



<b>Protection and Safety Procedure Update #10-2013</b>	
<b>Regarding:</b>	<b>Review of Regulations</b>
<b>Date Effective:</b>	March 20, 2013
<b>Contact:</b>	Sherri Haber at 402-471-7989 or <a href="mailto:sherri.haber@nebraska.gov">sherri.haber@nebraska.gov</a>
<b>Issued by:</b>	Thomas D. Pristow

**Philosophy:**

Implementation of a consistent process of regular review of regulations pertaining to the Division of Children and Family Services is best practice.

**Procedure:**

The Division of Children and Family Services will conduct a review of the CFS regulations a minimum of every two years.

1. The CFS Deputy Director shall designate a staff person to lead a comprehensive review of the Children and Family Services regulations a minimum of once every two years.
2. The designated staff will manage a review process within CFS to identify any revisions necessary to the regulations.
3. Any necessary revisions identified through the CFS review process will undergo a public comment period to be identified and managed through CFS.
4. CFS staff shall review the public comments and identify any further revisions necessary.
5. Upon completion of this process CFS staff will work with the DHHS Regulations and Rulemaking Unit to undertake the standard DHHS Rulemaking process.

**References:**

None.