N-FOCUS Interim Release Combined All Divisions September 10, 2023

An Interim Release of the N-FOCUS System is being implemented September 10, 2023. This document provides information explaining new functionality, enhancements and problem resolutions made effective with this release. This document is divided into four main sections and addresses all of the Divisions, MLTC, EA, CFS and DD.

General Interest and Mainframe Topics: All N-FOCUS users should read this section.

ACCESSNebraska: N-FOCUS workers responsible for case activity received through the Web Based Electronic Application should read this section.

Home and Community Based Services: N-FOCUS workers who work directly with DD Programs and those who work with the related Medicaid cases should read this section.

Note: This section will only appear when there are tips, enhancements or fixes specific to Developmental Disabilities Programs.

Expert System: All N-FOCUS workers with responsibilities for case entry for AABD, ADA Payment SNAP, LIHEAP, LIHWAP, CC, FL, MED, Retro MED should read this section.

Note: When new functionality is added to NFOCUS that crosses multiple topics (ie General Interest and Mainframe, Alerts, Correspondence, Expert System etc.) the functionality will be described in one primary location. This location will usually be the General Interest and Mainframe section or the Expert System section. Alerts Work Tasks and Correspondence that are part of the new functionality may be documented in both the primary location that describes the entire process in addition to being in the Alerts, Work Tasks and Correspondence sections.

Interfaces, Document Imaging and NFOCUS Tips sections will be added as appropriate for the release.

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Home and Community Based Services

TBI – Renewal Request effective 10/01/2023

The Traumatic Brain Injury (TBI) Waiver renewal is effective 10-01-2023 consists of the following updates to N-FOCUS:

- Adding 9 new services to N-FOCUS for TBI
- Updating fifteen existing services to include the TBI Program

Note: At this time, there will be services billed electronically and via manual claims submission:

- EVV services
  - New EVV services will be billed via Netsmart claims just as the current Aged and Disabled (AD) EVV services are currently.
- Non EVV services
  - Non EVV services will follow the paper process via manual claims submission just as the current AD services are currently.

Code	TBI Service	NEW/EX	SNA	EVV
2152	TBI Caregiver Training	New	No	No
2202	TBI Community Connections	New	No	No
2207	TBI Employment Individual Support	New	No	No
3336	TBI Adult Day Health Services	New	No	No
3471	TBI Respite Care	New	Yes	No
6222	TBI Personal Care	New	Yes	Yes
6688	TBI Respite Care In Home	New	Yes	Yes
7934	TBI Companion	New	Yes	Yes
8190	TBI Supported Employment – Follow Along	New	No	No
2456	Travel Time	Existing	No	No
2556	Transportation Within Omaha/Lincoln by Commercial Provider	Existing	No	No
2772	Transportation Base Rate by a Commercial Provider	Existing	No	No
3467	Transportation By Commercial Airline	Existing	No	No
4592	Escort Services By An Agency Provider	Existing	No	No
4677	Transportation Mileage By Commercial Provider	Existing	No	No
5520	Transportation Commercial Bus or Train	Existing	No	No

6496	Chore A/D	Existing	Yes	No
6579	Transportation by Individual Provider	Existing	No	No
7122	Transportation Base Rate by a Commercial Wheelchair Van Provider	Existing	No	No
7272	Escort Services By An Individual Provider	Existing	No	No
7593	Transportation Mileage by Commercial Wheelchair Van Provider	Existing	No	No
9040	Meals Home Delivered	Existing	No	No
9660	Transportation Provided By An Exempt Public Transportation Provider	Existing	No	No
3447	Emergency Response System	Existing	No	No

- Service Needs Assessments
  - The Service Needs Assessment N-FOCUS windows have been updated to include the TBI language where the AD language is now.
    - **Example**: Where the window used to say "AD Waiver" you will now see "AD/TBI Waiver"
- Services
  - N-FOCUS workers can now add the new and updated services to N-FOCUS Program Case TBI.
- Service Authorizations
  - N-FOCUS workers can now add Service Authorizations to the Services they have added to the TBI program case.
  - Service Authorizations that are for EVV services, task can be tied to the Service Authorization.
- N-FOCUS TBI Claims Processing
  - N-FOCUS TBI claims processing is effective for services to TBI eligible clients for dates of service on and after 10/01/2023.
  - TBI claims processing will follow the current claims processing functionality used for AD claims, including:
    - Electronic claims submission for EVV claims.
    - Paper preprint processing for non EVV claims.
    - Claims validation functionality, whether via electronic or paper submission.
    - Claims suspension.
    - Claims payment and Explanation of Benefits.

