





N-MIECHV Screenshot FamilyWise Manual

<u>Purpose:</u> The purpose of this manual is to provide N-MIECHV (Nebraska Maternal Infant Early Childhood Home Visiting) staff with proper placement of documentation in the FamilyWise case management system. To ensure quality and reliable data it is important there is consistency across all N-MIECHV sites. This manual is only for N-MIECHV staff and should not be distributed to any outside party.

This manual is divided into three sections the main purpose for each section is listed below.

<u>Section A:</u> This section provides the proper location of documentation for the benchmark elements for federal reporting purposes.

Section B: This section provides the proper location of documentation of the demographics for federal reporting purposes.

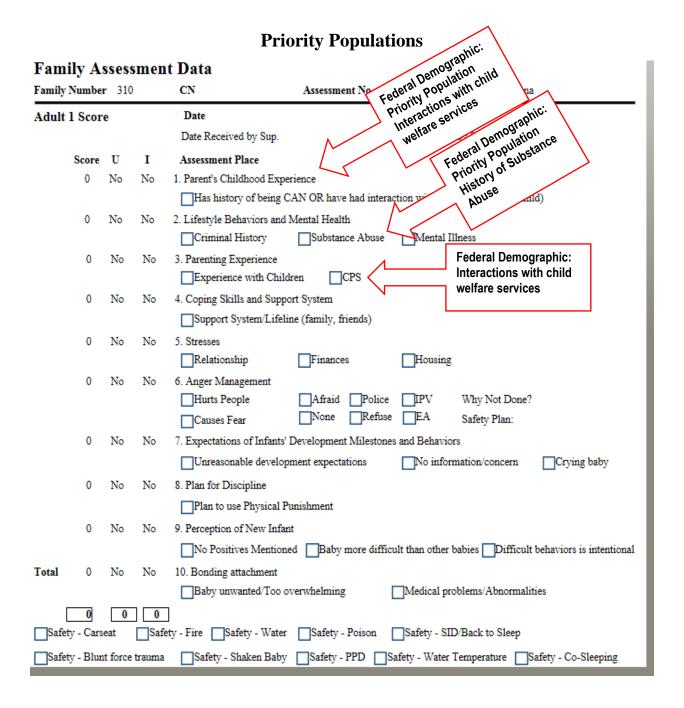
Section C: This section provides the Nebraska Benchmark Plan for your reference.

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Section A: Construct Locations in FamilyWise

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UNCOPE Screening and Referrals	•	•
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^{*-}Supplemental to the benchmark plan



_				
Family	-			t Data CN Assessment No. 1 FAW Amber Duque
			ı	
Adult	1 Scor	e		Date
				Date Received by Sup. Date Reviewed by Sup.
	Score	U	I	Assessment Place
	0	No	No	1. Parent's Childhood Experience
				Has history of being CAN OR have had interaction with child welfare (as a child)
	0	No	No	2. Lifestyle Behaviors and Mental Health
				Criminal History Substance Abuse Mental Illness
	0	No	No	3. Parenting Experience
				Experience with Children CPS
	0	No	No	4. Coping Skills and Support System
				Support System/Lifeline (family, friends)
	0	No	No	5. Stresses
				Relationship Finances Housing
	0	No	No	6. Anger Management Construct 14: IPV Screening
				Hurts People Police IPV Note: If positive for any afrai
				Causes Fear None Refuse EA police, or IPV make a referral next screenshot
	0	No	No	7. Expectations of Infants' Development Milestones and Behaviors
				Unreasonable development expectations No information/concern Crying baby
	0	No	No	8. Plan for Discipline
				Plan to use Physical Punishment
	0	No	No	9. Perception of New Infant
				No Positives Mentioned Baby more difficult than other babies Difficult behaviors is intentional
Total	0	No	No	10. Bonding attachment
20111		-10	-10	Baby unwanted/Too overwhelming Medical problems/Abnormalities
Г	0	0	¬]
Safet	ty - Cars		0 Safe	」 ety - Fire □Safety - Water □Safety - Poison □Safety - SID/Back to Sleep
	-			
Safet	ty - Blur	it force	trauma	Safety - Shaken Baby Safety - PPD Safety - Water Temperature Safety - Co-Sleeping

Afraid

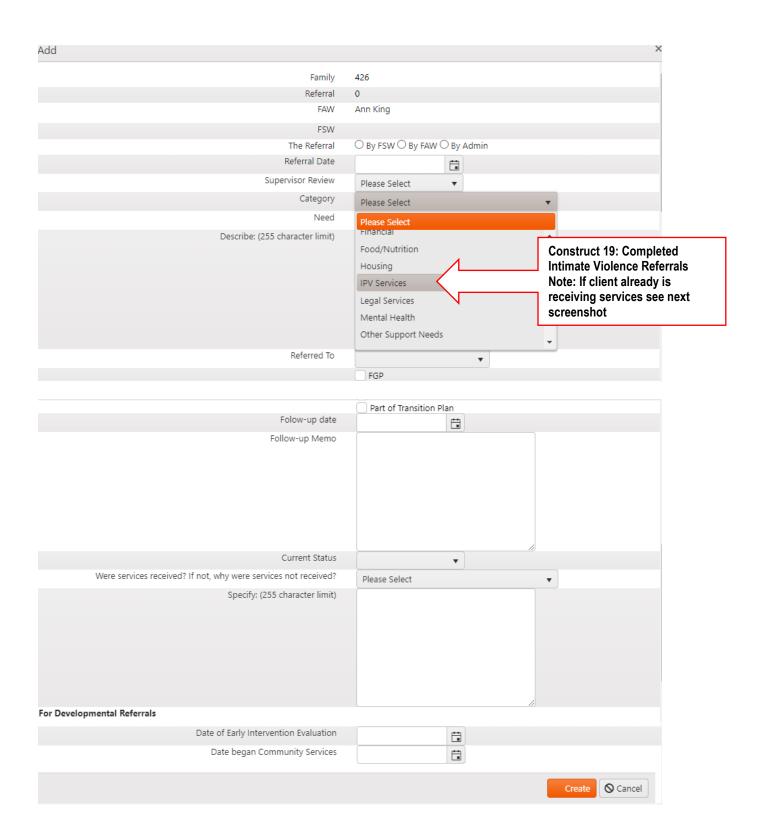
Considering your current partners or friends, or any past partners or friends, is there anyone who is making you feel unsafe now?

