

**Area Agency on Aging COVID-19
 Frequently Asked Questions**

#	Topic	FFCRA	CARES	Question	Answer	Date	Reference
1	Project Period	Yes		The FFCRA funding was approved March 20, 2020, can we use this funding for the days of March 17-19 when we made changes to services due to COVID-19?	Yes, the ACL is waiving pre-approval requirements to use FFCRA funds before 3/20/2020. The project period will follow the Major Disaster Declaration (MDD) for Nebraska. The incident period begins 1/20/2020 and ends 9/30/2021. Please follow SUA guidance on any new services that need to be created due to the COVID-19 pandemic. No. Families First Coronavirus Recovery Act (FFCRA) project period is March 20, 2020 – September 30, 2021; it can only be used for services in this time period.	Updated 4/13/2020	Fiscal FAQ update 4/8/2020
2	NSIP			On page 7 of the "COVID-19 & Service Unit Tracking" information, does the "*" mean eligible for NSIP?	The asterisk(*) refers to COVID19 HDM as (NSIP) or (NOT NSIP)		
3	Funding Allocation	Yes	Yes	Is there any flexibility to allow FFCRA or CARES Act funding for current home-delivered meals (home-delivered meals prior to COVID-19)? The increase in work, deliveries, etc. warrant additional funding for current home-delivered meals. From the information, it is not. Any suggestions from the SUA to address this?	Yes, transfers up to 100% are authorized within C-1/C-2 for regular OAA, FFCRA, and CARES Act funding. <u>Transfers must occur within the same grant grouping, i.e. FFCRA transfers must occur within the FFCRA grants.</u> FFCRA project period is March 20, 2020 – September 30, 2021; it can only be used for services in this time period. See Slide 21 & 22 from the 3/27/20 presentation. Home-Delivered Meal clients & services during the project period can use FFCRA money. CARES Act project period will be defined with the notice of award. SUA will share once it is received. CARES Act funding will also be available for Home-Delivered Meal clients & services.	Updated 4/13/2020	Fiscal FAQ update 4/8/2020
4	Reimbursement	Yes		Can we reimburse contractors FFCRA and OAA funding for meals?	Yes, provided project periods & program guidelines are followed.		
5	Funding Allocation	Yes		Just a comment to forward to the federal level regarding the FFCRA congregate funding. Given the direction from public health, no congregate meals are provided at this time. We will have III C-1 remaining at the end of the fiscal year. We needed the flexibility to transfer 100% of the FFCRA III C-1 funding to FFCRA IIIC-2 or just allocate FFCRA C-2 funding.	With OAA, FFCRA and CARES money, you may transfer 100% of the funds between C-1 and C-2, however, once senior centers begin re-opening, FFCRA III-C1 funding can be used during project period. FFCRA project period is March 20, 2020 – September 30, 2021. Once senior centers begin re-opening, FFCRA III-C1 funding can be used during project period. FFY 2020 Federal Funds & FFCRA project funds can be shifted up to 50% between now and August 1, 2020.	Updated 4/13/2020	Fiscal FAQ update 4/8/2020

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6	Reimbursement	Yes	Yes	Will FFCRA be included in the State Reimbursement Report or will there be a separate State Reimbursement Report for this funding?	<p>There is no separate report (like the flooding disaster grants).</p> <p>Form As should be updated to include new funding lines: 18d. FFCRA 18e. CARES Act</p> <p>Separate Form As should be submitted as needed for each new service type: 1. COVID19 HDM (NSIP) 2. COVID19 HDM (Not NSIP) 3. COVID19 TGM (Not NSIP) 4. COVID19 TGM (NSIP)</p> <p>Reminder: 18d. FFCRA can be used on any III-C1 or III-C2 service, like Home Delivered Meals or Nutrition Education.</p>	4/13/2020	Nutrition FAQ Dated 3/12/20
7	Budget Revisions	Yes		Due to the additional funding (FFCRA) in the budget revision, would you please extend the budget revision due date to May 29, 2020?	<p>Update: If state funds are being re-allocated, budget revisions are due by May 8, 2020 to meet end of SFY 2020 deadline.</p> <p>Federal fund (including FFCRA & CARES Act) budget revisions are needed by August 1, 2020.</p> <p>AAA budgets need to be submitted by May 8, 2020 so that SFY 2021 Subawards can be created. This ensures SFY 2021 money is available July 1.</p> <p>If necessary, amendments can be made after the State Funding subaward process to address Federal Funds (including FFCRA).</p>		
8	Service Units			If handouts are made of FROG's exercises, can this be a Health Promotion/Disease Prevention non-qualified service for a participant with a demographic?	<p>Yes, handouts can be counted as Health Promotion/Disease Prevention (non-evidence based) service.</p> <p>NENAAA specific: NENAAA makes further distinction within HP/DP (non-evidence based). It can be counted as a "non-qualified service" for a participant that meets data collection minimums.</p> <ol style="list-style-type: none"> 1. Name 2. Year of birth 3. Zip Code 		

