Child Growth and Development

Administration,
Program
Planning, and
Development

Health, Safety, and Nutrition

Professionalism and Leadership

### NEBRASKA'S CORE COMPETENCIES

Learning Environments

Partnerships with Families and Communities for Early Childhood Professionals

Planning Learning Experiences and Curriculum

Observation, Documentation, and Assessment

Relationships and Social-Emotional Guidance



In 2006, several dedicated early childhood professionals began work on the creation of the *Nebraska Core Competencies for Early Childhood Professionals*. Representatives from across Nebraska worked together. Family and center child care providers, Early Head Start and Head Start representatives, state agency representatives, professionals from related organizations, and early childhood professional development staff and faculty from colleges and universities participated.

We worked as a team through the various stages of defining expectations, creating a framework and incorporating recommendations to meet "best practices" for the education and care of young children. After the input from various focus groups, the document became public in July of 2007.

The current revision process began in late 2016. The Nebraska Department of Education (NDE), received support from two national organizations: BUILD Initiative and Center for Enhancing Early Learning Outcomes (CEELO). There was a special focus on equity and meeting the needs of every learner. A team met regularly to go over every area of the existing document and revise as needed.

Content in the final document was cross-walked with:

- National Association for the Education of Young Children (NAEYC)
- Zero to Three: Critical Competencies for Infant-Toddler Educators
- Head Start Program Performance Standards
- CDA Competency Goals and Functional Areas
- Department of Health and Human Services Family Child Care Home I;
   Family Childcare Home II; Regulations governing licensure of Child Care Centers
- Division for Early Childhood DEC Recommended Practices
- Child Development Association Competency Standards
- Council of Chief State School Officers: Model Core Teaching Standards

We hope you find this document useful as you strive to meet the individual needs of all children. Your journey affects the future of our state. Our most precious resource is in your hands.

Respectfully,

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#### NEBRASKA'S CORE COMPETENCIES FOR EARLY CHILDHOOD PROFESSIONALS

Core Competencies are what all adults who work with children need to know, understand, and be able to do. With these competencies, adults can support children's development and school readiness in any setting or capacity.

#### **VISION FOR NEBRASKA'S CORE COMPETENCIES**

Adults who work with children are well prepared and knowledgeable and have the tools they need to advance children's learning and development.

#### EARLY CHILDHOOD EDUCATION BELIEFS

Core belief statements embedded in Nebraska's Core Competencies need to be understood and accepted by anyone who works in early childhood care and education. This includes:

- All children require supportive and nurturing environments to grow and develop to their fullest potential.
- Educators recognize the family as the child's first teacher. They support partnerships with families as a whole.
- Cultural diversity influences all areas of practice in early care and education.
- All children should be served in natural environments with the support needed to advance their development and education.

#### **NEBRASKA CORE COMPETENCIES BELIEFS**

- Represent what everyone needs to know to work with children ages Birth to Five years old
- Apply to all adults working in early childhood settings and programs
- Respect and value all roles in the early childhood care and education system
- Reflect practices that work with each child's developmental level and individual differences
- Are practical, usable, reasonable, and achievable
- Emphasize the importance of family partnerships

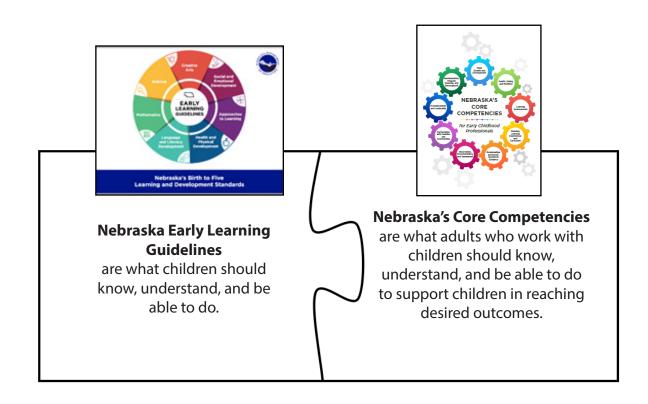
#### **DUAL LANGUAGE LEARNERS**

All children under the age of six are at some stage of developing language. Some may be learning multiple languages at the same time. In K-12 education, dual language is used to refer to a form of education in which students are taught literacy and content in two languages. In early childhood, dual language learners are learning a second language while continuing to develop their first or home language. Therefore, the term "dual language" is used throughout this document.