Interfaces

MLTC - VCI Interface (Change)

A change has been made to the Renewal and Redetermination Verification (RRV) process when calling for Verify Current Income (VCI). Data will be requested for individuals 14 or older in the selected Program Case, with a role of Financially Responsible, Excluded Child, or Child in Another Program Case. This aligns with the Mainframe manual call functionality.

Correspondence

MLTC – Renewals for Multiple Participant Households (Fix)

Renewals for multiple participant households run for the come-up month (not the following month) where some participants are closed, the closed participants will no longer display under both the Renewal Language and in the Closure Language. Closed individuals will now only display under the closure section of the notice.

MLTC – 599 CHIP Approval Notice (Change)

The 599 CHIP Auto-Close batch process will end. This is now a manual process. Language has been updated for the 599 CHIP Approval notice as shown below:

NOTICE OF ACTION

599 Childrens Health Insurance Program (599 CHIP)

Approval
The following individual(s) are approved for medical coverage effective 8-2023

Individual	Status
UNBORN CHIP	Eligible

If you applied through the Federal Marketplace your application was sent to Nebraska DHHS for a Medicaid eligibility determination. The Medicaid eligibility determination for the individuals noted has been communicated to the Federal Marketplace. If further information is needed you will be contacted.

Your unborn child is eligible for 599 CHIP. This program covers pregnancy-related services. This includes prenatal care and labor and delivery. This program does not provide services after your pregnancy. 599 CHIP lasts until birth or the end of the pregnancy. If your child no longer qualifies, 599 CHIP ends after six months. Let Medicaid know when you give birth. There may be other coverage for your new child.

Approval for 599 CHIP is based on Legislative Bill (LB) 599 which requires Nebraska to establish a separate program as allowed under Title XXI of the federal Social Security Act, as amended and 42 C.F.R. 457.10. LB 599 amend section 68-915, reissue Revised Statutes of Nebraska, section 4-110, Revised Statutes Cumulative Supplement, 2010, and section 68-901, Revised Statutes Supplement, 2011. This program is solely for the unborn children of pregnant women who are otherwise ineligible for coverage under Title XIX of the federal Social Security Act.

Narrative

EA – Sensitive Information Subheading (New)

With this release, there is a new narrative subheading called Sensitive Information.

Note: Only workers with proper security will be able to view/write under that subheading.

Alerts

MLTC – Alert 520 Pregnancy Overdue (Update)

The Pregnancy Overdue Alert has been updated to create a High Priority Work Task. The Pregnancy Overdue Alert is generated at the beginning of the month on the second month after the due date has passed. This has been done to address 599 CHIP cases as the 599 CHIP Auto-close process will end with this release.

Document Imaging

EA – Confidential EA-Domestic Violence (New)

With this release there is a new category called Confidential – EA Domestic Violence. Only workers with proper security will be able to see documents that have been indexed to this category.

Note: Anyone, regardless of security, will be able to Add Image documents to this category.

