

DEPARTMENT OF HEALTH AND HUMAN SERVICES
YEAR 2013 PAY PERIODS & PAY DATES
SATURDAY THROUGH FRIDAY WORKWEEK

	Pay Periods	Time Sheets Due	PAYDAY	Optional Deductions	Holidays
B 01	Dec-15 --- Dec-28	Dec-31	Jan-09	1st half / Jan	Christmas Day - Dec 25 (Tue)
B 02	Dec-29 --- Jan-11	Jan-14	Jan-23	2nd half / Jan	New Year's Day - Jan 1 (Tue)
B 03	Jan-12 --- Jan-25	Jan-28	Feb-06	1st half / Feb	Martin Luther King Jr Day - Jan 21 (Mon)
B 04	Jan-26 --- Feb-08	Feb-11	Feb-20	2nd half / Feb	
B 05	Feb-09 --- Feb-22	Feb-25	Mar-06	1st half / Mar	Presidents' Day - Feb 18 (Mon)
B 06	Feb-23 --- Mar-08	Mar-11	Mar-20	2nd half / Mar	
B 07	Mar-09 --- Mar-22	Mar-25	Apr-03	1st half / Apr	
B 08	Mar-23 --- Apr-05	Apr-08	Apr-17	2nd half / Apr	
B 09	Apr-06 --- Apr-19	Apr-22	May-01	1st half / May	
B 10	Apr-20 --- May-03	May-06	May-15	2nd half / May	Arbor Day - Apr 26 (Fri)
B 11	May-04 --- May-17	May-20	May-29	No Optional Deductions	No Optional Deductions Payday
B 12	May-18 --- May-31	Jun-03	Jun-12	1st half / June	Memorial Day - May 27 (Mon)
B 13	Jun-01 --- Jun-14	Jun-17	Jun-26	2nd half / June	
B 14	Jun-15 --- Jun-28	Jul-01	Jul-10	1st half / July	
B 15	Jun-29 --- Jul-12	Jul-15	Jul-24	2nd half / July	Independence Day - July 4 (Thu)
B 16	Jul-13 --- Jul-26	Jul-29	Aug-07	1st half / Aug	
B 17	Jul-27 --- Aug-09	Aug-12	Aug-21	2nd half / Aug	
B 18	Aug-10 --- Aug-23	Aug-26	Sep-04	1st half / Sept	
B 19	Aug-24 --- Sep-06	Sep-09	Sep-18	2nd half / Sept	Labor Day - Sept 2 (Mon)
B 20	Sep-07 --- Sep-20	Sep-23	Oct-02	1st half / Oct	
B 21	Sep-21 --- Oct-04	Oct-07	Oct-16	2nd half / Oct	
B 22	Oct-05 --- Oct-18	Oct-21	Oct-30	No Optional Deductions	Columbus Day - Oct 14 (Mon)/ No Optional Deductions Payday
B 23	Oct-19 --- Nov-01	Nov-04	Nov-13	1st half / Nov	
B 24	Nov-02 --- Nov-15	Nov-18	Nov-27	2nd half / Nov	Veterans' Day - Nov 11 (Mon)
B 25	Nov-16 --- Nov-29	Dec-02	Dec-11	1st half / Dec	Thanksgiving Day - Nov 28 (Thurs) Day after Thanksgiving - Nov 29 (Fri)
B 26	Nov-30 --- Dec-13	Dec-16	Dec-24	2nd half / Dec	

***Please note**, for overtime purposes, employees must report work hours beginning Saturday at 12:00 a.m. and ending Fridays at 11:59 p.m. However, our pay cycle is actually Monday through Sunday with pay dates every other Wednesday.