#### **PURPOSE OF CORE COMPETENCIES:**

- Define what adults working with children ages birth to five need to know and be able to do to provide quality care and education
- Serve as part of the foundation for Nebraska's professional development system
- Define the levels of competencies of the professional development system for adults working with children ages birth to five
- Allow professionals to evaluate progress from one level to the next through a combination of training, education, and self-assessment

## RELATIONSHIP BETWEEN EARLY LEARNING GUIDELINES: NEBRASKA'S BIRTH TO FIVE LEARNING AND DEVELOPMENT STANDARDS AND CORE COMPETENCIES:



Audiences	Possible Uses and Benefits
Early Childhood Educators	<ul> <li>Evaluate their own current level of knowledge</li> <li>Identify areas of training/educational needs</li> <li>Determine training/professional development to meet those needs</li> </ul>
Program Directors/Administrators	<ul> <li>Use as a resource to determine levels of training/education needed for individual jobs</li> <li>Develop more complete job descriptions based upon the competencies defined for the early childhood field</li> <li>Help staff create professional development plans</li> <li>Plan educational or training opportunities that best serve the needs of the educators in the program</li> <li>Develop a salary scale based upon levels of competency</li> <li>Appraise job performance of staff</li> </ul>
Higher Education	<ul> <li>Design courses to ensure that students are able to demonstrate mastery of the competencies</li> <li>Coordinate content to facilitate transfer and articulation of college course work</li> </ul>
Trainers	<ul> <li>Understand the knowledge and skills necessary for early childhood professionals</li> <li>Plan educational or training opportunities that best serve the needs of early childhood professionals throughout the state</li> <li>Evaluate audiences to determine levels of knowledge and skills</li> <li>Build evaluation components into training to demonstrate competencies</li> </ul>
Career Advisors	<ul> <li>Assist advisees to develop professional goals and objectives based on needed competencies</li> <li>Locate and select courses or trainings that reflect the skills and knowledge needed</li> </ul>
Families	<ul> <li>Select programs with educators who demonstrate core competencies</li> <li>Communicate with elected officials about the importance of high-quality early childhood care and education</li> </ul>
Federal, State and Local Agencies	<ul> <li>Develop and implement policies that enhance professionalism and high-quality programs</li> <li>Understand the knowledge and skills necessary for Early Childhood educators</li> <li>Support educators through funding to sustain and enhance early childhood programs</li> </ul>
Nebraska Professional Development System/Workforce Commission	<ul> <li>Acknowledge professional growth</li> <li>Provide access to competency-based training/education</li> <li>Encourage compensation that is commensurate with training/education</li> </ul>

## HOW TO USE THE CORE COMPETENCY LEVELS TO GUIDE AND ASSESS SKILLS AND KNOWLEDGE

We adapted Bloom's Taxonomy- Revised to guide the revision of the Nebraska Core Competencies from six levels to four levels. The adapted continuum builds upon the knowledge and skills that early childhood educators should use while working with young children, families, communities and other professionals. The four cumulative levels advance in difficulty with levels that build upon each other. There is an expectation that a person working at any level should have the skills of the previous levels in that specific area.

Early childhood educators across the state of Nebraska must have a variety of skills and knowledge (competencies) to provide high quality care and education. The four revised levels based of Bloom's Taxonomy range from basic to more complex. Keep in mind the following points:

- These levels are not to be associated with the progression along the career pathway.
- This information can be used for building professional learning experiences that assist individuals in progressing in their ability to make decisions about their practice.
- This framework provides a roadmap for professional learning design. It does not equate to any specific credential, license, or certification.

Level	Definition
Level 1: Knowledge and Understanding	<ul> <li>Can name, recognize, and recall relevant information from long-term memory</li> <li>Can understand its content and construct meaning</li> </ul>
Level 2: Applying	<ul> <li>Can apply content knowledge and information while working with children in various settings</li> <li>Can carry out or use a procedure through executing or implementing</li> </ul>
Level 3: Analyzing and Emergent Evaluating	<ul> <li>Can break material into component parts to understand and determine how they relate to one another and to an overall structure or purpose</li> <li>Begins to compare, contrast, and experiment by differentiating, organizing, and identifying attributes</li> </ul>
Level 4: Evaluating and Creating	<ul> <li>Can critically reflect on knowledge and application, and bring together knowledge in new combinations. Thinks creatively about the knowledge to solve new problems. Works to ensure policies and practices are aligned with research-based best practices.</li> <li>Can make judgments about the merit of ideas, materials and methods by applying accepted standards and criteria. If necessary, can expand upon them.</li> <li>Can think creatively. Can combine concepts and/or components to develop original ideas and new ways of looking at, and understanding elements.</li> </ul>