EA, MLTC. CSF - Reload Button

Worker's may have their display settings customized. This may cause documents to be off centered in the preview pane of the Add Image window. If this occurs, click the Reload icon which will resize the window so that the preview is centered.
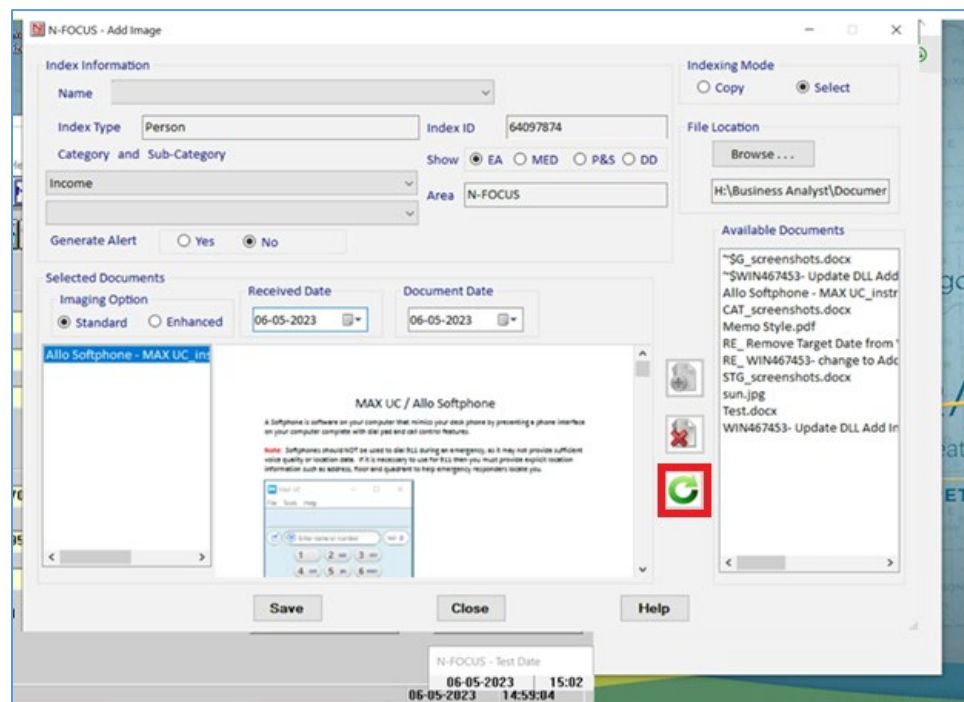
Expert System

EA - LIHEAP Standards for 2023-2024 Energy Year (Change)

Each year, before LIHEAP budgeting can be run for the new energy year, annual updates for LIHEAP values are needed. Until those values are updated, the new energy year is not able to be selected when running LIHEAP budgets.

The new values have been updated with this release for the new energy year. Policy will direct the field as to when budgeting for 2023-2024 LIHEAP benefits can begin.

EA - LIHWAP Payee Selection (Fix):

A prior version of release notes indicated that LIHWAP payments could only be made to a LIHWAP provider, however, an issue was identified in the budgeting process where if specific steps were taken in a specific order, the client was able to be approved as the Payee for the benefits. Payment to the household of LIHWAP benefits is not allowed by the program regulations.

This has been updated and now LIHWAP budgets are not able to have the client chosen as the Payee when budgeting is run. The Payee in LIHWAP budgeting can only be a provider for the household.

EA - LIHEAP Refund Budgets (Fix)

Logic was previously added to N-FOCUS to allow 'Refund' budgets to include recoupments for existing LIHEAP overpayments. An issue was discovered when running a 'Refund' budget for a refund that was not an even dollar amount (example refund was for $258.93). When the budget was run, the authorized amount was rounding down to the nearest whole dollar amount ($258.00).

A fix has been made that will no longer round the authorized benefit amount down to the nearest whole dollar amount. The authorized benefit amount will now include all dollars and cents ($258.93).

EA - SNAP ABAWD Work Requirements (Change)

The current question on the ABAWD Window states:

- Is the Individual less than 18 years of age or greater than 49 years of age?

With this release, the question will be changed to the following:

- Is the Individual less than 18 years of age or greater than 50 years of age?

The above question will be valid Thru 9/30/23.

Effective 10/1/23 thru 9/30/24 The question will be changing to the following:

- Is the Individual less than 18 years of age or greater than 52 years of age?

Effective 10/1/24-9/30/25 The question will be changing to the following:

- Is the Individual less than 18 years of age or greater than 54 years of age?

See screen print on the next page.

