OF LADING - INVOICE #100038	1242.29	2062.05	
2010-10-19	PAYMENT - CHECK #ACH	-819.76	1242.29	
2010-11-02	ACCT ADJUSTMENT	1.5	1243.79	REVERSE CREDIT MADE ON 09/10/10 FOR INVOICE #060151. ORIGINAL INVOICE IS CORRECT.
2010-11-04	BILL OF LADING - INVOICE #110041	1264.63	2508.42	
2010-11-18	PAYMENT - CHECK #ACH	1243.79	1264.63	
2010-12-09	BILL OF LADING - INVOICE #120036	1238.29	2502.92	
2010-12-21	PAYMENT - CHECK #ACH	1264.63	1238.29	
2011-01-13	BILL OF LADING - INVOICE #010039	1309.73	2548.02	
2011-01-20	PAYMENT - CHECK #ACH	1238.29	1309.73	
2011-02-17	BILL OF LADING - INVOICE #020076	973.59	2283.32	
2011-02-18	PAYMENT - CHECK #ACH	1309.73	973.59	
2011-03-04	ACCT ADJUSTMENT	-25.86	947.73	CR 1CS TARTAR SAUCE INV. 080040
2011-03-18	PAYMENT - CHECK #ACH	-973.59	-25.86	

Nebraska Department Of Health & Human Services Food Distribution Program

Bill Of Lading Listing

Agency Name
Agency Address
Agency City and State

Year / Month

[2011/04](#)

[2011/03](#)

[2011/02](#)

[2010/12](#)

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[2010/10](#)

[2010/08](#)

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Food Distribution Program - Bill Of Lading

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Nebraska Department Of Health & Human Services Food Distribution Program

Bill Of Lading

(1) Shipper - Pre-Paid Nebraska Food Distribution Program Dept of Health and Human Services Box 95026 Lincoln NE 68509-5026 (402) 471-9291 or 471-9203	Nebraska Food Distribution - Bill Of Lading 2010/10		(6) Invoice No. 100008	(7) Route Code 01
	(2) Shipped From MILLARD REFRIGERATED SERVICES 2523 GOMEZ AVENUE OMAHA NE 68107			
	(3) Carrier THE THOMPSON CO.		(8) State ID #	(9) Recipient Phone (308) 826-3131
(5) Consigned to Destination Contact Name Agency Name Agency Address	(20) Total Cases 92	(22) Total Weight 3,242.00	(25) Pal Used This Order 2,123.23	
	(21) Total Processing Chgs 1,255.94	(23) Total Warehouse Chgs 193.63	(24) Total Carr Chgs 382.56	(26) Total Charges 1,832.13

	(10) Cases	(11) Commodity Description	(12) Commodity ID	(13) Case Rate	(14) Proc Chrg	(15) Tot Item Wt.	(16) Storage Rate	(17) Storage Chrg	(18) Carrier Rate	(19) Carrier Chrg
1	2	*BEEF, BREADED PATTY	c 144-20	23.20	55.00	68.00	6.14	4.18		
2	1	*BEEF, BREADED STICKS	c 1416-20	22.80	28.00	33.00	6.14	2.03		
3	2	*BEEF, CHARBROIL PATTY	c C22225P	20.85	23.78	32.00	6.14	1.96		
4	1	*BEEF, MEATBALLS	c 1-17-505-0	36.67	28.00	34.00	6.14	2.09		
5	1	*BEEF, SALISBURY PATTIE	c 1-16-530-0	35.29	29.00	33.00	6.14	2.03		
6	4	*CHICKEN, BREADED PATTY	c 3731-328	15.96	104.04	112.00	6.14	6.88		
7	4	*CHICKEN, NUGGET BREADED	c 3736-328	15.50	108.20	120.00	6.14	7.37		
8	2	*CHICKEN, TENDER SPICEY	c 4114-328	15.62	68.96	64.00	6.14	3.93		
9	1	*CHICKEN, UNBREADED PATTY	c 15476-328	20.54	56.94	33.00	6.14	2.03		
10	3	*CHIX, FAJITA SEASONED	c 3522	49.27	151.80	126.00	6.14	7.74		
11	2	*CHIX, POPCORN	c 2241	13.80	67.28	64.00	6.14	3.93		
12	2	*PORK, BREADED PATTY	c CN 1-46-40	13.41	59.00	68.00	6.14	4.18		
13	2	*PORK, RIB SHAPED PATTY	c 3734	20.03	47.52	52.00	6.14	3.19		
14	3	*PORK, SHREDDED W BBQ	c 5416	16.82	108.00	102.00	6.14	6.26		

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Food Distribution Program - Bill Of Lading