#### DOMAIN TABLE KEY Levels indicate a building continuum of educator expertise The domains are divided into skill **ENCES AND CURRICULUM** areas for ease of understanding and goal setting evel 2 Level 3 Level 4 Level ☐ Plans and implements indoor and outdoor play experiences that promote mathematical ☐ Implements math thinking Planning Curriculum activities that connect new learning to past experiences ☐ Plans developmentally ☐ Creates and reinforces appropriate learning mathematical activities and ☐ Understands the need opportunities to support opportunities that encourage for curriculum that mathematical development in curiosity, exploration, and problem promotes mathematical response to children's interests solving appropriate to the needs thinking skills in children of each child ☐ Implements mathematical learning opportunities using materials, concepts, and languages of multiple cultures ☐ Provides blocks of various ☐ Participates in the selection of a shapes and sizes to encourage variety of appropriate materials so Learning Environment children to make associations each child can explore properties related to mathematical concepts and comparisons such as space, time, shape, and ☐ Provides a variety of ☐ Provide classroom displays quantity in meaningful ways counting materials, puzzles, that connect numerals with $\mathbf{\omega}$ ☐ Supports and reinforces various and books that encourage object quantities (e.g., 3 birds opportunities and materials mathematical thinking with the numeral 3) which build an understanding ☐ Promotes and supports of numbers, number names, and mathematical thinking skills in their relationship to quantities and the home and in the classroom symbols ☐ Provides a variety of experiences within the daily □ Practices mathematical routine for sorting, counting, activities with children so ☐ Incorporates mathematical extending patterns, and they build upon previous language, as appropriate for ☐ Analyzes interests and categorizing by shape, size, and learning to develop and all ages, including infants and plans for activities that color mplementation refine thinking toddlers, in daily experiences. (e.g., support mathematical words related to quantity, thinking such as: ☐ Engages in serve and return ☐ Expands on children's comparison, space, time, etc.) counting, sorting, conversation with children and U interests to encourage math matching, comparing, asks questions that stimulate exploration ☐ Asks relevant open-ended charting, moving in mathematical thinking questions that stimulate space, and measuring ☐ Encourages children to mathematical thinking using standard and ☐ Actively establishes and predict what comes next in non-standard units of implements time for children to patterning, ordering, and measurement construct their own sequencing of events mathematical understanding

# Observation and Assessment

☐ Observes and documents children's engagement with mathematical concepts and skills in play based experiences

☐ Uses a variety of on-going child assessments to adapt and modify mathematical thinking activities to meet the needs of each child

☐ Analyzes assessment information to adapt, adjust and update the learning experiences to advance children's mathematical thinking skills

Each competency describes a skill that an educator should possess or work toward to support high quality early childhood education

Letters coordinate with level numbers to indicate specific competencies. (e.g., Math Implementation skills: Planning Curriculum: Math: C2)

## USING THE CORE COMPETENCIES FOR SELF-ASSESSMENT AND PROFESSIONAL DEVELOPMENT PLANNING

PLANNING LEARNING EXPERIENCES AND CURRICULUM—MATH					
		Level 1	Level 2	Level 3	Level 4
А	Planning Curriculum Development	<ul> <li>✓ Implements math activities that connect new learning to past experiences</li> <li>✓ Understands the need for curriculum that promotes mathematical thinking skills in children</li> </ul>	☐ Plans and implements indoor and outdoor play experiences that promote mathematical thinking  ☑ Plans developmentally appropriate learning opportunities to support mathematical development in response to children's interests ☑ Implements mathematical learning opportunities using materials, concepts, and languages of multiple cultures	☐ Creates and reinforces mathematical activities and opportunities that encourage curiosity, exploration, and problem solving appropriate to the needs of each child	

As shown above, the individual has mastered the competencies shown checked off, but would like to improve their skills in the competency "Plans and implements indoor and outdoor play experiences that promote mathematical thinking" and "creates and reinforces mathematical activities and opportunities that encourage curiosity, exploration, and problem solving appropriate to the needs of each child." Below is an example of a Core Competencies Self-Assessment (Appendix A) and how the individual would fill it out. Their next steps after that would be seeking out professional development to meet these goals.

