

Revision 3/7/2013

Number of Dependents: A dependent is defined as any person married or cohabitating with the consumer or any child under the age of 19 who depends on the consumer's income for food, shelter, and care. Dependents may include parents, grandparents, or adult children.

- Consumer lives with a boyfriend who is unemployed and his minor daughter (2)
- If the consumer is a child and lives with parents, parent's income is used and (3) is entered as dependents.
- If the consumer is in a "cohabitating" relationship and does not rely on the support of the other individual(s) of the relationship and has no other source of support then enter one (1).
- Consumer lives with her parents and parents pay all the bills in the house. (0)

Annual Gross Income: Annual Gross Income (nearest \$1,000) - Enter the household annual gross income rounded to the nearest one thousand dollars (\$1,000). **Do not enter decimals, commas, or dollar signs** (e.g. **No** income becomes 0; \$1350 becomes 1000; \$58,342 becomes 58000; or \$4,365 is 4000; \$4,501 is 5000; \$125,986 is 126000).

- Income for this purpose is defined as alimony, wages, tips, or other money the consumer and other adult dependents received *for a good or services* whether legal or illegal. This information can be obtained by reviewing paycheck records, applications for other public assistance, and/or a signed statement from the consumer. *SSI, SSDI, child support, or monetary assistance received from family or non-family members should not be included.*
- If the person receiving services is under the age of 19 and has not been designated by a court as emancipated (the youth is dependent upon others for support) the custodial parent(s) alimony, wages, tips or other money received for good or service must be entered.
- For the consumer who is a State Ward report zero (0).
- If the consumer is in a "cohabitating" relationship and does not rely on the support of the other individual(s) of the relationship and has no other source of support – enter the consumer's income.