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9	Service Units			From the answers, we understand FFCRA funding cannot be utilized for services before March 20, 2020. In PeerPlace, would you still want us to report units under COVID-19 TGM/HDM for services provided March 17-19? March 17th was the date NENAAA made changes to services due to COVID-19.	COVID-19 TGM/HDM Service Types in PeerPlace should be used to track services provided during AAA's response to COVID-19.	Updated 4/14/2020	
10	Essential Worker Identification			Will the state be issuing badges to essential workers?	No. Further guidance will be provided if necessary.		
11	Toilet Paper			Can we use Material Distribution dollars if we can get cases of toilet paper to hand out to our seniors [clients]?	If a service is expanded (toiletries are offered as Material Distribution) beyond the Area Plan Service Narrative, complete the New Service Form. The approved form will be attached to the Area Plan. Yes. The Material Distribution service can be used for toilet paper distribution. Caregiver Supplemental Services can be used for toilet paper distribution to caregivers.		
12	NSIP			Why aren't COVID19 TGM service types NSIP Eligible?	To Go Meals may be NSIP Eligible as long as NSIP guidelines are met. NSIP Eligible Meals must be a Congregate Meal or Home-Delivered Meal. A COVID19 TGM is neither.	Updated 4/14/2020	Nutrition FAQ Dated 3/12/20 NSIP Eligibility Flow Chart
13	Contributions	Yes		Do contributions need to go to III-C1 & III-C2 or FFCRA CMC2 & HMC2?	Contributions should remain within the funding source (III-C or FFCRA) most applicable to the service type. If, for example, the congregate service has become a HDM service and will be funded with III-C2 funding, the client's contribution would be recorded under that funding source (III-C2).		
14	Time Tracking	Yes		For 100% time tracking, do we need to keep III-C1 & III-C2 separate from FFCRA CMC2 & HMC2?	Treat III-C & FFCRA as separate funding sources.		
15	Funding Allocation	Yes	Yes	What order should I spend different funding sources? (Now including SFY 20 Funding)	<ol style="list-style-type: none"> 1. SFY 20 Funding 2. FFCRA 3. CARES Act 4. OAA FFY18 5. OAA FFY19 6. OAA FFY20 		

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16	Meals			If the site staff and/or volunteer staff continue to eat meals on site, how should they be counted?	Regardless of age, site/senior center staff & volunteer meals should be counted under the meal they are preparing. -Those that help Home Delivered Meal prep & delivery should have meals recorded under COVID19 HDM . -Those that help To Go/Curbside Meal prep & hand out should have meals recorded under COVID19 TGM . Follow NSIP guidelines for COVID19 HDM (NSIP) & COVID19 TGM (NSIP) .	Updated 4/14/2020	NSIP Eligibility Flow Chart
17	Meal Contribution			If meals are strictly defined as COVID-19 meals - can we/should we still continue to send out a contribution statement?	Suggested contribution statements are encouraged for home-delivered meals, including COVID-19 meals. OAA funding also requires the opportunity to contribute to be presented to the client. If OAA funds are not used to pay for the meal, an opportunity to contribute is not needed.	4/22/2020	Additional FAQ about OAA Nutrition 4/17/2020
18	Meals			We have been distributing extra frozen meals (did not meet dietary requirements - no milk) in the event we have to suspend delivery for any reason, the clients will have meals to cover some of those non-delivery days. Can these be considered COVID-19 meals even if they are going to current clients, and if so, can we/should we send out contribution statements for these meals?	Extra frozen meals may be distributed to clients. If there is missing items and the meal does not meet the 1/3 DRI requirements per meal, it is still eligible for COVID-19 HDM but is not qualified for NSIP (missing DRI requirements), so it would be COVID-19 HDM (Not NSIP). If Title III/OAA funding is used, an opportunity to contribute should be made available to the client. Note: Title III-C (1 & 2) requires the 1/3 DRI to be met.	4/22/2020	Additional FAQ about OAA Nutrition 4/17/2020
19	Budget Revisions			Since we will be getting additional money due to the Disaster Declaration is there going to be an extension for the budget revisions or are they still due on May 1?	Additional Title III-C funds were added to your subaward last week from the FFCRA. Budget revisions for SFY20, if needed, were established to be due 5/8/20. That date is flexible, visit with Bob and Gene. Additionally, because the SUAs and networks have been impacted by COVID-19, ACL has waived prior approval requirements for pre-award costs incurred from January 20, 2020 to the effective date of the Federal Awards for the FFCRA and CARES Act funds.		
20	Meals			Do we need to create a new service for drive thru, curb side, pick-up meals?	Use the COVID19 TGM (NSIP) and COVID19 TGM (Not NSIP) to record drive thru/curb side/pick-up meals when Congregate Meals are not available due to COVID-19.		