Math	
My current strengths in this core knowledge area are:	-Implementing activities that connect new learning to past experiences
	-Planning math activities to match children's interests
Areas where I would like to improve my knowledge and skills are:	A.2 Planning indoor and outdoor play experiences to promote mathematical thinking
	A.3 Creating math activities that encourage curiosity, exploration, and problem solving
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)

#### DOMAIN AREAS OF CORE COMPETENCIES

Nebraska's Core Competencies are divided into nine areas of knowledge and skill. The areas identify the knowledge needed for early childhood educators to work with young children, families, community resources, and other professionals. Early childhood educators should have knowledge of each area and an understanding of how the areas intertwine.

#### The nine domain areas are:

- 1. Child Growth and Development
- 2. Health, Safety and Nutrition
- 3. Learning Environments
- 4. Planning, Learning Experiences, and Curriculum
- 5. Relationships and Social-Emotional Guidance
- 6. Observation, Documentation, and Assessment
- 7. Partnerships with Families and Communities
- 8. Professionalism and Leadership
- 9. Administration, Program Planning, and Development

The order of the core competencies in this booklet reflects that early care and education professionals focus on children's growth and development, health, safety and nutrition needs, and their learning environments and experiences. The competencies address the need to observe, document, and assess children's progress. They focus on the need to work closely with families and the community. Finally the booklet reflects the need to develop as professionals in order to operate high quality programs. All competency areas are critical to providing high quality care to young children.



The core competencies help professionals serve children and families from many racial, ethnic, linguistic, and socio-economic backgrounds. The core competencies help educators serve all children and families, including children with special needs, in early childhood care and education settings.



Early childhood educators understand how children develop physically, cognitively, and socially and emotionally. Many factors impact this development including the environment, past experiences, and genetic factors. While development takes place through predictable stages, each child will progress at his/her own pace. Learning experiences are based on the needs, development, and interests of each child\*. The most effective learning experiences challenge the child as the educator provides support through scaffolding. Along with supportive learning experiences, a strong relationship between adults and young children is key to promoting learning.

\*The use of the phrase "each child" within this document is intended to encompass children at all levels of development, including those with special needs and high ability learners.

The *Early Learning Guidelines* (ELGs) describe skills adults need to support child development. Each code (e.g. LL.01) describes where to find the skill in the ELG document.

#### **ELG Examples:**

- Engages children in social games and back and forth communicating (LL.01)
- Talks with children about everyday events as they occur in nature (S.01)
- Provides ample amount of time throughout the day for child-initiated activities (AL.01)
- Has conversations devoted to topics that are interesting to children and offers challenging, relevant problems to solve (AL.02)

Four levels are described in the tables, with each level building on the previous one. Level 1 includes basic knowledge and understanding. Level 2 describes the application of knowledge. Level 3 includes analyzing and emergent evaluation of the program/child progress. Level 4 adds evaluating the program activities and progress as well as creating new programing, curriculum, or other materials.

Within the accompanying section/tables you will find the following segments focused around the topic of Child Growth and Development (CGD):