EA - SNAP ABAWD Exemption Reasons (Change)

ABAWD exemption reasons, that will be added to the ABAWD window with this release are:

7. Is the individual homeless?

8. Is the individual a veteran?

9. Is the individual age 24 years old or younger that was in foster care under the responsibility of a State on the date of them turning 18 years old or higher?
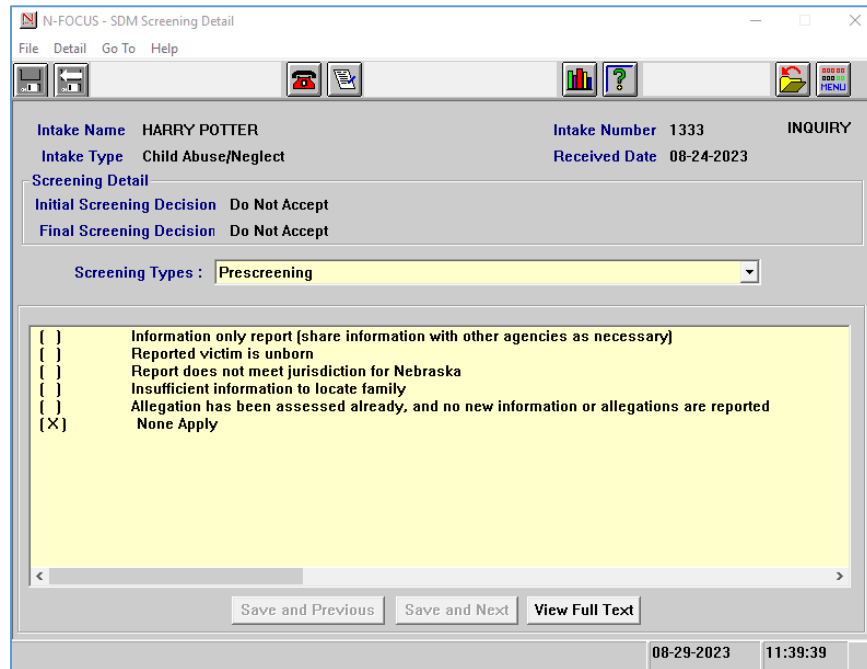
Children and Family Services

CFS - SDM Intake Prescreening (Change)

The Prescreening Choice of "Reported Victim is Older than 18, and the allegation occurred when the reported victim was over 18" has been removed.

CFS – Intake Notification (Change)

The N-FOCUS Intake Notification Screen has FFPSA Candidacy/Eligibility added and available for manual selection (Family First Prevention Services Act).
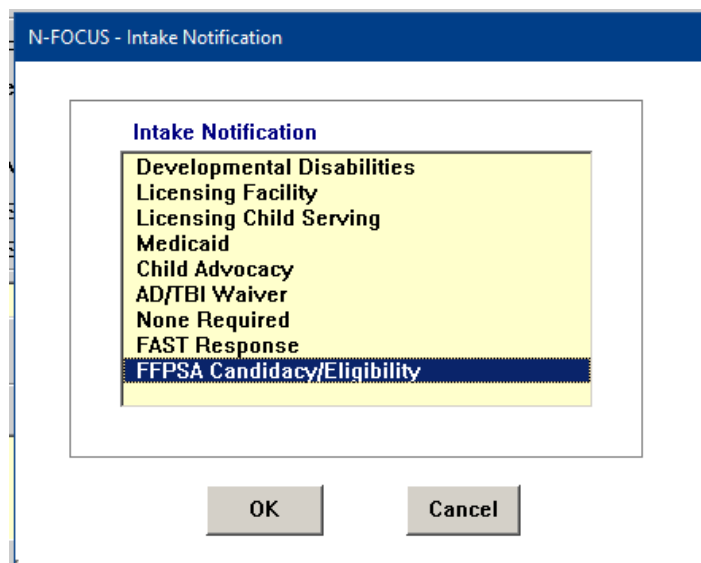
CFS – Detail Intake (Fix)

Fixed a critical error when removing children from the Intake.

CFS - Intake Worksheet and Law Enforcement Correspondence (Fix)

"Child Abuse and Neglect" and "Adult Protective Services" were not displaying on Intake Worksheets or Law Enforcement Notices. This has been fixed.

CFS - SDM Intake Screening (Fix)

Not all Maltreatment screening selections were showing up on intakes created on 08/12/2023. These selections are now viewable and selectable with this release.