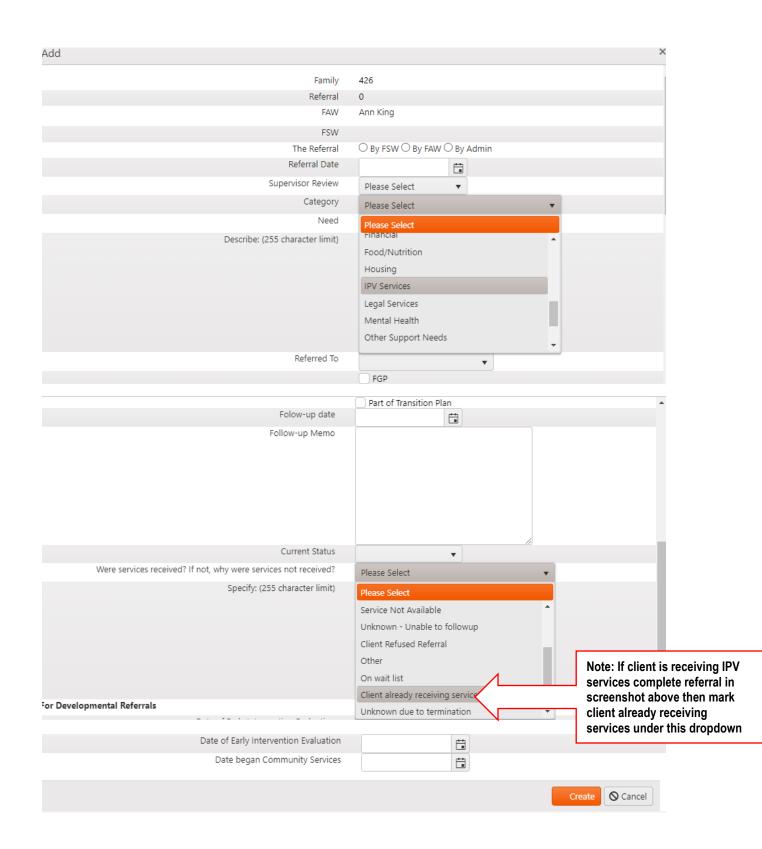
Police

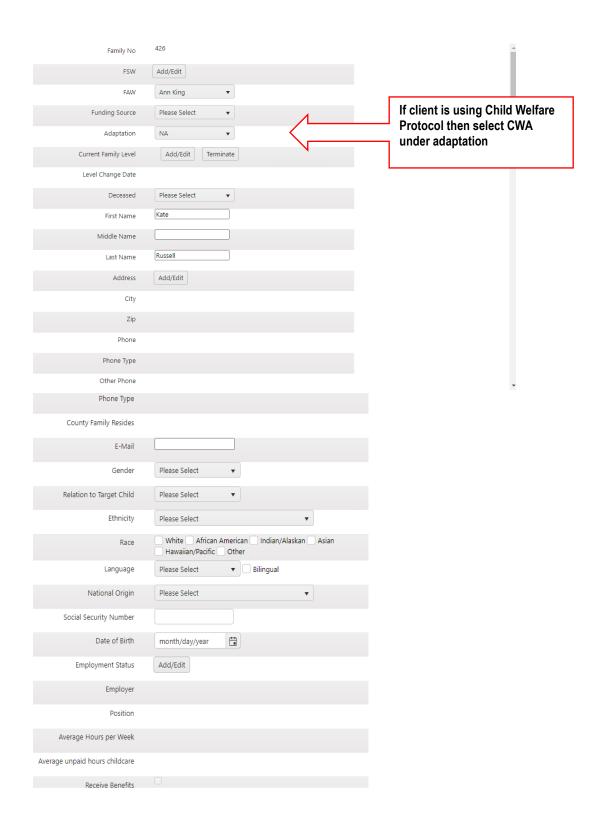
In the past year, have the police ever been called to your home because of a fight or argument, no matter who was fighting or who was at fault?

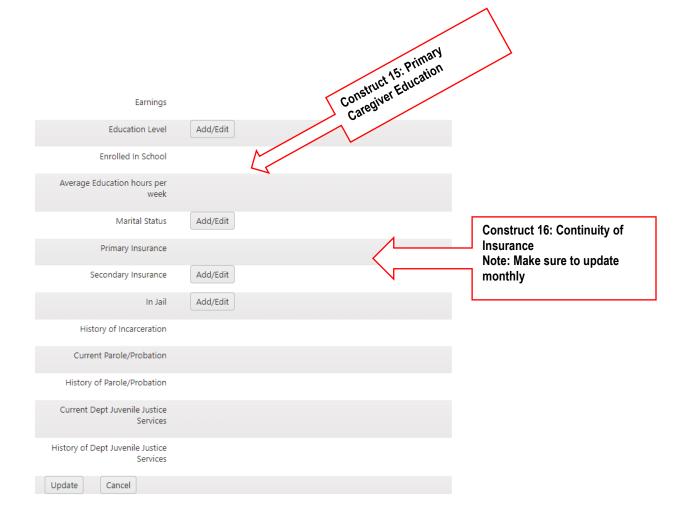
IPV

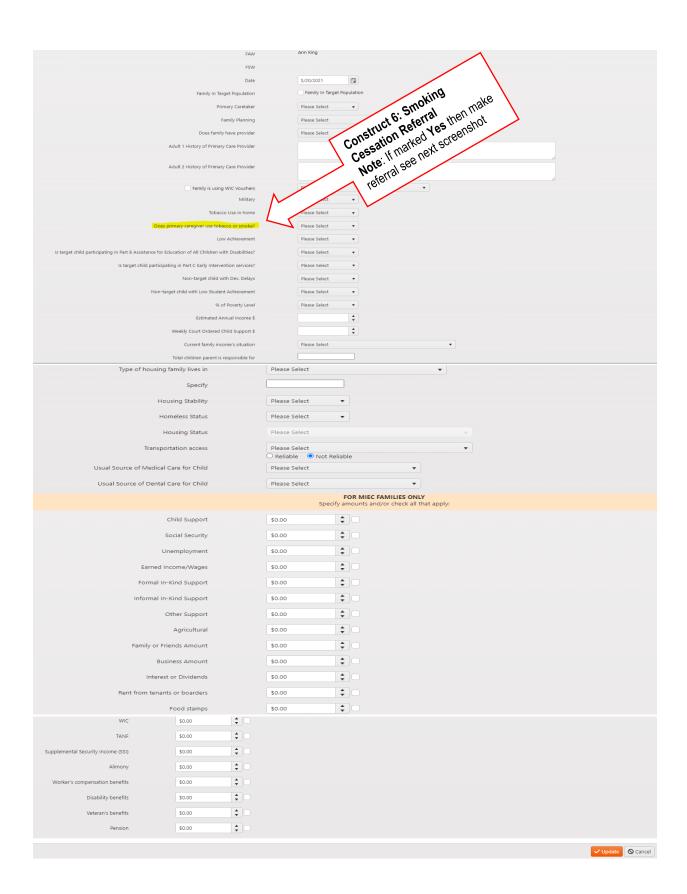
Thinking back over the past year, on any occasion were you hit, slapped, kicked, raped, or otherwise physically hurt by someone you know or knew intimately, such as a spouse, partner, ex-spouse or partner, boyfriend, girlfriend, or date?