CGD A – Families

CGD B – Evidence Based Practices

CGD C – Expectations and General Developmental Knowledge

CGD D – Curriculum and Theory

CGD E – Inclusion and Special Needs



_			CHILD GROWTH AND DEVELOPMENT				
			Level 1	Level 2	Level 3	Level 4	
	A	Families	☐ Helps all families to understand information about the general principles of child growth and development, including information on early brain development	☐ Recognizes, promotes and encourages individual, family, cultural, and community influences on the development of children	☐ Recognizes and discusses concerns with families that a child may have a special need and a possible referral is necessary	☐ Establishes cooperative and respectful relationships to provide strategies and activities which promote the family's ability in supporting the child's cognitive, social, emotional, language, literacy and physical development	
	8	Evidence-Based Practices		☐ Applies understanding of educational research to positively influence child development	☐ Applies researched strategies related to causes and effects of stress and trauma on children and families to improve outcomes	☐ Accesses, analyzes and evaluates current theory and research on policies pertaining to child growth and development	
	O	Expectations and General Developmental Knowledge	☐ Identifies and understands age-typical and atypical growth and development and milestones ☐ Understands the development and the importance of supportive relationships with adults and peers	☐ Explains appropriate experiences and activities to include in the curriculum ☐ Promotes the child's problem-solving behavior by observing, interpreting, and scaffolding in response to the child's growing level of autonomy and self-regulation ☐ Is able to explain the developmental consequences of stress and trauma related to loss, neglect or abuse	☐ Incorporates current educational research to positively influence child development	☐ Designs and ensures implementation of a variety of activities that foster the development of the whole child	
	Ο	Curriculum and Theory	☐ Recognizes that children learn and develop through play and meaningful experiences	☐ Understands cognitive development occurs through trial and error, exploration, experimentation, and creativity ☐ Applies knowledge of children's development to adapt curriculum and learning experiences to meet the needs of each child	☐ Plans and implements a developmentally appropriate scope and sequence that includes plans and materials for learning experiences based on developmental progressions and how children learn	☐ Designs environments and experiences support and show respect for diversity regarding culture, language, family structures and abilities	
	ш	Inclusion and Special Needs		☐ Applies teaching practices inclusive of children with variations in learning styles, abilities, and special needs (e.g., modifying activities and individualizing experiences)	☐ Engages in work that reflects advanced knowledge of inclusive philosophy and practices and recognizes the range of development in young children (e.g., develops IFSP/IEP recommendations)	☐ Identifies risk factors and developmental delays that may indicate a need for special services and makes referrals to the Early Development Network, school districts or other agencies responsible for implementing the Individual with Disabilities Education Act	



Early childhood educators establish and maintain an environment that ensures children's healthy development, safety, and proper nutrition. Relevant laws and regulations must be followed to guide each early childhood program. Personal hygiene, healthy eating, and keeping bodies active should be a priority. Guiding each child to take care of his/her own needs will promote independence. Educators must look at each child's individual health, growth, and developmental needs. Other considerations include families' cultural traditions, special needs, and physical or health conditions. Early childhood educators should understand that children's safety, physical health, and mental health are the foundations for development and learning.

The Early Learning Guidelines (ELGs) describe skills adults need to support children's health and physical development.

Each code (e.g. HP.01) describes where to find the skill in the ELG document.

#### **ELG Examples:**

- Coaches each child to improve independence in daily activities (e.g., dressing, toileting, buttoning, zipping) (HP.01)
- Teaches and encourages new skills (e.g., dance moves, bounce and kick ball activities, tumbling) (HP.02)
- Encourages children to establish healthy eating habits (HP.04)
- Promotes independence and self-help skills (SE.01)

Four levels are described in the tables, with each level building on the previous one. Level 1 includes basic knowledge and understanding. Level 2 describes the application of knowledge. Level 3 includes analyzing and emergent evaluation of the program/child progress. Level 4 adds evaluating the program activities and progress as well as creating new programing, curriculum, or other materials.

Within the accompanying section/tables you will find the following segments focused around the topic of Health, Safety, and Nutrition (HSN):