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26	1	EGG TAC-GO W/ HAM/CHEESE	C40278	3.46	35.64	22.00	6.14	1.35		
27	1	EGG, SCRAMBLE PRE-COOKED	C40827	8.92	15.50	22.00	6.14	1.35		
28	2	FRENCH TOAST STIX MAPLE W	C85880	2.18	55.60	36.00	6.14	2.21		
29	1	HAM FRZ WATERADD	C A693	50.82		44.00	6.14	2.70		
30	1	MARGARINE, 1# SOLIDS	C12300251	15.05	10.50	32.00	6.14	1.96		
31	1	ORANGE JUICE FRZ CONC	B A301	22.73		36.50	6.14	2.24		
32	1	PEAS, GREEN FROZEN	C A160	14.07		32.00	6.14	1.96		
33	2	POTATO ROUNDS, FROZEN	C A204	18.23		64.00	6.14	3.93		
34	3	POTATO WEDGES FAT FREE	C A173	13.40		96.00	6.14	5.89		
35	3	POTATOES, OVEN FRYS	C A210	17.17		96.00	6.14	5.89		
36	2	STRAWBERRIES, SLICED, FRZ	C A380	27.59		64.00	6.14	3.93		
37	2	TURKEY ROAST, RAW	C A537	61.96		96.00	6.14	5.89		
38									11.80	243.67
39	1	APPLE SLICES, CND.	C A345	19.96		45.00	5.68	2.56		
40	2	APPLESAUCE, CND.	C A350	15.77		93.00	5.68	5.28		
41	1	APRICOTS, DICED #10	C A382	27.36		46.00	5.68	2.61		
42	2	BEANS, GREEN CANNED	C A061	16.52		92.00	5.68	5.23		
43	1	CARROTS, CANNED	C A100	19.12		47.00	5.68	2.67		
44	1	CHERRIES RED TART CANNED	C A363	21.19		45.00	5.68	2.56		
45	1	CHICKEN, CND.	C A507	86.49		44.00	5.68	2.50		
46	2	CORN, CANNED W/LIQUID	C A110	17.00		94.00	5.68	5.34		
47	5	MRS. C RANCH DRESSING	C 52906	10.39	82.00	165.00	5.68	9.37		
48	1	OATS, ROLLED	C B445	10.72		37.00	5.68	2.10		
49	4	PEACHES, CLING CND SLICED	C A408	17.26		184.00	5.68	10.45		
50	1	PEANUT BUTTER	C B473	24.09		32.00	5.68	1.82		
51	2	PEARS, CND SLICED	C A433	22.94		92.00	5.68	5.23		
52	1	PEARS, CND. DICED	C A434	22.19		46.00	5.68	2.61		
53	2	SALSA	C A237	18.34		94.00	5.68	5.34		
54	1	SPAGHETTI, LONG	C B840	6.01		21.00	5.68	1.19		
55									11.80	138.89

Return



Thank You

... for using the State of Nebraska's
Food Distribution Program

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Acceptance of Foods and the Bill of Lading

- ❖ Do not sign the Bill of Lading until all foods have been checked for correct products, amounts, damage, contamination, and, in the case of frozen items, thawing.
- ❖ Check internal temperature of cases, damp cases do not always mean product is thawed.
- ❖ Count all items to determine that the amount delivered is the same amount listed on the Bill of Lading.
- ❖ In the case of a shortage, do not accept a different item to replace the short item. If a food item is not the same as listed on your Bill of Lading, you may refuse it and request that the carrier delivers the correct item. All substitutions must be approved by F.D.P.

Acceptance of Foods and the Bill of Lading

- ❖ Recipients must accept any undamaged food products (i.e., do not refuse a 50-lb. bale of flour, if only one 10-lb. bag is damaged; refuse only the damaged bag).
- ❖ Whenever a shipment is determined to be incorrect call the Food Distribution Program while the driver is present.
- ❖ After the Bill of Lading is carefully checked and marked for damages and/or shortages, the representative for the Recipient Agency must sign and date the Bill of Lading that is returned to the driver.

FDP Bill of Lading

(1) Shipper - Pre-Paid
 Food Distribution Program
 Department of Health and
 Human Services
 Box 95026
 Lincoln, NE 68509-5026
 (402) 471-9291 or 471-9203

