

ADDENDUM TWO REVISED QUESTIONS AND ANSWERS

Date: May 28, 2019

To: All Applicants

From: Rayma Delaney, Federal Aid Administrator III
Department of Health and Human Services
Division of Public Health

RE: Addendum for Request for Applications Number 1715 to be opened June 21, 2019
at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Applications. The questions and answers are to be considered as part of the Request for Applications. It is the Applicant's responsibility to check the DHHS Grants and Contract Opportunities website for all addenda or amendments.

Question Number	RFA Section Reference	RFA Page Number	Question	Revised State response
2	4.4	16, 27	We are asking for clarification that the category budget to be submitted with the application is for Phase 1/Year 1 only. Would it be possible for you to provide an example so that we include the appropriate level of detail you desire for the category budget?	The category budget submitted in Phase 1 (concept paper) shall be only Year 1 using the required Budget worksheet. To clarify the functionality of the Excel workbook: formulas calculate the total for each column of 3 sources of support (subaward, cash, inkind) based on \$ values entered in line item(s) hi-lited in yellow. In the budget worksheet, name each budget category in the dark blue heading. For each budget category, enter a \$ value in the relevant column(s) (subaward, cash, inkind) in one entry per column below the category heading. Line item descriptions within categories are not required for Phase 1/concept paper. Entries represent the projected costs by category and by source.

				<p>A Match Calculator is added to http://dhhs.ne.gov/Pages/Grants-and-Contract-Opportunities.aspx#SectionLink5 as a helpful resource. See screenshots as examples. Instructions in Form 4 cite typical cost categories as examples. A category budget sets a framework, showing total project costs. Applicants who advance to Phase 2 shall expect to consult with DHHS to develop a work plan and line item budget that flow from Phase 1.</p>
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This addendum will become part of the proposal and should be acknowledged with the Request for Applications response.

Sources of support

Budget Line Items	ORIGINAL budget		
	Subaward Funds	Match	
		Cash	In-kind
100 Salaries/wages			
	\$ 37,950.00	\$ 8,000.00	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
200 Personnel benefits			
	\$ 14,015.00	\$ 2,960.00	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
300 Community volunteers			
	\$ -	\$ -	\$ 9,000.00
400 Travel			
	\$ 4,500.00	\$ 1,000.00	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
500 Supplies			
	\$ 1,250.00	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
600 Facility space			
	\$ -	\$ -	\$ 1,000.00
	\$ -	\$ -	\$ -
700 Contractual			
	\$ 5,000.00	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
800 Equipment			
	\$ 4,200.00	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
900 Indirect Cost			
	\$ 6,271.00	\$ -	\$ -
Total Expenses	\$ 73,186.00	\$ 11,960.00	\$ 10,000.00

EXAMPLES

Match Calculator

INSTRUCTIONS: Enter in cells highlighted yellow, \$ values for "Total Project Costs" and "Match" (cash and/or in-kind) from the budget. The required match is at least 20% of Total Project Costs. The calculation result will display when data is entered. If the minimum match is not budgeted, adjust budget accordingly.

Match + Subgrant* = Total Project Cost <i>* up to level of funds available</i>			
	calculations	definition	data source / formula
1	Total Project Costs \$ 95,146.00	Match + Subgrant	project budget
2	Match \$ 21,960.00	\$ and/or value from applicant	line 2a + line 2b
3	Subgrant \$ 73,186.00	\$ from funder	line 1 – line 2
4	% match 23.080%	<i>minimum 20% of Total Project Costs</i>	line 2 + line 1
<i>OK for minimum match</i>			
2a	cash \$ 11,960.00	cash from non-federal source	project budget
2b	in-kind \$ 10,000.00	value assessed to 3rd-party contribution	project budget