HSN A – Nutrition

HSN B – Collaboration, Resources, and Families

HSN C – Teaching and Curriculum

HSN D – Environment and Equipment

HSN E – Physical Safety

HSN F – Policy and Procedures

HSN G1 – Licensing Standards, Research, and Public Knowledge – General

HSN G2 – Licensing Standards, Research, and Public Knowledge – Emergencies

HSN G3 – Licensing Standards, Research, and Public Knowledge – Abuse

HSN G4 – Licensing Standards, Research, and Public Knowledge – Transportation



	HEALTH, SAFETY, AND NUTRITION						
		Level 1	Level 2	Level 3	Level 4		
A	Nutrition	☐ Accommodates food choices based upon childrens' allergies, health issues and/or family dietary preferences as appropriate ☐ Supports family choice regarding breastfeeding or use of formula ☐ Follows USDA Guidelines for storing and preparing breast milk and/or formula ☐ Follows USDA Guidelines for storing and preparing breast milk and/or formula ☐ Ensures food is never withheld or threatened to be withheld as a form of discipline ☐ Ensures children have access to safe drinking water throughout the day, both indoors and outdoors	☐ Provides accommodations for mothers who choose to breastfeed during normal business hours ☐ Utilizes USDA guidelines to select appropriate foods for children ☐ Encourages healthy eating practices by involving children in meal planning and/or preparation ☐ Models healthy eating through family style dining, encouraging new foods, and encouraging children's self-regulation and listening to bodily cues	☐ Ensures meals and snacks conform to USDA Guidelines according to individual developmental readiness and feeding skills	☐ Plans and evaluates menus which encourage healthy food choices, address nutritional needs, and take into consideration children's food allergies		
8	Collaboration, Resources and Families	☐ Regularly uses safety procedures and shares resources with families ☐ Has basic knowledge of protective and risk factors associated with children's health	☐ Assists families in locating community resources to provide medical, dental, and nutritional services for their children when necessary	☐ Collaborates with professionals in the community to ensure that health needs of all enrolled children are met ☐ Recognizes and discusses with families cultural health practices and implements these practices when appropriate ☐ Uses a strengths-based perspective in working collaboratively with families	☐ Collaborates with an identified health care professional to ensure that the health needs of the children in the program are met ☐ Designs an individualized care plan in collaboration with family/child's health care provider for individual children with special health care, nutrition needs, or food allergies		
U	Teaching and Curriculum	<ul> <li>□ Teaches and supports children in effective use of hand washing, diapering, and toileting procedures</li> <li>□ Models and practices personal health and safety procedures with children</li> <li>□ Ensures that family style meals focus on a variety of language, social, and developmental skills</li> <li>□ Provides and supports appropriate oral hygiene based on developmental needs</li> </ul>	☐ Teaches children about nutrition by planning and implementing appropriate activities and cooking experiences ☐ Plans learning experiences, including field trips, with safety precautions in mind ☐ Integrates foods from diverse cultures represented in the population served	☐ Designs and implements curriculum activities emphasizing healthy bodies, lifestyles, and environments for children and families ☐ Creates safe sleep policies consistent with requirements of child care licensing	□ Develops and implements curriculum to teach children how their bodies work and how to keep them healthy (e.g., healthy food gives us energy to play and helps us to grow; naps give us energy to play; food goes in our tummies, etc.)		

	HEALTH, SAFETY, AND NUTRITION					
		Level 1	Level 2	Level 3	Level 4	
Q	Environment and Equipment	☐ Provides safe toys, materials, and equipment appropriate for the developmental stage of each child ☐ Keeps environment free of health and safety hazards with clear pathways to move from one area to another ☐ Ensures a healthy environment for all children, including those who have environmental allergies, by routinely cleaning and sanitizing all surfaces and toys ☐ Ensures that appropriate safety restraints for transporting children are used ☐ Provides an outdoor play area that is protected by fences or by natural barriers to prevent access to streets and to avoid other dangers	☐ Plans and implements a consistent daily routine for rest, sleep, and active physical play as developmentally appropriate	☐ Adapts indoor and outdoor environments that are accessible across all domains of learning to maximize their use by all children ☐ Works with families and staff to determine use of adaptive equipment	☐ Designs indoor and outdoor environments to allow supervision of children by sight and sound at all times without relying on artificial monitoring devices	
Е	Physical Safety	<ul> <li>□ Actively supervises children to ensure safety both indoors and outdoors</li> <li>□ Follows appropriate safety procedures including prompt and appropriate response while ensuring care of other children</li> <li>□ Maintains certification in basic pediatric first aid and CPR</li> <li>□ Ensures that children are released only to an authorized adult</li> <li>□ Regularly assesses environments inside and outside for safety and sanitation and ensures any problems are resolved</li> <li>□ Follows safe sleep guidelines determined by DHHS and NDE Safe With You training</li> </ul>	□ Assesses children's health status through daily observations and documents symptoms when necessary □ Ensures that children who are allergic to a type of animal are not exposed to that animal and that only animals that do not pose a health or safety risk are allowed on the premises of the facility □ Provides children of all ages with daily opportunities for outdoor play when conditions do not pose a health risk			
4	Policy and Procedures	<ul> <li>□ Follows all state and/or Federal rules and regulations pertaining to the specific type of early education program</li> <li>□ Follows staff-child ratio requirements in state and/or Federal rules and regulations</li> <li>□ Follows policies for informing families of current health concerns in the program</li> </ul>	☐ Provides for special needs of children in care including disabilities, allergies, and medical needs	☐ Evaluates and revises policies and procedures to keep health, safety, and nutrition practices updated	☐ Analyzes and evaluates program health policies and procedures through use of health checklists (such as the Douglas County Health Department: PEP Manual)	