N-FOCUS Tips

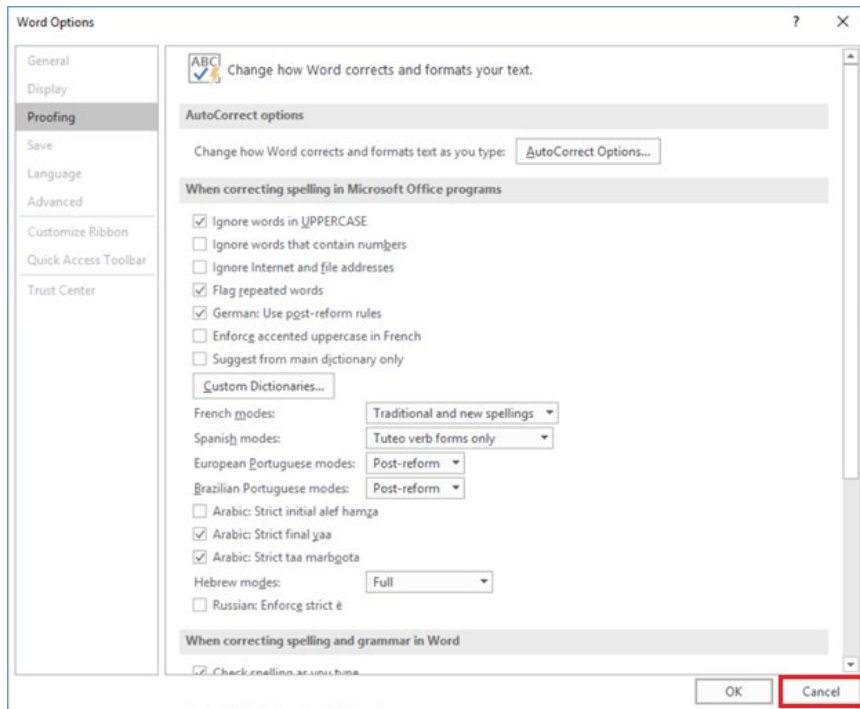## Spell and Grammar Function (Tip)

Some N-FOCUs users are experiencing issues with Spell Check. This has been researched and it appears to be a Microsoft issue. The expected fix date is unknown.

When you select Spell Check, the spell check box is blank. To fix this, click the Options button.
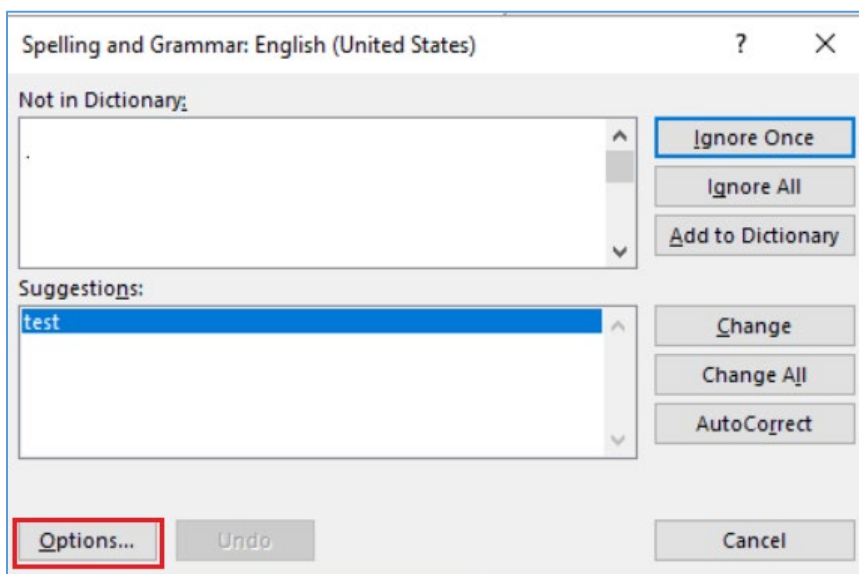
The Word Options window will display.

See screen print on next page.

Click the Cancel button.

The Spelling and Grammar pop up window will now display correctly.