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21	Funding Allocation	Yes	Yes	What funding sources do not have to meet DRI?	* Title III-B * Title III-C1 * Title III-C2 * Title III-D * Title III-E * CARES Act * CASA * FFCRA (CMC2 & HMC2)	Update on 4/15/2020	ACL All States SUA Call, answer by Edwin during Q&A.
22	Project Period	Yes	Yes	What is the incident period for the Disaster Declaration?	The incident period begins 1/20/2020. Title III, FFCRA, and CARES Act can be used retroactively to this date.		
23	Meals	Yes	Yes	Consumers who were receiving congregate meals who are now getting home delivered meals, is this a new service?	Yes, two service types were created: COVID19 HDM (NSIP) and COVID19 HDM (Not NSIP). When seeking reimbursement, separate Form A should be sent in for Home Delivered Meals and COVID19 HDM.		
24	Funding Allocation	Yes	Yes	While the SUA doesn't need ACL approval moving money already allocated to the state. What about the AAA, do they need approval to move or shift from SUA?	Fund transfers between Title III buckets are no longer required. If a service is going to use an irregular funding source (e.g. Homemaker paid for by III-C1 or FFCRA-CMC2), a New Service Form should be submitted to the SUA. After SUA approval, the AAA will submit a separate Form A for the New Service.		
25	Reports			Why are COVID19 TGM NSIP meals mapped to "Other Services" on the Served Client Summary Report - AAA, NAPIS Service Type tab?	NAPIS service types are mapped for the SPR. ACL publishes a list of SPR services, if it is not on the list, the service is mapped to "Other Services".	4/21/2020	
26	Senior Centers			Can AAA's/Senior Centers create or build their own Shelf stable meals?	Yes.	5/7/2020	
27	Senior Centers			What does opening the Senior Centers look like?	The reopening of Senior Centers will take place in different phases. This guidance has also been sent to AAA's from DHHS.Aging@Nebraska.gov. Three phases are listed in the reopening of senior centers.	5/7/2020	Link: https://acl.gov/COVID-19 Documents found under: For the Aging and Disability Networks: Resources for Reopening: + From ACL: Reopening Guidelines for Senior Nutrition Programs; and + President Trump's Guidelines for Opening Up America Again.
28	Groceries			Can we purchase groceries and give them out? How can we fund and track this?	Yes-III-B and CARES-B funding should be used.	5/7/2020	

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29	Admin/Aid			Can we pay an internet stipend for employees who are working from home? This would be admin.	Yes. It would be allowable provided the costs are reasonable and allocable. The agency paying the stipends should confer with a tax expert about any income tax implications to the employee and the agency's withholding of estimated tax. Any good or service, or portion, for personal use would be unallowable.	5/8/2020	Allowability: Email from Lacey Boven at ACL dated 5/8/2020. Goods and services for personal use: CFR § 75.445
30	Admin/Aid			Can we pay for the laptops that employees are using to work at home?	Yes.	5/7/2020	CFR: § 75.453 Materials and supplies costs, including costs of computing devices
31	Transportation			Can we use funding to pay for bus modifications due to COVID19?	Yes.	5/7/2020	FAQ: Families First Coronavirus Response Act - Title VI (FFCRA) - March 27, 2020
32	Transportation			Can we use funds to upgrade and/or replace our vans as they are being decommissioned due to age/mileage.	Yes.	5/7/2020	FAQ: Families First Coronavirus Response Act - Title VI (FFCRA) - March 27, 2020
33	Admin/Aid			Can we use funds to buy kitchen equipment?	Yes, you may use: *III-C1 *FFCRA-CMC2 *III-B *CARES-B.	5/7/2020	
34	Funding Allocation			Can CARES Act funding be transferred to III-E?	No. Transfers can only be made between III-B, and III-C programs. Transfers can only be made within the grant (FFCRA, CARES, or OAA awards), and only within the program year, for FY20, this is until 9/1/20.	5/7/2020	
35	Groceries/Senior Centers			Can we use III-B to reimburse senior centers for grocery purchase at Cashway?	Yes.	5/7/2020	Guidelines for Reopening dated 5/5/2020
36	PPE/Senior Centers			Can we use III-B to reimburse senior centers for cleaning supplies and PPE?	Yes.	5/7/2020	
37	Senior Centers			Can we give Senior Centers grants to purchase meal containers?	Yes.	5/7/2020	