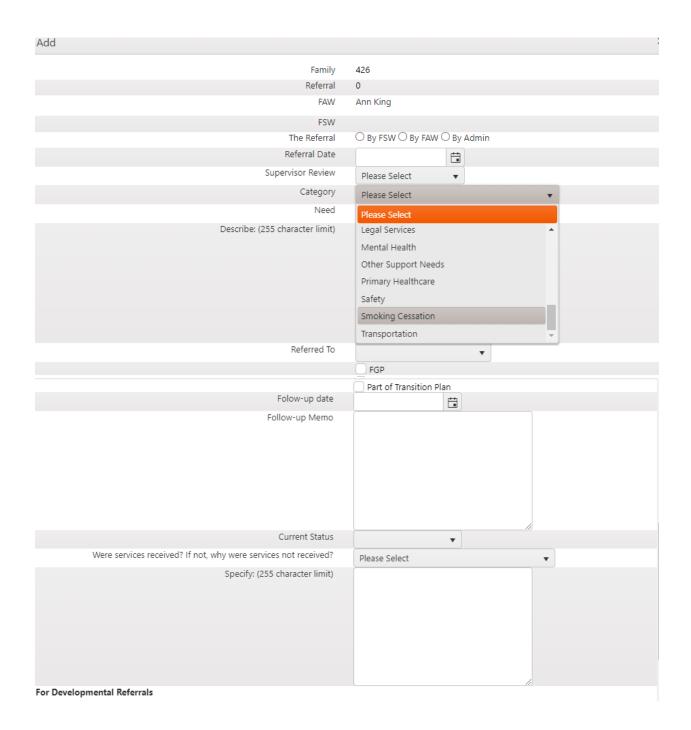


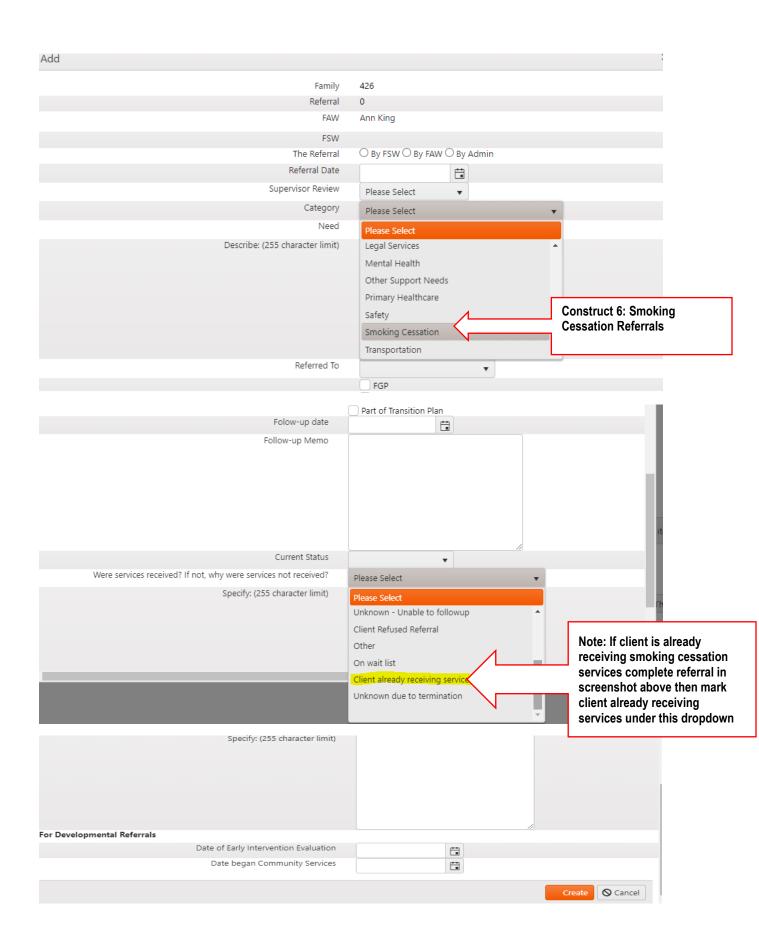


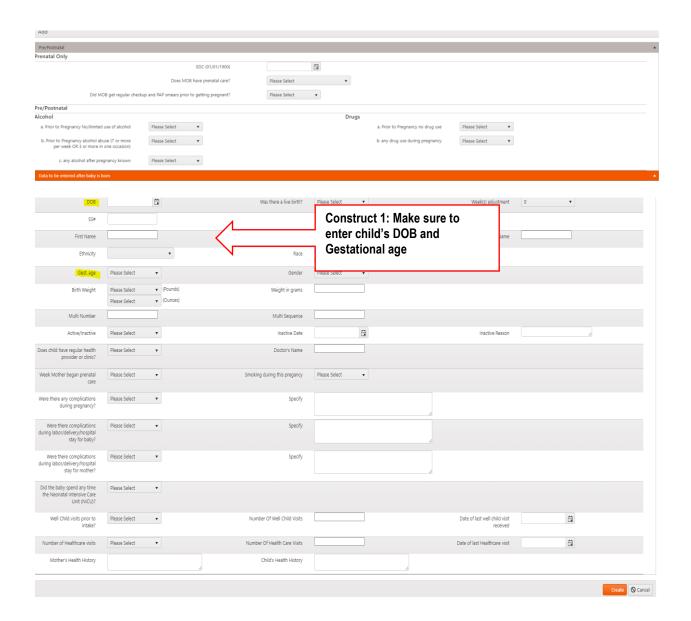




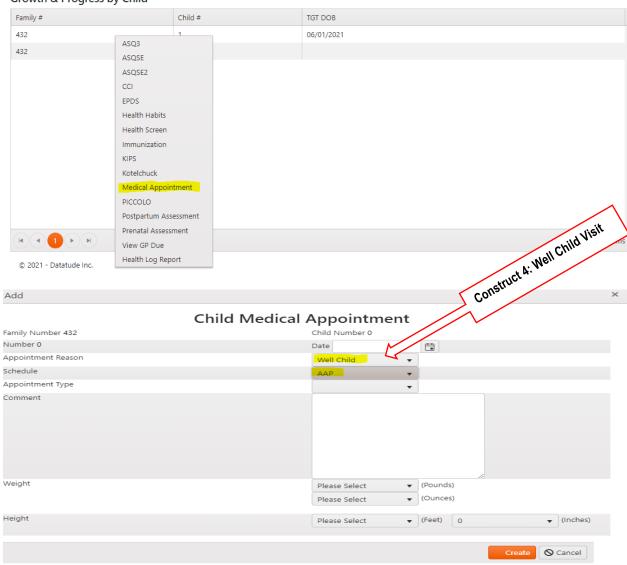






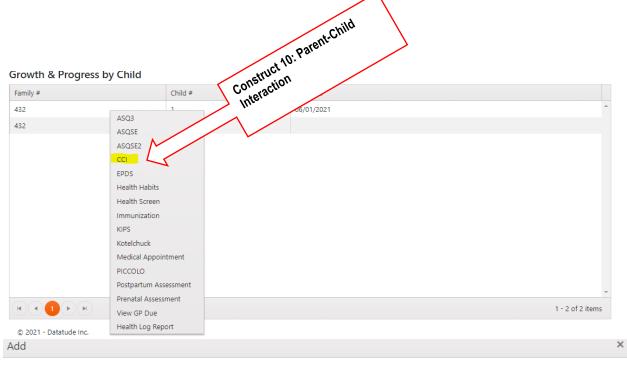


Growth & Progress by Child

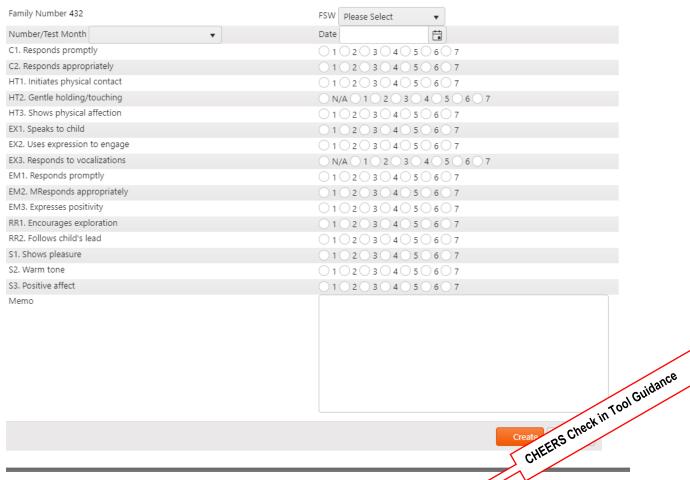


AAP Well Child Visit Schedule

3-7 days	12-13 months		
2-4 weeks	15-16 months		
2-3 months	18-19 months		
4-5 months	2-2.5 years		
6-7 months	3-3.5 years		
9-10 months	4-4.5 years		



CHEERS - Check-In



Once when child reaches between (4-12 months)
Once when child reaches between (13-24 months)
Once when child reaches between (25-36 months)



Note: The following two tables are for informational purposes. These tables are not found in FamilyWise anywhere.

Table 1: Gives you the cutoff scores for each subscale for making a referral for the ASQ3.

Table 2: Gives you an overview of the ASQ3 valid test dates to determine which month to administer based on the child's age.

Table 1: ASQ 3 testing score cutoff's for developmental delay referrals (construct 18)