	HEALTH, SAFETY, AND NUTRITION					
		Level 1	Level 2	Level 3	Level 4	
G1	Licensing Standards, Research, and Public Knowledge — General	□ Practices effective hand washing, toileting and diapering, safe food handling, and safe sleep procedures to reduce the spread of disease and the possibility of injury to children □ Follows instructions for proper giving of and applying of medication to children □ Practices universal precautions to minimize and control the spread of disease through bodily fluids	☐ Collaborates with families to maintain accurate immunization and health records according to state and federal guidelines	☐ Supervises and ensures that all program employees follow state and Federal rules and regulations ☐ Obtains Consumer Product Safety Commission product recall notices and makes notices accessible to families and staff	☐ Designs, documents and informs others of emergency, illness, injury and sanitation procedures	
G2	Licensing Standards, Research, and Public Knowledge — Emergencies	☐ Maintains an accessible current list of emergency phone numbers both indoors and outdoors for contacting families and emergency services ☐ Informs staff and families of emergency procedures	☐ Posts, regularly practices, follows and documents emergency and safety evacuation procedures such as fire, natural disaster, and tornado drills	☐ Develops policies and prepares staff for emergencies such as terror threats, natural disasters, intruders, etc.	☐ Designs emergency procedures plans, trains staff, and supervises the implementation of those procedures to maximize safety	
G3	Licensing Standards, Research, and Public Knowledge—Abuse	☐ Identifies, documents, and reports suspected abuse or neglect of children in an immediate and appropriate manner	☐ Explains reporting procedures as needed	☐ Supports and assists staff in their efforts to document and report abuse of children in an immediate and appropriate manner	☐ Establishes procedures for documentation and reporting of suspected abuse or neglect in compliance with state laws	
G4	Licensing Standards, Research, and Public Knowledge— Transportation	☐ Follows all federal and state transportation regulations for transporting children	☐ Articulates federal, state, and local requirements to meet young children's health, nutritional, and physical development needs	☐ Establishes vehicle maintenance record to ensure safe operation of vehicle and ensures staff carries out pre-trip inspections prior to use	☐ Establishes program policies regarding child transportation and ensures transportation training for staff	

Early childhood educators plan an environment that provides learning experiences to meet each child's needs, capabilities, and interests. Both indoor and outdoor environments must be considered. Important environmental elements include organization, inviting atmosphere, and accessibility. One notable part of the inviting atmosphere is how it is set up to welcome dual language learners and their families and children with special needs. Daily routines and a consistent schedule will provide support and structure for all children. Appropriate materials, activities, and experiences will guide each child's development. A high quality environment will have a positive impact on all areas of growth.

The *Early Learning Guidelines* (ELGs) describe skills adults need to adjust the learning environment to support children's learning.

Each code (e.g. AL.01) describes where to find the skill in the ELG document.

#### **ELG Examples:**

- Asks questions and helps children find answers through active, hands-on exploration (AL.01)
- Explores the outside world and engages in learning experiences along with children (AL.01)
- Arranges environment to encourage exploration and problem solving, and limits saying "No" (AL.02)
- Plans daily developmentally and individually appropriate indoor and outdoor physical activities (HP.02)

Four levels are described in the tables, with each level building on the previous one. Level 1 includes basic knowledge and understanding. Level 2 describes the application of knowledge. Level 3 includes analyzing and emergent evaluation of the program/child progress. Level 4 adds evaluating the program activities and progress as well as creating new programing, curriculum, or other materials.

Within the accompanying section/tables you will find the following segments focused around the topic of Learning Environments (LE):

