

## **Division of Behavioral Health Director's Behavioral Health Recovery Recognition Award Program April 2016**

### **I. PURPOSE**

The purpose of the Division of Behavioral Health Director's Behavioral Health Recovery Recognition Award Program is to affirm individual and team contributions that improve behavioral health in Nebraska by demonstrating the potential of recovery.

This program is applicable to employees of the Division of Behavioral Health, community partners associated with the Division, individuals in recovery, Behavioral Health Regional Authorities and their employees, and other groups and associations with interest in behavioral health.

The routine performance of nearly every employee or provider is often worthy of recognition and this makes it difficult to single out particular incident(s) which place an individual's or organization's performance above another.

While all recommendations cannot bring an award, each recommendation will bring recognition and increase awareness of the positive contribution of behavioral health to all Nebraskans.

There are three forms of recognition: One is the Director's Award for individuals; one is the Director's Award for teams, inclusive of agencies, work groups, associations and corporations; and the third is the DBH Recovery Coin.

### **II. PROCESS**

#### **A. Who May Nominate**

Anyone having personal knowledge of an act or achievement believed to warrant such recognition may submit one nomination annually for consideration of a Director's Award.

#### **B. Timeframe**

The award period is a calendar year, January through December. The awards must be submitted to the Director by May 16, 2016 at 5:00 PM CST for consideration. The Director will then review all applications before the Annual Conference on May 31<sup>st</sup> – June 2<sup>nd</sup>, 2016.

[http://dhhs.ne.gov/behavioral\\_health/Pages/BHConference.aspx](http://dhhs.ne.gov/behavioral_health/Pages/BHConference.aspx)

#### **C. Review**

The Director's Award Review Team (DART) will consider all applications and recommend three in each group to the Director who will make a selection in each category. The DART will be appointed by the Director.

The following criteria will guide the DART concerning the Director's Awards:

- ◆ Demonstrates wellness, recovery and resiliency
- ◆ Demonstrates system of care principles and values
- ◆ Demonstrates dignity, respect, and accountability with individuals utilizing behavioral health services
- ◆ Provides a high level of quality service and teamwork
- ◆ Promotes accessibility, efficiency and quality in the behavioral health system
- ◆ Encourages consumer and family wellness
- ◆ Works for the betterment of all rather than personal gain.

**D. Division of Behavioral Health Recovery Chip**

The Director may distribute distinctive coins to give special recognition during the calendar year to individuals who make significant positive contributions to recovery.

In general, the coins are intended to provide a means for the DBH to recognize and promote exceptional performance in a current fashion. The general criteria for receiving a DBH coin include:

- Exceptional performance of responsibilities and duties in a recovery program; recovery and health promotion, relapse prevention activities; and
- Demonstration of the DBH mission and vision in action.
- Charters the recipient to continue to speak boldly about the benefits and hope of recovery.

**E. Recognition Program Coordinator**

The Administrative Assistant for the DBH Director shall serve in the role of Recognition Program Coordinator and will coordinate the activities of the program, supporting the DART.

**F. Notification**

Letters of acknowledgement will be sent to those nominated and to the supervisor(s) of the nominee where applicable.

Letters of thanks will be sent to those who submit nominations. Copies of these letters will be filed by the Recognition Program Coordinator at the Divisional level.

**III. ADMINISTRATION**

**A. Recognition and Award Presentation**

The Director's Award will be presented on an annual basis to be determined by the Director. The Recognition Program Coordinator will coordinate the presentation ceremony.

**B. Nominations**

A Nomination Form (see Attachment A) shall be used for nominations and available on the Division of Behavioral Health website.

**C. Records**

The Recognition Program Coordinator will record the names of recipients at the Division level.

**Division of Behavioral Health Director’s Behavioral Health Recovery Recognition Award Program  
 Nomination Form**

[http://dhhs.ne.gov/behavioral\\_health/Pages/BHConference.aspx](http://dhhs.ne.gov/behavioral_health/Pages/BHConference.aspx)

The awards must be submitted to the Director by May 16, 2016 at 5:00 PM CST for consideration. The Director will then review all applications before the Annual Conference on May 31<sup>st</sup> – June 2<sup>nd</sup>, 2016. The Nebraska Department of Health and Human Services (DHHS) Division of Behavioral Health (DBH) Director’s Award recognizes extraordinary achievements to encourage recovery as an individual and as a team effort. Individuals or teams nominated for this award should embody some or all of the following criteria:

- ◆ Demonstrates wellness, recovery and resiliency
- ◆ Demonstrates system of care principles and values
- ◆ Demonstrates dignity, respect, and accountability with individuals utilizing behavioral health services
- ◆ Provides a high level of quality service and teamwork
- ◆ Promotes accessibility, efficiency and quality in the behavioral health system
- ◆ Encourages consumer and family wellness
- ◆ Works for the betterment of all rather than personal gain.

Please select one of which you are nominating for: Team Award _____ Individual Award _____
Nominee’s Name:
Nominee’s Telephone:
Nominee’s Mailing Address (including city and zip) :
Nominee’s email address :
Nominee’s Work/Volunteer Title and Agency Name:
Nominated by?

“I believe \_\_\_\_\_ deserves to be awarded the DBH Director’s Award because

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Selection Process: All award nominations will be reviewed by the Director Award Review Team. The Director of the DBH will select the recipients. Nominations must be submitted by May 16<sup>th</sup>.

**Send Nominations To:** Recognition Program Coordinator, Division of Behavioral Health, 301 Centennial Mall South, 3rd Floor, Lincoln, NE 68509-5026; Or email [Kelly.ostrander@nebraska.gov](mailto:Kelly.ostrander@nebraska.gov); Or Fax: (402) 471-7859