
N-FOCUS Interim Release Combined EA and MLTC August 9, 2015

An Interim Release of the N-FOCUS system is being implemented August 9, 2015. This document provides information explaining new functionality, enhancements and problem resolutions made effective with this release. This document is divided into four main sections:

General Interest and Mainframe Topics: All N-FOCUS users should read this section.

Electronic Application: N-FOCUS users responsible for case activity received through the Web based Electronic Application should read this section.

Developmental Disabilities Programs: N-FOCUS users who work directly with DD programs and those who work with the related Medicaid cases should read this section. Note: This section will only appear when there are tips, enhancements or fixes specific to Development Disabilities Programs.

Expert System: All N-FOCUS users with responsibility for case entry for AABD, ADC Payment, SNAP, CC, FW, IL, MED, and Retro MED should read this section.

Note: When new functionality is added to N-FOCUS that crosses multiple topics (ie General Interest and Mainframe, Alerts, Correspondence, Expert System etc) the functionality will be described in one primary location. This location will usually be the General Interest and Mainframe section or the Expert System section. Alerts, Work Tasks and Correspondence that are part of the new functionality will be documented in both the primary location that describes the entire process and in the Alerts, Work Tasks and Correspondence sections.

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General Interest and Mainframe

N-FOCUS Access Schedule (Tip)

Sunday:

- 12:00 AM to 2:00 AM – Limited Access
- 2:00 AM to 5:00 PM – Normal Access
- 5:00 PM to 7:00 PM – No Access
- 7:00 PM to 12:00 AM – Normal Access

Monday:

- 12:00 AM to 10:00 PM – Normal Access
- 10:00 PM to 12:00 AM – Limited Access

Tuesday through Saturday:

- 12:00 AM to 2:00 AM – Limited Access
- 2:00 AM to 10:00 PM – Normal Access
- 10:00 PM to 12:00 AM – Limited Access

For a major Release, there is a limited access period from 10:00 PM to 11 PM the Saturday before. Then No Access from 11 PM until verification of the release is complete on Sunday.

Correspondence

Electronic Service Authorization – Provider (Fix)

The correspondence, “Electronic Service Auth – Provider” was created for the Service Authorization for the Provider. With this release, you will now be able to View or Print this correspondence.

07-20-2015 Electronic Service Auth - Pr MAXIMUM HIGHTS ACADE ENGLISH PRINT BATCH

Document Imaging

Developmental Disabilities

Expert System

ADC Budgeting Methodology (Change)

Some significant changes are being implemented as a result of the Legislature passing LB607. The following changes are being implemented effective with September, 2015 for budgets run after the 8/9/15 Interim Release date:

ADC Grant Payment amount is to be based on 55% of the ADC Standard of Need

HH size	Maximum ADC Payment Amount
1	\$298.00
2	\$367.00
3	\$436.00
4	\$505.00
5	\$575.00
6	\$644.00
7	\$713.00
8	\$783.00
9	\$852.00
10	\$921.00
Addt.	\$69.00

Eligibility for payment and the calculation of the payment amount has become a two-step process:

1. Initial eligibility will use a earned income disregard of 20% to test for eligibility
2. Ongoing eligibility, once initial eligibility is passed, will use an earned income disregard of 50% to determine payment amount

EXAMPLE:

September, 2015 ADC budget:

- In this example, September is the first month that ADC program appears in the case.
- Initial Eligibility Test (w/ 20% earned income disregard): example result displays as 'PASS'.
- In this example as there was no eligibility in prior month (August, 2015).

Benefit Summary		Begin Date: 9-2015	
MAKER, MARK		ADC	Regular
Resource Total	0.00	Unit Size	2
Resource Limit	6000.00	Budgetary Need	367.00
Earned Income	578.00	Prorated Budgetary Need	367.00
20% Earned Inc Disregard	115.60	Compared to	
Child Care Disregard	0.00	Child/Spousal Support	0.00
Standard of Need	667.00	Sanctioned Amount	0.00
Net Earned Income	462.40	Recoupment Amount	0.00
Result	204.60	Offset Amount	0.00
Compared to		Overpayment Amount	0.00
Payment Standard	367.00	Authorized Amount	367.00
Initial Eligibility Test:	Pass	Allocation Out Amount	0.00
Determination of Payment:		Creation Date	08-15-2015
Earned Income	578.00	Resource Test:	Pass
50% Earned Inc. Disregard	289.00	Payment Eligibility Test:	Pass
Child Care Disregard	0.00		
Result	289.00		
Compared to SON			
Payment Standard	367.00		
Lower Amount	367.00		
Unearned Income	0.00		
Allocation In Amount	0.00		
Deemed Income	0.00		
Budgetary Need	367.00		

As Initial Eligibility Test passes, then the Determination of Payment phase begins. The calculation process begins with the full earned income that was used in the Initial Eligibility Test above. From that, a 50% earned income deduction is allowed (and any Child Care disregards, as allowed currently). From there, a calculation is completed in the detail window behind the **Compared to SON** line where the NET earned income is compared to the SON. The resulting lower amount is carried forward in the calculation, as it is today.

NOTE: The Lower Amount is determined in the detail screen behind “Compared to SON”, not just the flow from Result to Payment Standard.

If the initial Eligibility Test fails due to excess earned income, the result will display as FAIL.

If the household has already passed a required Initial Eligibility Test, the result will display as EXEMPT (see below).

