

This form may be completed online and mailed to the address listed below.

**NEBRASKA DEPARTMENT OF HEALTH & HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH – ASBESTOS PROGRAM**

**APPLICATION FOR  
ASBESTOS OCCUPATION COURSE APPROVAL**

**General Instructions:** Use this form to apply for Department approval to provide training courses for each classification of asbestos occupation certification in Nebraska. Use a separate form for each course for which approval is sought.

Where the application requests information on a separate page, attach the separate page to the application, indicate the part and item number in the upper right-hand corner and number the pages consecutively in the bottom right-hand corner.

Applications will not be considered which are incomplete, unsigned, or fail to enclose the appropriate fee required by 178 NAC 22-009 payable by check or money order to the Nebraska Department of Health & Human Services Division of Public Health – Asbestos Program.

Applicants are advised that the Department will audit at least one presentation of a course for which approval has been granted. Course approval may be revoked if an on-site audit discovers any deficiencies.

Prior to applying for training course approval, applicants should review the requirements of 178 NAC 22-007 and 22-008.

Complete applications will be processed within thirty (30) days of receipt. Courses should not be scheduled until Department approval has been received.

Mail the completed application and the fee to the following address:

Asbestos Program Manager  
Nebraska Department of Health & Human Services  
Division of Public Health Environmental Health Unit  
Office of Environmental Health Hazards and Indoor Air  
Asbestos Program  
301 Centennial Mall South  
P.O. Box 95026  
Lincoln, NE 68509-5026

**Form 6 Instructions**

This is a PDF document from the Nebraska DHHS System Website

APPLICATION FOR  
ASBESTOS OCCUPATION COURSE APPROVAL

PART A  
GENERAL INFORMATION

1. Name of Applicant: \_\_\_\_\_  
Address Street: \_\_\_\_\_  
City: \_\_\_\_\_  
State/Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

PART B  
COURSE ADMINISTRATION

1. Title of Course: \_\_\_\_\_
2. The asbestos occupation for which the course is developed and whether initial or review training.

<u>Occupation</u>	<u>Initial</u>	<u>Review</u>
Worker	_____	_____
Supervisor	_____	_____
Project Designer	_____	_____
Project Monitor	_____	_____
Inspector	_____	_____
Management Planner	_____	_____
Nebraska Law, Rules, and Regulations	_____	_____

3. Indicate the location(s) at which this course is intended to be presented.
4. Individuals who will present the course, including their experience, education and other qualifications. (Please attach information)
5. Maximum number of students allowed to attend each scheduled course. \_\_\_\_\_

## **PART C CURRICULUM**

Provide a copy of all course materials, including, but not limited to, student manuals, instructor notebooks, handouts and the following items required by 178 NAC 22-007.02A7 through 007.02A17d of Departmental regulations;

007.02A7 The specific objectives for the course;

007.02A8 The curriculum to be covered for a particular asbestos occupation course as determined by each unit of the components set forth in 008 of these regulations, including a general description of the nature of the information to be presented and a list of tasks and duties connected with each unit;

007.02A9 The method of instruction and training aids for each unit of 007.02A8, e.g., lecture, demonstration, simulation, slide presentation, film strip, etc.;

007.02A10 The length of time to be spent on each unit of 007.02A8;

007.02A11 The names and authors of any text or audiovisual material to be used, including the publisher and edition, or if no text is to be used, a list of any written materials to be used, including the source of such materials;

007.02A12 The reading assignment in the text or other materials, if any, for each unit of 007.02A8;

007.02A13 When required, a description of the practical hands-on training to be provided for each unit of 007.02A8 such as working with asbestos-substitute materials, fit testing and using respirators, use of glove bags, donning protective clothing, constructing a decontamination unit, conducting a simulated building walk-through inspection and other hands-on activities;

007.02A14 A description and an example of numbered certificates issued to students who attend and pass the course to include items listed in 007.01G1 through 007.01G5;

007.02A15 An explanation of how students will be evaluated by a comprehensive examination at the end of the course, e.g., 50 multiple choice questions;

007.02A16 An explanation of the grading system to be used for proficiency evaluations and written examinations; and

007.02A17 Guidelines to be used for examinations which shall include, at a minimum:

007.02A17a Procedures to be followed in administering an examination;

007.02A17b Procedures to be followed to ensure security of examinations, both during administration and otherwise, including, but not limited to, the number of times a particular examination will be used;

007.02A17c Procedures to be followed to validate examinations for testing competency; and

007.02A17d Procedures to be followed in reporting the grades to the individual and the Department.

**PART D  
VERIFICATION**

Note: The chief executive officer of the business entity must sign the following statement.

I hereby verify that the information included in this application and any supplemental information attached to it is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Chief Executive Officer

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Title