



April 8, 2019

Provider
Full Name
Address Line 1
City State ZIP Code

Dear Child Care Subsidy Provider:

You are receiving this letter because you are a **License Exempt Child Care Subsidy Provider** or an **In-Home Child Care Subsidy Provider** who has a current Child Care Subsidy Agreement with the Department of Health and Human Services (DHHS). Please review the following information, as it outlines new federal requirements you must comply with in order to keep your Child Care Subsidy Agreement.

As first communicated in October 2018, significant changes were made with the recent federal reauthorization to the Child Care and Development Block Grant. This grant is used to support Child Care Subsidy and other quality child care and child development efforts in Nebraska.

We are excited to share the Nebraska specific Health and Safety Pre-Service Orientation Training, created in partnership with DHHS and the Nebraska Department of Education. This training is available on-line and is free of cost. This training will count towards 3 training hours of the annual training requirements. All Child Care Subsidy Providers, including all staff who care for children, are required to complete the Health and Safety Training.

Instructions on how to access and complete this on-line training are attached. Once the training is complete, you will need to print and send your certificate to either: Child Care Subsidy, PO Box 95026, Lincoln, NE 68509 or email to: dhhs.ccsubsidy@nebraska.gov

Final completion date for this Health and Safety Pre-Service Orientation Training and Pediatric First Aid/CPR is **August 31, 2019**. Failure to comply could result in the closing of your Child Care Subsidy Provider Agreement.

Nebraska has chosen to exclude License Exempt and In-Home Child Care Providers from this Health and Safety Training requirement who are caring for relative children. Relatives are defined as grandparents, great-grandparents, siblings, aunts, and uncles. This exclusion is provided only if there are no other unrelated children who are cared for in the same setting.

If you meet this criterion, please complete the Relative Exemption Form and return to: Child Care Subsidy, PO Box 95026, Lincoln, NE 68509 or email to: dhhs.ccsubsidy@nebraska.gov. You can print a copy of the form on line at: <http://dhhs.ne.gov/Pages/Child-Care-Subsidy.aspx> (Provider tab > Forms > Relative Exemption Form) or contact your Resource Development (RD) Worker for a form to be mailed.

The Relative Exemption Form is not needed if you already submitted it with the First Aid/CPR requirement and there remains no other unrelated children in your care.

The Nebraska Early Childhood Training Center, part of the Nebraska Department of Education's Office of Early Childhood, provides the state leadership for Nebraska's early childhood professional development system. The Early Childhood Training Center, can help find trainings and resources to assist you in meeting the new federal requirements and on-going training requirements. The Training Center can also connect you with a Nebraska Regional Early Learning Coordinator, who can assist you with any of your training needs.

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| Nebraska's Early Childhood Training Center | 6949 S 110 th Street La Vista, NE 68128 | 1-800-892-4453 or 402-557-6886 | https://www.education.ne.gov/oec/early-childhood-training-center/ |
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We understand that these changes will require additional commitment for all providers. If you decide you are no longer interested in being a License Exempt or In-Home Child Care Subsidy Provider, please contact your RD Worker to request closure of your Subsidy Agreement.

Families who may need to find a new child care provider can receive assistance by contacting: ACCESSNebraska at: 1-800-383-4278, the Nebraska's Child Care Resource and Referral line at: 1-800-892-4453, or view the Licensed Child Care Roster at: <http://dhhs.ne.gov/licensure/Documents/ChildCareRoster.pdf>

If you are interested in learning more about becoming a Licensed Child Care provider, please contact DHHS Public Health Child Care Licensing at: 1-800-600-1289 or visit the website at: <http://dhhs.ne.gov/licensure/Pages/Childrens-Services-Licensing.aspx>

Please contact your assigned RD Worker if you have any questions or need assistance to complete the new requirements.

Sincerely,

Nicole Vint, CCDF Administrator
Children and Family Services
Nebraska Department of Health and Human Services