Moving on to October:

- This is not the initial month of eligibility
- AND the unit composition has not changed
 - same persons are included as ‘Participant’ or ‘Financially Responsible’ in October as were in September
- The unit is not required to again pass the Initial Eligibility Test
- Initial Eligibility Test is marked as “EXEMPT”
- Budgeting goes directly to the “Determination of Payment” phase where the 50% earned income deduction is allowed

The screenshot displays two windows from a software application. The top window, titled 'Benefit Summary', shows a table of financial data for 'MAKER, MARK' with a 'Begin Date' of '10-2015'. It lists various income and expense items, including 'Resource Total', 'Earned Income', 'Standard of Need', and 'Payment Standard'. The 'Initial Eligibility Test' is marked as 'Exempt'. The bottom window, titled 'ADC Payment Determination Detail for 09/2015', provides a detailed calculation. It shows 'Earned Income' (578.00) minus '50% Earned Inc Disregard' (289.00) and 'Child Care Disregard' (0.00) resulting in a 'Result' of 289.00. This result is compared to the 'Standard of Need' (667.00) and the 'Net Earned Income Result' (378.00). The final calculation shows '378.00 Compared to Payment Standard of 367.00', with the lower amount being 367.00. A red arrow points from the '367.00' value in the 'Payment Standard' field of the top window to the '367.00' value in the 'The lower amount is' field of the bottom window.

NOTE: If there are any changes in ADC unit composition (addition or removal of members), the household again required to pass the 20% Initial Eligibility Test.

Personal Needs Allowance – (Change)

The Personal Needs Allowance for clients with a living arrangement of Nursing Home/LTC, IMD or Institution will be increased from \$50 to \$60 on September 1, 2015 (9/1/2015).

Transition Child Care Budgeting (Change)

At redetermination of eligibility (“At redetermination of eligibility” is to be defined as any time, not at the 12 month review), if a family’s income exceeds 130% FPL, then they will be eligible for Transitional Child Care for up to 24 months.

If during this time the family’s income falls below 130% they will no longer be eligible for Transitional Child Care but will be budgeted as Without Regards to Income, Current Family, Low INCOME, or Sliding Fee, based on current income for the Household.

A Child Care Household does not need to receive or be eligible to receive an ADC Payment to be eligible for Transitional Child Care. All Child Care Households whose income exceeds 130% FPL can go Transitional Child Care. With this change, there is no longer a Low Income Transitional Child Care Category.

You can still manually set the Child Care Case as Transitional Child Care, but first review with policy.

If the Child Care case falls below 130% FPL for at least one calendar month, then is put back into Transitional Child Care, the 24 month count starts over. If there is not at least one calendar month of no Transitional Child Care, the count does not start over but continues.

Married Filing Jointly (Fix)

Prior to this release, married filing jointly was not working correctly. If both biological parents lived in the same Household and they are married filing jointly, N-FOCUS was making the child's budgets based on non-filer rules. This is incorrect. The filer rules to budget should have been used.

This has been fixed with this release. The dependent child will now use filer rules if both parents are in the Household and they are married filing jointly.

Children and Family Services

Printing Foster Care License (Fix)

With this release you will now be able to print the Foster Care License. It will include the following information:

- Number of children licensed for this home
- Licensing agent
- Amend/License Approval Date

Minors on the Central Registry (Change)

Minors under 12:

With this release minors who are under 12 years of age as of the date of the finding will no longer be able to be placed on the Central Registry for Child Abuse/Neglect. When entering a finding for a person, after entering the finding date, their age will be calculated to determine if they are under 12 years of age using the finding date. If the person is under 12, the user can only select findings of 'Minor Under 12' or 'Entry Error'.

N-FOCUS - Finding Information

Finding Date: 08-10-2015

Finding: Minor Under 12

Service Status: Minor Under 12

Resulted in or Contributed to

Death of the Victim

Near Fatality of the Victim

OK Cancel

Minors between 12-18:

With this release minors who are between 12 and 18 years of age as of the date of the finding will no longer be able to be placed on the Central Registry for Child Abuse/Neglect with a finding of Court Pending.

When entering a finding for a person, after entering the finding date, their age will be calculated to determine if they are between 12 and 18 years of age using the finding date. If the person is between 12 and 18 years, the user can only select findings of Agency Substantiated or Court Substantiated to place on the Central Registry and 'Court Pending' will not appear as an option.

N-FOCUS - Finding Information

Finding Date: 08-10-2015

Finding: Entry Error

Service Status: Agency Substantiated

Unfounded

Court Substantiated

Unable to Locate

Entry Error

Death of the Victim

Near Fatality of the Victim

OK Cancel

Perpetrator notices for minors placed on the Central Registry who are between 12-18 years of age will inform them of expungement hearings to be scheduled within 60 days of this notice and if they remain on the Central Registry, within 60 days of their 19th birthday. This notice also includes a waiver they can be used to waive one or both of these hearings.

Note: For persons placed on the Child Abuse/Neglect Central Registry who are 19 and over, the findings and perpetrator notices remain the same.

[APS Contact Exception Narrative \(Change\)](#)

With this release a new supervisor exception narrative has been added to intakes for contact exceptions. This new exception narrative 'Death of Victim (APS Only)' is to be used when contact with APS victims cannot be made due to the death of the victim. This exception narrative is to be utilized only for APS intakes and can only be entered by persons with CFS Supervisor security.

N-FOCUS - Search Narrative

Selection Condition
 Select All Deselect All

Subject Area

Intake
 Consultation Point
 Production Support
Contact Exceptions - Supervisor
 Contact Exceptions - Administrators
 Intake SDM Overrides

AND/OR

Date Range
 From To

Search New Clear Cancel Help

N-FOCUS - Detail Narrative

File Actions Edit Goto Help

INTAKE - SISTER TWOSIXTEEN

Narrative Information

Subject	Contact Exceptions - Supervisor	Status	DRA
Item	Death of Victim (APS only)		
	Unable to Locate		
	Unable to Identify		
	Refusal		
	Death of Victim (APS only)		

Supervisors document that there will not be contact due to the death of the victim.