Personnel File Review

Review Period: April - June 2010

Eastern Service Area

Total Number of Reviews: 25

Note: There were no reviews completed with KVC during this period.

Background Checks	# Yes	# Applicable	% Achieved
1 National	25	25	100.00%
2 Out of State	5	7	71.43%
3 In State	25	25	100.00%
4 Local	25	25	100.00%
5 Internet Search	25	25	100.00%
6 Ongoing Background Checks	NA	NA	NA
7 Exceptions	0	1	0.00%
8 Record Maintenance	23	25	92.00%
Transportation	**# Yes**	**# Applicable**	**% Achieved**
9 Driver's License	25	25	100.00%
10 Auto/Medical Insurance	25	25	100.00%
11 SE	24	24	100.00%
12 Limitations	23	23	100.00%
13 Defensive Driving Course	24	24	100.00%
Drug Screening	**# Yes**	**# Applicable**	**% Achieved**
14 Drug Tests	24	25	96.00%
References	**# Yes**	**# Applicable**	**% Achieved**
15 References - Home Study Staff	14	23	60.87%
Education	**# Yes**	**# Applicable**	**% Achieved**
16 Education - ALL Employees	25	25	100.00%
17 Education - Home Study Staff	22	22	100.00%
18 Education - Service Coordinator	23	23	100.00%
Training	**# Yes**	**# Applicable**	**% Achieved**
19 ALL STAFF - Initial Training	14	23	60.87%
20 ALL STAFF - Ongoing Training	NA	NA	NA
21 MULTI ETHNIC PLACEMENT	19	23	82.61%
22 ICWA	9	23	39.13%
23 CFS Pre Service Training	23	23	100.00%
24 Ongoing Training - SC/Sup	NA	NA	NA