

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**YEAR 2011 PAY PERIODS & PAY DATES**  
**SATURDAY THROUGH FRIDAY WORKWEEK**

Pay Periods		Kronos Timecard Due	PAYDAY	Optional Deductions	Holidays
B 01	Dec-18 --- Dec-31	Jan-03	<b>Jan-12</b>	1st half / Jan	Christmas Day - Dec 25 (Sat)/New Years Day - Jan 1 (Sat)
B 02	Jan-01 --- Jan-14	Jan-18	<b>Jan-26</b>	2nd half / Jan	
B 03	Jan-15 --- Jan-28	Jan-31	<b>Feb-09</b>	1st half / Feb	Martin Luther King Jr Day - Jan 17 (Mon)
B 04	Jan-29 --- Feb-11	Feb-14	<b>Feb-23</b>	2nd half / Feb	
B 05	Feb-12 --- Feb-25	Feb-28	<b>Mar-09</b>	1st half / Mar	Presidents' Day - Feb 21 (Mon)
B 06	Feb-26 --- Mar-11	Mar-14	<b>Mar-23</b>	2nd half / Mar	
B 07	Mar-12 --- Mar-25	Mar-28	<b>Apr-06</b>	1st half / Apr	
B 08	Mar-26 --- Apr-08	Apr-11	<b>Apr-20</b>	2nd half / Apr	
B 09	Apr-09 --- Apr-22	Apr-25	<b>May-04</b>	1st half / May	
B 10	Apr-23 --- May-06	May-09	<b>May-18</b>	2nd half / May	Arbor Day - Apr 29 (Fri)
B 11	May-07 --- May-20	May-23	<b>Jun-01</b>	1st half / June	
B 12	May-21 --- Jun-03	Jun-06	<b>Jun-15</b>	2nd half / June	Memorial Day - May 30 (Mon)
B 13	Jun-04 --- Jun-17	Jun-20	<b>Jun-29</b>	<b>No Optional Deductions</b>	<b>No Optional Deductions Payday</b>
B 14	Jun-18 --- Jul-01	Jul-05	<b>Jul-13</b>	1st half / July	
B 15	Jul-02 --- Jul-15	Jul-18	<b>Jul-27</b>	2nd half / July	Independence Day - July 4 (Mon)
B 16	Jul-16 --- Jul-29	Aug-01	<b>Aug-10</b>	1st half / Aug	
B 17	Jul-30 --- Aug-12	Aug-15	<b>Aug-24</b>	2nd half / Aug	
B 18	Aug-13 --- Aug-26	Aug-29	<b>Sep-07</b>	1st half / Sept	
B 19	Aug-27 --- Sep-09	Sep-12	<b>Sep-21</b>	2nd half / Sept	Labor Day - Sept 5 (Mon)
B 20	Sep-10 --- Sep-23	Sep-26	<b>Oct-05</b>	1st half / Oct	
B 21	Sep-24 --- Oct-07	Oct-11	<b>Oct-19</b>	2nd half / Oct	
B 22	Oct-08 --- Oct-21	Oct-24	<b>Nov-02</b>	1st half / Nov	Columbus Day - Oct 10 (Mon)
B 23	Oct-22 --- Nov-04	Nov-07	<b>Nov-16</b>	2nd half / Nov	
B 24	Nov-05 --- Nov-18	Nov-21	<b>Nov-30</b>	<b>No Optional Deductions</b>	<b>Veterans' Day - Nov 11 (Fri)/NO OPTIONAL DEDUCTIONS PAYDAY</b>
B 25	Nov-19 --- Dec-02	Dec-05	<b>Dec-14</b>	1st half / Dec	Thanksgiving Day - Nov 24 (Thurs) Day after Thanksgiving - Nov 25 (Fri)
B 26	Dec-03 --- Dec-16	Dec-19	<b>Dec-28</b>	2nd half / Dec	

\*Please note, for overtime purposes, employees must report work hours beginning Saturday at 12:00 a.m. and ending Fridays at 11:59 p.m. However, our pay cycle is actually Monday through Sunday with pay dates every other Wednesday.