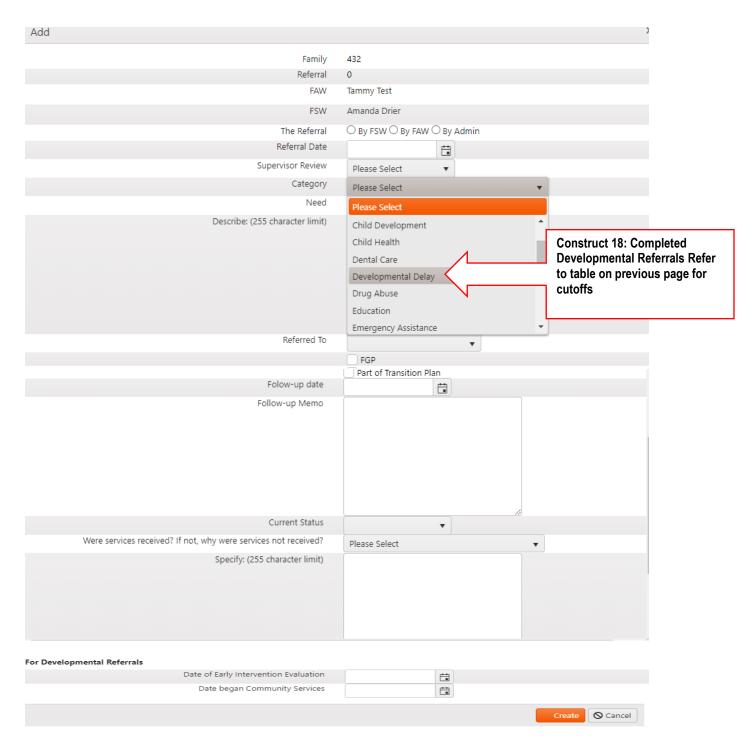
	Test Month	2	4	6	8	9	10	12
	Communication Cutoff	22.77	34.60	29.65	33.06	13.97	22.87	15.64
<u>e</u>	Gross Motor Cutoff	41.84	38.41	22.25	30.61	17.82	30.07	21.49
ca	Fine Motor Cutoff	30.16	29.62	25.14	40.15	31.32	37.97	34.50
Subscale	Problem Solving Cutoff	24.62	34.98	27.72	36.17	28.72	32.51	27.32
S	Personal-Social Cutoff	33.71	33.16	25.34	35.84	18.91	27.25	21.73
	Test Month		16	18	20	22	24	27
	Communication Cutoff	17.40	16.81	13.06	20.50	13.04	25.17	24.02
<u>e</u>	Gross Motor Cutoff	25.80	37.91	37.38	39.89	27.75	38.07	28.01
Ca	Fine Motor Cutoff	23.06	31.98	34.32	36.05	29.61	35.16	18.42
Subsca	Problem Solving Cutoff	22.56	30.51	25.74	28.84	29.30	29.78	27.62
S	Personal-Social Cutoff	23.18	26.43	27.19	33.36	30.07	31.54	25.31
	Test Month		33	36	42	48	54	60
	Communication Cutoff	33.30	25.36	30.99	27.06	30.72	31.85	33.19
Subscale	Gross Motor Cutoff	36.14	34.80	36.99	36.27	32.78	35.18	31.28
osc	Fine Motor Cutoff	19.25	12.28	18.07	19.82	15.81	17.32	26.54
Sul	Problem Solving Cutoff	27.08	26.92	30.29	28.11	31.30	28.12	29.99
	Personal-Social Cutoff	32.01	28.96	35.33	31.12	26.60	32.33	39.07

Note: Those in blue font are months specific to the benchmark plan

Table 2: Valid Testing Date for ASQ3

Test Month	Valid Timing				
	Start	End			
2	1 month 0 days	2 months 30 days			
4	3 months 0 days	4 months 30 days			
6	5 months 0 days	6 months 30 days			
8	7 months 0 days	8 months 30 days			
9	9 months 0 days	9 months 30 days			
10	9 months 0 days	10 months 30 days			
12	11 months 0 days	12 months 30 days			
14	13 months 0 days	14 months 30 days			
16	15 months 0 days	16 months 30 days			
18	17 months 0 days	18 months 30 days			
20	19 months 0 days	20 months 30 days			
22	21 months 0 days	22 months 30 days			
24	23 months 0 days	25 months 15 days			
27	25 months 16 days	28 months 15 days			
30	28 months 16 days	31 months 15 days			
33	31 months 16 days	34 months 15 days			
36	34 months 16 days	38 months 30 days			
42	39 months 0 days	44 months 30 days			
48	45 months 0 days	50 months 30 days			
54	51 months 0 days	56 months 30 days			
60	57 months 0 days	66 months 0 days			

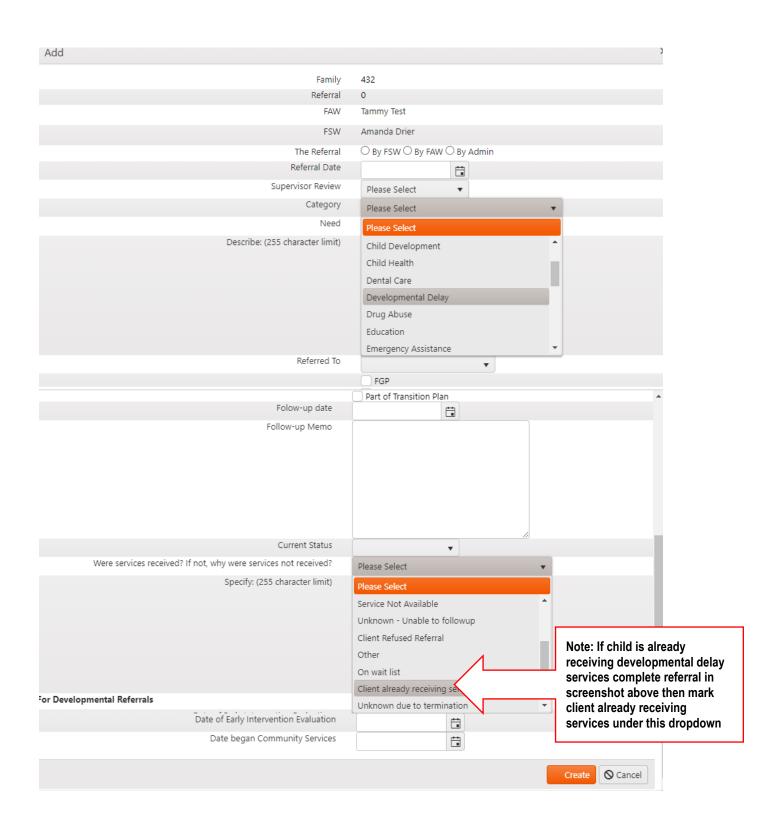
Note: Those in blue font are months specific to the benchmark plan



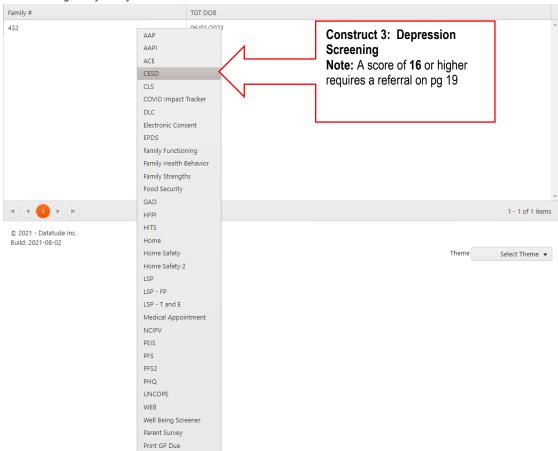
Note: The table below will help you to determine which type of referral for developmental delay should be documented in FamilyWise.

Early Intervention- This includes EDN (Early Development Network)

Community Service Provider-This would include medical providers, internal referrals for rescreening and/or activities to help with child development as deemed appropriate per agency policy.