NEBRASKA FOOD DISTRIBUTION PROGRAM STRAIGHT BILL OF LADING

2011/03 PAGE 1
 (6) Invoice No. 030123
 (7) Route Code 16

(2) Shipped From
MILLARD REFRIGERATED SERVICES 2523 EDWARD BABE GOMEZ AVENUE OMAHA NE 68107

(3) Carrier (5) Consigned to Destination (8) State ID #

(4) ALL DISCREPANCIES MUST BE ENTERED HERE

(9) Recipient Agency Phone

(10) Cases	(11) Commodity Description	(12) Commodity ID	(13) Case Rate	(14) Proc Charge	(15) Tot Item Weight	(16) Storage Rate	(17) Storage Charge	(18) Carrier Rate	(19) Carrier Charge
1	*BEEF, BREADED STICKS	C 1416-20	22.80	28.00	33.00	6.14	2.03		
2	*CHICKEN, TENDER SPICEY	C 4114-328	15.62	34.48	32.00	6.14	1.96		
3	*PORK, MEATBALLS	C 5036	19.34	28.50	32.00	6.14	1.96		
4	*PORK, SAUSAGE PATTY	C 3750	18.92	18.75	20.00	6.14	1.23		
5	*TURKEY, CORNDOG NUGGET	C 20334	21.30	42.00	34.00	6.14	2.09		
6	PEACHES CUPS 4.4 OZ FRZ	C A416	23.07		30.70	6.14	1.88		
7	PEAS, GREEN FROZEN	C A160	14.07		32.00	6.14	1.96		
8	POTATO ROUNDS, FROZEN	C A204	18.23		32.00	6.14	1.96		
9	POTATOES, OVEN FRY	C A210	17.17		32.00	6.14	1.96		
10								13.00	36.10
11	APPLESAUCE, CND.	C A350	15.77		46.50	5.68	2.64		
12	CARROTS, CANNED	C A100	19.12		47.00	5.68	2.67		
13	MACARONI, WHOLE GRAIN	B B426	9.04		21.00	5.68	1.19		
14	MRS. C RC MAYONNAISE	C 52960	6.60	18.80	34.50	5.68	1.96		
15	MRS. C SPAGHETTI SAUCE	C 52980	5.72	16.75	34.00	5.68	1.93		
16	PEARS, CND SLICED	C A433	22.94		46.00	5.68	2.61		
17	ROTINI, WHOLE GRAIN #20	C B428	7.24		21.40	5.68	1.22		
18	SPAGHETTI, WHOLE GRAIN	B B836	7.72		21.00	5.68	1.19		
19								13.00	35.28

(20) Total Cases 17	I have personally checked all food listed above upon delivery and it has been received in the correct amount and in good condition unless otherwise noted on the CARRIERS Shipping Order in the appropriate space at the top of this invoice. Report all discrepancies to the Distribution Agency, phone (402) 471-9291 or 471-9203.	(21) Total Processing Chgs 187.28	(22) Total Weight 549.10	(23) Total Warehouse Chgs 32.44	(24) Total Carrier Chgs 71.38
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Sign Here _____
 Signature and Title of Authorized Representative Agency Name Date

(25) PAL Used This Order 247.91	(26) TOTAL CHARGES 291.10
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Figuring Carrier and Warehouse Costs

- ❖ The Carrier Cost and Warehouse Cost are figured using a cost of 100 pounds noted on the bill of lading.
- ❖ The formula for figuring **Carrier Charges** is:
 - Tot Item Weight (15) / 100 x the carrier rate (18)
 - Line 2, Chicken Tender Spicy: $32 / 100 (.32) \times 13 = 4.16$
 - Note how many cases are indicated in column (10). May have to divide by number of cases to get case price.
- ❖ The formula for figuring the **Warehouse Charges** is:
 - Tot Item Weight (15) / 100 x the storage rate (16)
 - Line 1, Chicken Tender Spicy : $32 / 100 (.32) \times 6.14 = 1.96$ (17)
 - Note how many cases are indicated in column (10). May have to divide by number of cases to get case price.
- ❖ You will use these figures to figure your total cost per case.

Figuring Cost Per Case of USDA Donated Foods

- ❖ Knowing how to figure the total cost of USDA Donated Foods will enable you to do a more accurate cost comparison to products you might purchase from your distributors.
- ❖ To Figure the Total Case Cost you will need:
 - USDA Value - found on both Offer Request (5) & bill of lading (13)
 - Carrier charge
 - Warehouse charge
 - Processing charge if applicable - found on both Offer Request (6) & bill of lading (14)
 - Number of servings per case – Offer Request (5 Case Size)
- ❖ The formula for figuring the Total Case Cost is:
 - **Case Value + case Carrier Charge + case Warehouse Charge + case Processing Charge / Case Size**
 - Chicken Tender Spicy : $15.62 + 4.16 + 1.96 + 28 / 130 = .3826$ per serving.

Shortage or Damaged Foods and Claims

- ❖ Shortages and damages MUST BE NOTED on the original Bill of Lading at time of delivery. *Credit for shortages/damages cannot be issued if the discrepancy is not noted on the original Bill of Lading before the driver leaves the agency.*
- ❖ Damaged or out-of-condition food should be refused. However, when portions of a damaged case are accepted, note on the Bill of Lading the damaged portion not accepted.
- ❖ Contact the Food Distribution Program to report any shortages or damages. This report can be made via email, fax, mail or phone. FDP contact information is noted on slide two (2).

Shortage or Damaged Foods and Claims

- ❖ In the case of a commodity quality issue, *a minimum of one full case must be reported in order to receive credit.*
- ❖ When appropriate, the Nebraska Food Distribution Program will file a claim for reimbursement against the carrier for USDA Value, storage, transportation charges and processing cost.
- ❖ Reimbursement will then be credited to the Recipient Agency's account for the USDA Value (Entitlement), storage, transportation charges and processing cost if applicable.

This process is estimated to be completed in approximately 90 days.

Quick Checklist

- Correct RA
- Correct Product
- Correct Number of Cases
- Condition of Food
- Shortages Noted on BOL
- Call to FDP Needed?
- Signature of Person Receiving
- Signature of Driver

