Personnel File Review

Review Period: July - September 2010

Eastern Service Area

Total Number of Reviews: 17

Contractor: KVC Behavioral Healthcare Nebraska

Background Checks	# Yes	# Applicable	% Achieved
1 National	10	15	66.67%
2 Out of State	5	5	100.00%
3 In State	9	17	52.94%
4 Local	11	17	64.71%
5 Internet Search	17	17	100.00%
6 Ongoing Background Checks	4	4	100.00%
7 Exceptions	1	4	25.00%
8 Record Maintenance	14	17	82.35%
8a Work Eligibility Status: E-VERIFY	17	17	100.00%
8b. Work Eligibility Status: US Citizenship Attestation Form	NA	NA	NA
8c. Work Eligibility Status: SAVE Program	NA	NA	NA
Transportation	**# Yes**	**# Applicable**	**% Achieved**
9 Driver's License	17	17	100.00%
10 Auto/Medical Insurance	14	17	82.35%
11 Points Assessed	17	17	100.00%
12 Limitations	17	17	100.00%
13 Defensive Driving Course	10	17	58.82%
Drug Screening	**# Yes**	**# Applicable**	**% Achieved**
14 Drug Tests	12	17	70.59%
References	**# Yes**	**# Applicable**	**% Achieved**
15 References - Home Study Staff	1	3	33.33%
Education	**# Yes**	**# Applicable**	**% Achieved**
16 Education - ALL Employees	17	17	100.00%
17 Education - Home Study Staff	3	3	100.00%
18 Education - Service Coordinator	12	12	100.00%
Training	**# Yes**	**# Applicable**	**% Achieved**
19 ALL STAFF - Initial Training	0	17	0.00%
20 ALL STAFF - Ongoing Training	11	16	68.75%
21 MULTI ETHNIC PLACEMENT	4	14	28.57%
22 ICWA	7	14	50.00%
23 CFS Pre Service Training	11	11	100.00%
24 Ongoing Training - SC/Sup	3	3	100.00%