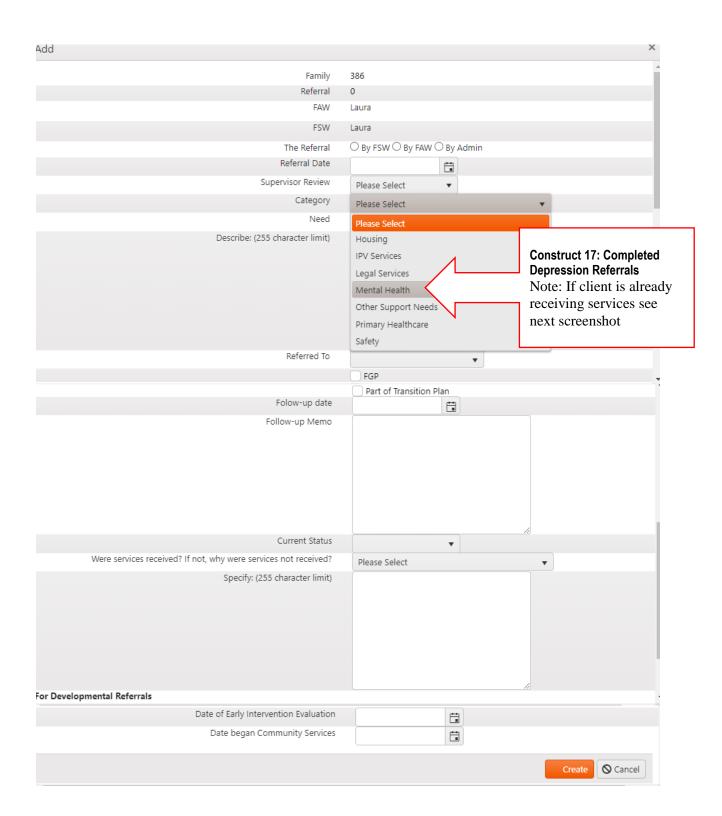
Growth & Progress by Family

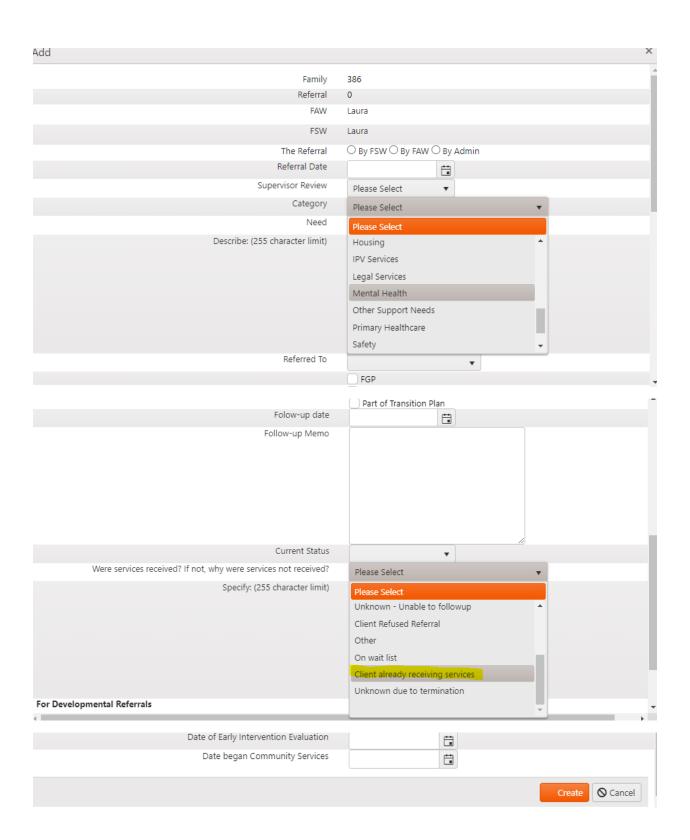


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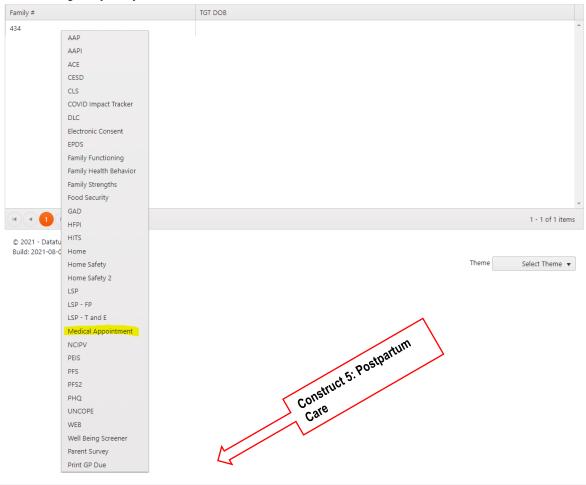
Center for Epidemiologic Studies Depression Scale

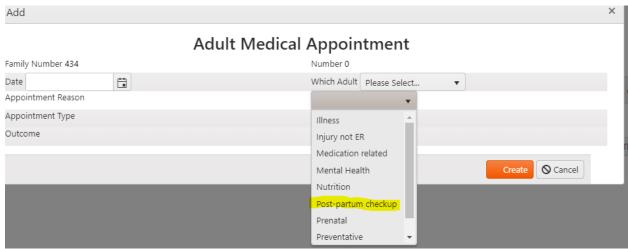
Family Number 432	FSW Please Select ▼
Test Month Intake ▼	Date
Why not done? Please Select ▼	Client is currently receiving depression services
1. Bothered by things	11. Restless sleep
Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 2. Poor appetite	Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 12. Happy
Rarely or none as of the time (<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) Shake off the blues	Rarely or none as of the time (<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 13. Talk less
Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 4. Good as other people	Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 14. Lonely
Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 5. Keeping mind	Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 15. People unfriendly
Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 6. Depressed	Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 16. Enjoyed life
Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 7. Effort	Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 17. Crying spells
Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 8. Hopeful about future	Rarely or none as of the time (<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 18. Sad
Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 9. Failure	Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 19. People Dislike
Rarely or none as of the time (<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 10. Fearful	Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days) 20. Get going
Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days)	Rarely or none as of the time(<1 day) Some or a little of the time (1-2 days) Occasionally or a moderate amount of the time (3-4 days) Most or all of the time (5-7 days)
	Create



