

Deadlines for Licensure Applications and Supporting Documents

The following are the deadlines for receipt of licensure applications and supporting documents for applications required to be reviewed by the Board of Medicine and Surgery. Some applications will require review by the Board of Medicine and Surgery at their regular meeting. These deadlines will apply if the Department determines that your application will need Board review. Please submit your application according to this schedule, assuming that your application will be reviewed by the Board. If your application does not need Board review, you will receive a license document in the mail.

Application deadline: *The completed application form and check/money order must be received in the Licensure Unit office by this date. If you choose to mail your application Express or Overnight Delivery, please note that the delivery/signed for date may not reflect receipt of your application in our office. All mail is initially processed through a central mail room.*

Documents deadline: All supporting documents and additional information that our office requests must be received in our office by this date. Late submissions will cause your application to be reviewed at the next meeting date.

Please Note: Just because your application may be received by the deadlines, does not guarantee a spot at that particular meeting. Applications are reviewed in the order they are received and depending on the work load of the office, applications can be pushed to the next meeting. We will try our best to review applications in a timely manner to meet the deadlines above.

APPLICATION DEADLINES	DOCUMENT DEADLINE	MEETING DATE
December 7, 2023	December 21, 2023	January 12, 2024
January 4, 2024	January 18, 2024	February 9, 2024
February 1, 2024	February 15, 2024	March 8, 2024
March 7, 2024	March 21, 2024	April 12, 2024
April 4, 2024	April 18, 2024	May 10, 2024
May 23, 2024	June 6, 2024	June 28, 2024
July 4, 2024	July 18, 2024	August 9, 2024
August 8, 2024	August 22, 2024	September 13, 2024
September 19, 2024	October 3, 2024	October 25, 2024
October 31, 2024	November 14, 2024	December 6, 2024
December 12, 2024	December 26, 2024	January 17, 2025