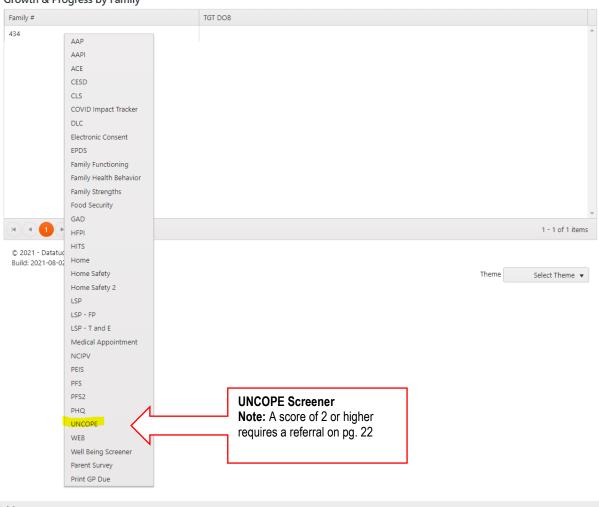


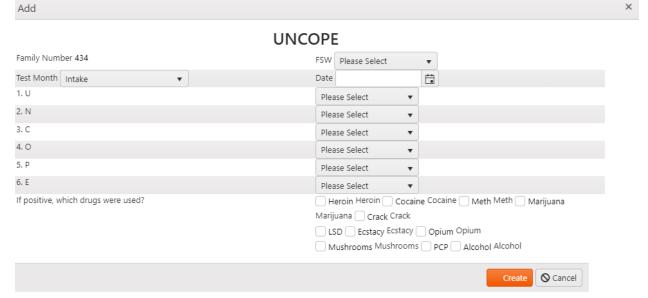
Growth & Progress by Family



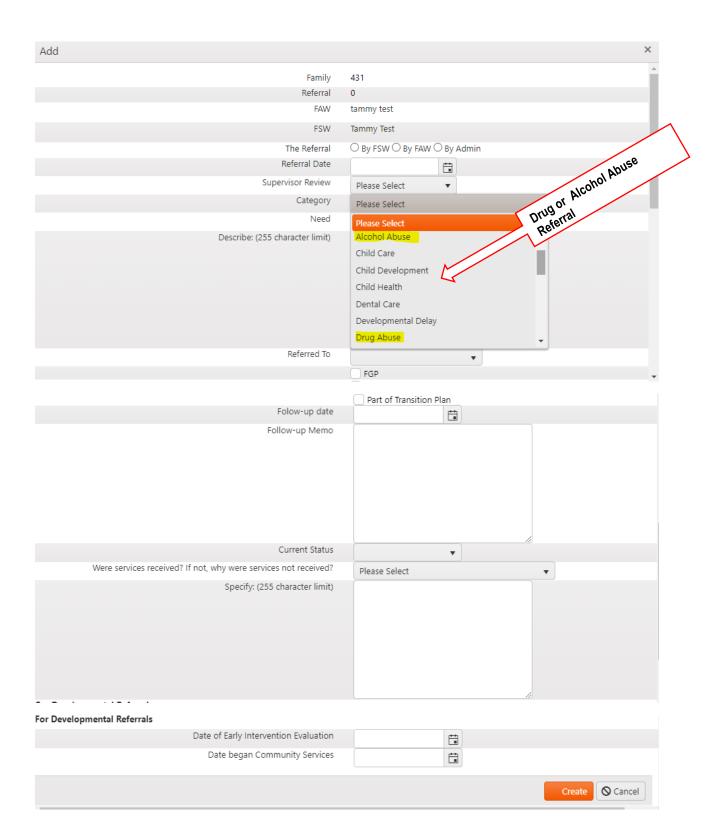


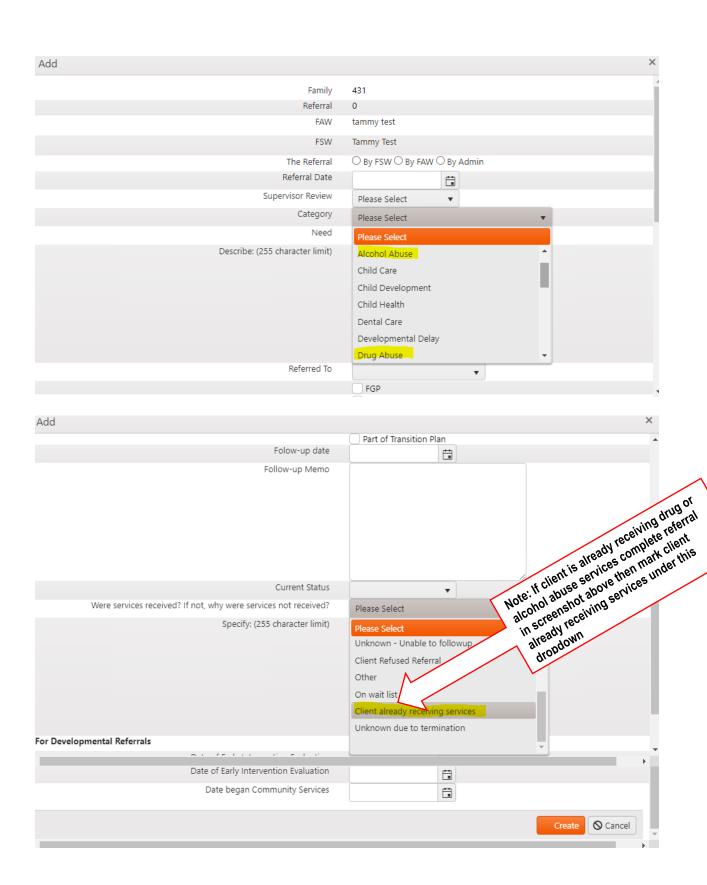
Growth & Progress by Family

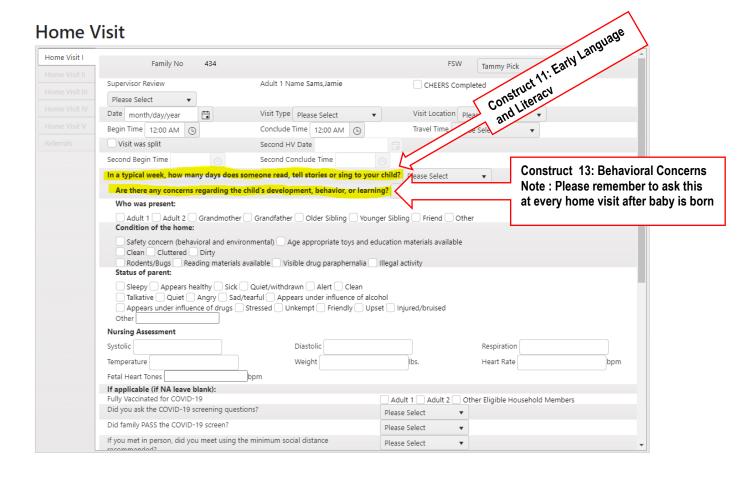


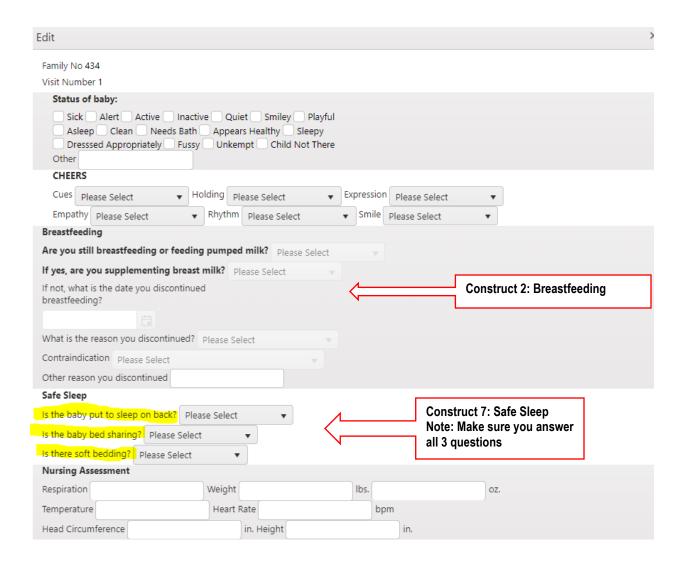


UNCOPE	Questions	
In the <u>past year</u> have you		No
(U)Spent more time drinking or using than you intended to?	Yes	No
(N)Neglected some of your usual responsibilities because of using alcohol or drugs?		
(C)Felt you wanted or needed to cut down on your drinking or drug use in the last year?		
(0)Family, a friend, or anyone else ever told you they objected to your alcohol or drug use?		
(P) Found yourself thinking a lot about drinking or using?		
(E)Used alcohol or drugs to relieve emotional discomfort, such as sadness, anger or boredom?		
If you answered yes to items 1,2,3,4 and 6 please indicate what you have been using. Check all	that apply	7:
□alcohol, □meth, □LSD, □mushroom □heroin, □marijuana, □ecstasy, □PCP) □cocaine, □crack, □opium,	ıs,	

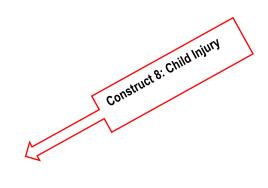


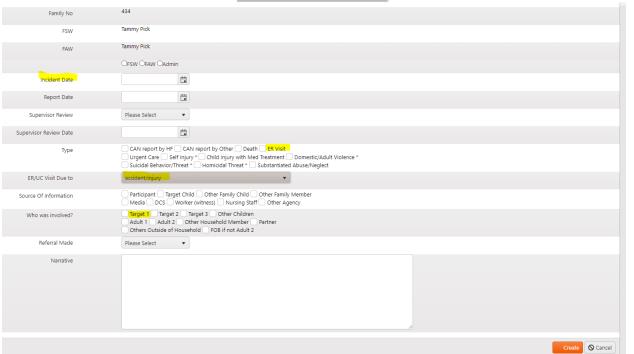












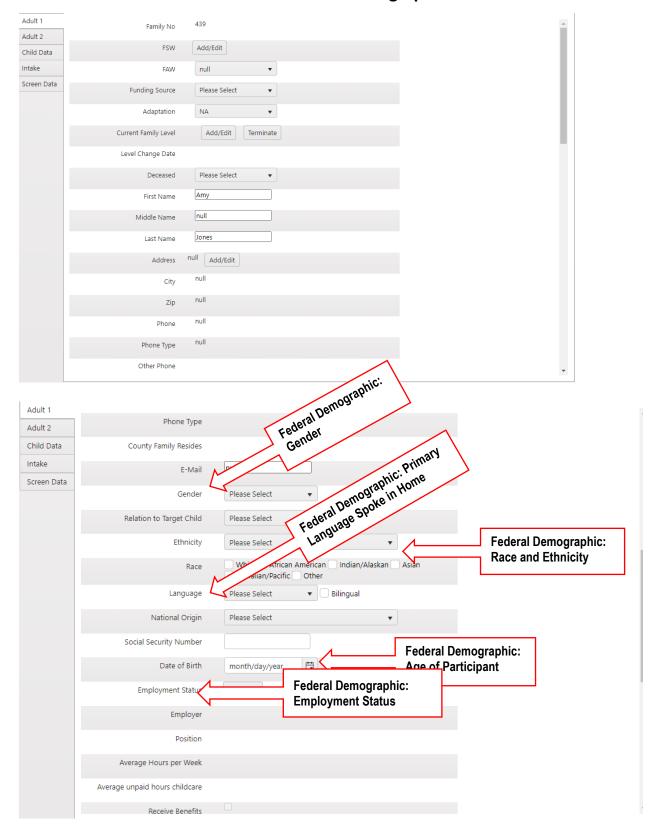
Section B: Demographic Information Locations in FamilyWise

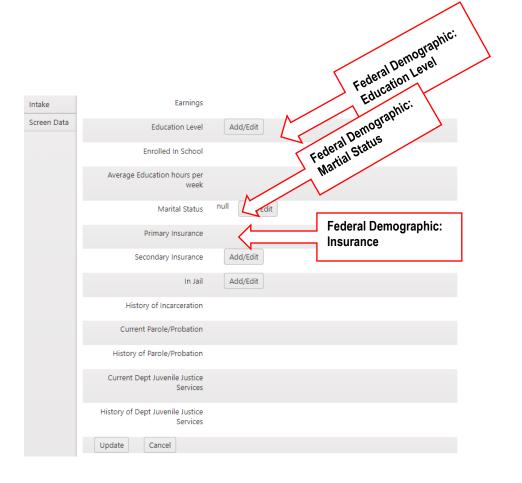
Demographics	Page Numbers
Adult 1	29-30
Child	31
Household	32-33
Poverty Level Information	34

Note: At a minimum the demographics listed below should be updated for all participants in the program including Adult 1, Child and Household yearly before **September 25th** for federal reporting purposes. It may be necessary to update more frequently if a change occurs in the families demographics.

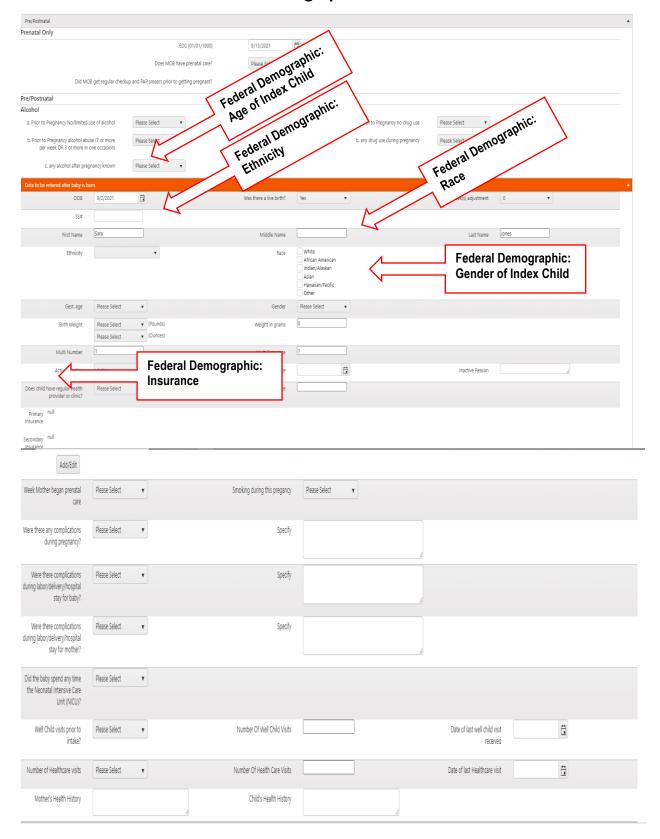
- Child Usual Source of Dental Care
- Child Usual Source of Medical Care
- Educational Level/Attainment
- Employment Status
- Federal Poverty %
- Homeless Status
- Housing Status
- Insurance
- Low student achievement
- Marital Status
- Military Status
- Non-target child with developmental delays
- Non-target child with low student achievement
- Primary Language Spoke in Home
- School Enrollment /Educational Status
- Tobacco Use in the home
- Zip Code

Adult 1 Demographics

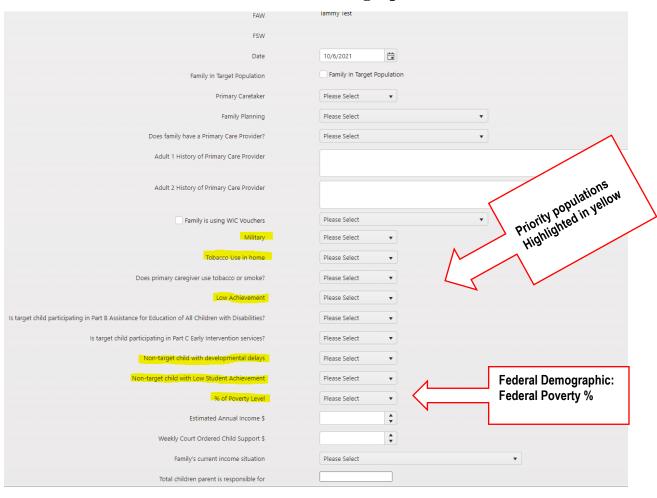


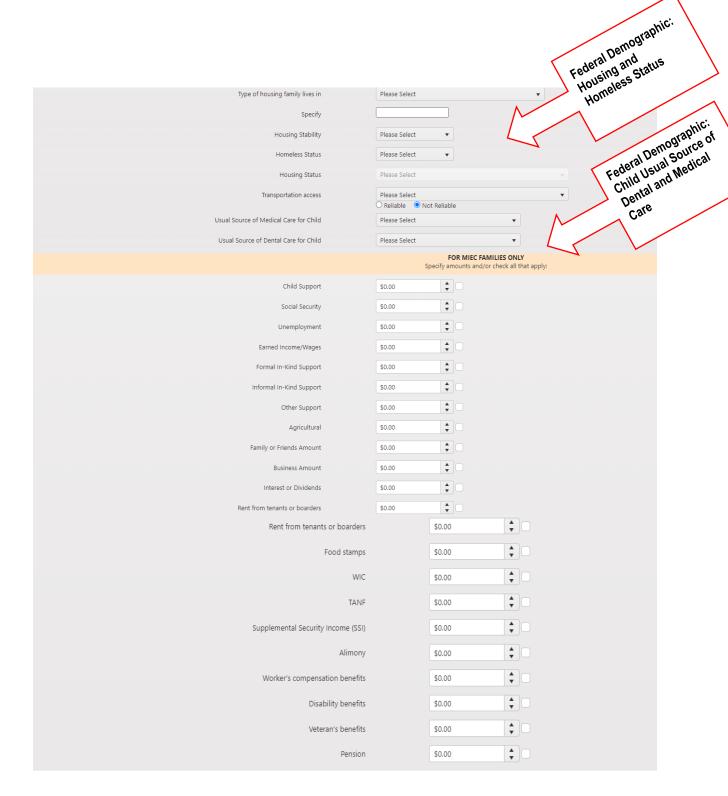


Child Demographics



Household Demographics





2020 Poverty Level Guidelines Updated Annually

48 Contiguous States

# of Persons in Household 2021 Federal Poverty Level for the 48 Contiguous States (Annual Income)								
	100%	133%	138%	150%	200%	300%	400%	
1	\$12,880	\$17,130	\$17,774	\$19,320	\$25,760	\$38,640	\$51,520	
2	\$17,420	\$23,169	\$24,040	\$26,130	\$34,840	\$52,260	\$69,680	
3	\$21,960	\$29,207	\$30,305	\$32,940	\$43,920	\$65,880	\$87,840	
4	\$26,500	\$35,245	\$36,570	\$39,750	\$53,000	\$79,500	\$106,000	
5	\$31,040	\$41,283	\$42,835	\$46,560	\$62,080	\$93,120	\$124,160	
6	\$35,580	\$47,321	\$49,100	\$53,370	\$71,160	\$106,740	\$142,320	
7	\$40,120	\$53,360	\$55,366	\$60,180	\$80,240	\$120,360	\$160,480	
8	\$44,660	\$59,398	\$61,631	\$66,990	\$89,320	\$133,980	\$178,640	
Add \$4,540 for each person in household over 8 pe	rsons							

Section C: Nebraska Benchmark Plan

Nebraska MIECHV- Constructs and Measures Benchmark I. Maternal and Newborn Health									
Construct	Measurement Tool	Indicator	Population Assessed	Numerator	Denominator	Timing of Data Collection			
1. Preterm Birth	N/A	(Systems Outcome) Percent of infants (among mothers who enrolled prenatally before the 37 th week) who are born preterm following program enrollment.	Target women enrolled prenatally before the 37 th week of gestation.	Number of live births among mothers who enrolled prenatally before the 37 th week) born before 37 completed weeks of gestation and after enrollment	Number of live births after enrollment who were born to mothers enrolled in home visiting prenatally before the 37 th week.	At Birth			
2. Breastfeeding	N/A	(Systems Outcome) Percent of infants (among mothers who enrolled in HV prenatally) who were breastfed any amount at 6 months of age	All target children enrolled prenatally	Number of infants aged 6-12 months whose mother enrolled prenatally who were breastfed any amount at 6 months of age.	Number of infants aged 6-12 months whose mothers enrolled prenatally and have been enrolled for at least 6 months	Home Visit after baby turns 6 months			
3. Depression Screening	Center for Epidemiological Studies Depression scale (CES-D)	Percent of primary caregivers who are screened for depression using a validated tool within 3 months of enrollment (for those enrolled prenatally) or within 3 months of delivery (for those enrolled postpartum)	All Primary Caregivers	For those enrolled postpartum, number of primary caregivers enrolled who are screened for depression within the first three months since enrollment; for those enrolled prenatally, the number of primary caregivers screened for depression within 3 months of delivery.	For those enrolled <u>postpartum</u> the number of primary caregivers enrolled for at least 3 months; for those enrolled <u>prenatally</u> , the number of primary caregivers enrolled for at least three months postdelivery.	3 months postpartum for those enrolled <u>prenatally</u> 3 months post enrollmer for those enrolled <u>postpartum</u>			
4. Well Child Visit	N/A	Percent of children who received the last recommended well child visit based on the American Academy of Pediatrics (AAP) schedule.	All target children	Number of children who received the last recommended well child visit based on the following AAP schedule. 3-7 Days, 2-4 Weeks 2-3 Months, 4-5 Months 6-7 Months, 9-10 Months, 12-13 months, 15-16 months, 18-19 months, 2-2.5 years, 3-3.5 years, 4-4.5 years	Number of children enrolled.	Point in time 3-7 Days, 2-4 Weeks 2-3 Months, 4-5 Months 6-7 Months, 9-10 Month, 12-13 months, 15-16 months, 18-19 months, 2 2.5 years, 3-3.5 years, 4- 4.5 years			
5. Postpartum Care	N/A	Percent of mothers enrolled prenatally or within 30 days after delivery who received a postpartum visit with a healthcare provider within 8 weeks (56 days) of delivery.	All target women	Number of mothers enrolled prenatally or within 30 after delivery who received a postpartum visit with a healthcare provider within 8 weeks (56 days) of delivery.	Number of mothers who enrolled prenatally or within 30 days after delivery and remained enrolled for at least 8 weeks (56 days) after delivery	8 weeks post-partum			

6. Tobacco Cessation Referrals	N/A	Percent of primary caregivers who reported using tobacco or cigarettes at enrollment and were refereed to tobacco cessation counseling or services within 3 months of enrollment.	All Primary Caregivers	Number of primary caregivers who reported using tobacco or cigarettes at enrollment and were referred to tobacco cessation counseling or services within 3 months.	Number of primary caregivers who reported using tobacco or cigarettes at enrollment and were enrolled for at least 3 months.	3 months post-enrollment
Benchmark	II. Child Injur	ies, Abuse, Neglect, and M	Ialtreatment a	nd Emergency Department	Visits	
7. Safe Sleep	N/A	Percent of infants that are always placed to sleep on their backs, without bed-sharing or soft-bedding	All target children up to a year.	Number of infants aged less than 1 year whose primary caregiver report that they are always placed to sleep on their backs, without bed-sharing or soft-bedding	Number of infants who were aged less than 1 year during the reporting period.	Annually between birth and 12 months.
8. Child Injury	N/A	(Systems Outcome) Rate of injury-related visits to the Emergency Department (ED) among children.	All target children	Number of parent-reported nonfatal injury-related visits to the ED.	Number of children enrolled.	Ongoing
9. Child Maltreatment	N/A	(Systems Outcome) Percent of children with at least 1 investigated case of maltreatment within the reporting period.	All target children	Number of children with at least 1 investigated case of maltreatment.	Number of children enrolled	Ongoing
Benchmark	III. School Red	adiness and Achievement				
10. Parent-Child Interaction	CHEERS Check in Tool (CCI)	Percent of primary caregivers who receive an observation of caregiver child interaction by the home visitor using a validated tool.	All Primary Caregivers	Number of primary caregivers who receive an observation of caregiver-child interaction by the home visitor using a validated tool.	Number of primary caregivers with children reaching the target age range.	(child reaches) 4-12 months (child reaches) 13-24 months (child reaches) 25-36 months
11.Early Language and Literacy Activities	N/A	Percent of children with a family member who reported that during a typical week s/he read, told stories, and/or sang songs with their child daily every day.	All target children	Number of children with a family member who reported that during a typical week s/he read, told stories, and/or sang songs with their child daily every day.	Number of children enrolled	Monthly after birth.
12 Developmental Screening	Ages & Stages 3 (ASQ-3)	Percent of children with a timely screen for developmental delays using a validated parent- completed tool.	Target children aged 9-30 months.	Number of children with at least one screening within the AAP- defined age groups during the reporting period.	Number of children reaching the specified time frame during the reporting period.	9 months, 18 months, and 24 or 30 months
13 Behavioral Concerns	N/A	Percent of home visits where primary caregivers were asked if they have any concerns regarding their child's development, behavior, or learning.	All target children	Number of postnatal Home Visits primary caregivers were asked if they have any concerns regarding their child's development, behavior, or learning	Total number of postnatal home visits during the reporting period.	Every postnatal home visit

14. IPV Screening	3 question tool	Percent of primary caregivers enrolled who are screened for IPV within 3 months of enrollment using a validated tool.	All primary caregivers	Number of primary caregivers who are screened for IPV using a validated tool within 3 months of enrollment	Number of primary caregivers enrolled for at least 6 months	3 months post-enrollment
Benchmark	V. Family Eco	onomic Self Sufficiency				
15. Primary Caregiver Education	N/A	(Systems Outcome) Percent of primary caregivers who enrolled without a high school (HS) degree or equivalent who subsequently enrolled in, maintained continuous enrollment in , or completed HS or equivalent during their participation	All primary caregivers	Number of primary caregivers who enrolled in, maintained continuous enrollment in, or completed a high school degree or equivalent after enrollment into HV (and met the conditions specified in the denominator)	Number of primary caregivers without a high school degree or equivalent at enrollment	At enrollment and annually.
16. Continuity of Insurance Coverage	N/A	(Systems Outcome) Percent of primary caregivers who had continuous health insurance coverage for at least 6 consecutive months	All primary caregivers	Number of primary caregivers who reported having continuous health insurance coverage for at least 6 consecutive months during the reporting period.	Number of primary caregivers enrolled for at least 6-months	Monthly
17. Completed Depression Referrals	N/A	Percent of primary caregivers referred to services for a positive screen for depression measure 3 who receive one or more service contacts.	All primary caregivers	Number of primary caregivers who screened positive for depression in measure 3 who received a referral.	Number of primary caregivers who screened positive for depression in measure 3.	90 Days after screening positive
18. Completed Developmental Referrals	N/A	Percent of children with positive screens for developmental delays measure 12.	All target children	Number of children who screened positive for developmental delay in measure 12 who received a referral.	Number of children who screened positive for developmental delay in measure 12.	30 Days-Community Services 45 Days-Early Intervention Services
19. Intimate Partner Violence Referrals	N/A	Percent of primary caregivers with positive screens for IPV measure 14 who receive referral information to IPV resources	All primary caregivers	Number of primary caregivers who screened positive for IPV in measure 14 who received a referral.	Number of primary caregivers who screened positive for IPV in measure 14.	90 Days after screening positive
Supplement	al to the bench	mark plan				
20. Substance Abuse Screening	UNCOPE	Percent of primary caregivers with positive UNCOPE	All primary caregivers	Number of primary caregivers who are screened with the UNCOPE within 3 months of enrollment	Number of primary caregivers enrolled.	3 months after enrollmen
20b. Substance Abuse Referral	N/A	Percent of primary caregivers with positive UNCOPE in measure 20 who receive a referral for substance abuse	All primary caregivers	Number of primary caregivers who screened positive for substance abuse	Number of primary caregivers who screen positive for substance abuse in measure 20	90 days after a positive UNCOPE screener