LE A – Technology

LE B – Materials

LE C – Schedule and Routines

LE D – Curriculum and Engagement

LE E – Physical Environment



	LEARNING ENVIRONMENTS						
		Level 1	Level 2	Level 3	Level 4		
A	Technology	☐ Actively supervises and limits children's exposure to screen time and passive learning according to the American Academy of Pediatrics guidelines	☐ Encourages appropriate use of technology so each child can use it by him/herself, collaboratively with peers, with teaching staff or a parent	☐ Evaluates and monitors the appropriate use of technology	☐ Ensures that technology is used effectively to assist the program in supporting each child's learning and development while providing assistive technology as needed		
8	Materials	☐ Provides a variety of developmentally appropriate equipment and materials that are clean, safe, and free from hazards to support each child's choice ☐ Implements activities that routinely use materials representing multiple cultures, ages, abilities, gender roles, and ethnic groups in non-stereotypical ways	☐ Organizes materials in predictable ways, on the child's level, to allow for children's self-reliant exploration and so children know where to locate and return selections ☐ Rotates materials on a regular basis to allow new experiences and opportunities for exploration and learning according to each child's developmental needs	☐ Displays recent work such as art and emergent writing in the classroom to help children and families reflect on and extend their learning			
v	Schedule and Routines	☐ Implements schedules, routines, and transitions to offer choices and meet each child's developmental needs	☐ Provides a balance of active and quiet play, child-directed and teacher-directed activities, individual and group activities, and indoor and outdoor play as guided by curriculum	☐ Structures developmentally appropriate opportunities for children to work independently, with other children, and with adults on projects, learning opportunities and experiences that may extend over the course of several days			
Q	Curriculum and Engagement	☐ Utilizes a developmentally appropriate, play-based curriculum to help plan activities in a variety of learning spaces	☐ Plans and implements a supportive learning environment to promote positive interactions between children and adults	☐ Adapts and modifies expectations and the learning environments to support the functional and developmental needs of each child based upon input from family and other team members ☐ Involves all children in planning and creating a rich, stimulating environment that encourages interaction, exploration, and investigation	☐ Mentors staff in designing, implementing, evaluating, and revising appropriate learning environments to meet the needs of each child		
ш	Physical Environment	☐ Implements health and safety practices in the environment ☐ Provides materials, supports, and services in a natural and inclusive environment to promote child's access to and participation in exploration and concept learning experiences through play	☐ Implements strategies with families orother adults to facilitate positive adult- child interactions and instruction utilizing the physical environment to promote child learning and development  ☐ Establishes play areas to encourage active play, initiative, creativity, responsibility, and self-sufficiency for all children (such as recommendations from NAEYC or UDL)	☐ Collaborates with other professionals and families to plan, create, and sustain positive learning environments to meet the unique needs of each child and family	☐ Applies current research to create effective learning environments, both indoors and outdoors		



Early childhood educators plan learning experiences that promote:

- Physical development
- Cognitive development
- Language and literacy skills
- Social and emotional development

Appropriate learning experiences are based on the age and development of children. A broad knowledge of appropriate curriculum will allow educators to fully support learning. This knowledge includes individualizing experiences to meet the needs of each child in the group. Learning activities should build upon a child's natural curiosity, interests, and motivation for learning. All areas of learning can be enhanced when executive functioning skills, including self-regulation, are incorporated in experiences. Helping children to make connections across domains with an integrated curriculum will promote deeper learning.

The *Early Learning Guidelines* (ELGs) describe skills adults need to plan learning experiences for young children.

Each code (e.g. M.01) describes where to find the skill in the ELG document.

#### **ELG Examples:**

- Integrates purposeful counting experiences throughout the day (M.01)
- Explicitly guides children's investigation while providing them sufficient time for exploration (S.01)
- Provides musical experiences in a variety of ways (e.g., singing, musical toys, recorded music) (CA.01)
- Builds on children's interests to introduce new vocabulary and ideas (LL.02)

Four levels are described in the tables, with each level building on the previous one. Level 1 includes basic knowledge and understanding. Level 2 describes the application of knowledge. Level 3 includes analyzing and emergent evaluation of the program/child progress. Level 4 adds evaluating the program activities and progress as well as creating new programing, curriculum, or other materials.

Within the accompanying section/tables you will find the following segments focused around the topic of Planning Learning Experiences and Curriculum (PLEC)\*:

PLEC A – Planning and Curriculum Development

PLEC B – Learning Environment

PLEC C – Implementation

PLEC D – Observation and Assessment

\*There are multiple tables describing multiple domains



#### PLANNING LEARNING EXPERIENCES AND CURRICULUM—CREATIVE ARTS

Γ			Level 1	Level 2	Level 3	Level 4
	A	Planning and Curriculum Development	☐ Understands the need for a curriculum that promotes creative arts in young children ☐ Ensures that children have opportunities to respond to the art of other children and adults ☐ Provides varied opportunities for all children to express themselves creatively by freely moving to music	☐ Plans opportunities for children to use items found in nature to creatively express themselves ☐ Encourages each child to use imagination and creativity as the foundation of critical thinking ☐ Adapts, adjusts, and updates the learning experiences to advance children's creative and expressive arts	☐ Engages each child in varied opportunities to learn new concepts and vocabulary related to art, music, drama, and dance	☐ Advocates and encourages creative expression throughout the curriculum
4	8	Learning Environment	☐ Provides time for spontaneous and/or extended creative play	☐ Fosters a community that supports creative and expressive arts in the home and in the classroom	☐ Recognizes and utilizes the outside community as a resource for creative and aesthetic experiences	☐ Integrates the use of accommodations and modifications to ensure each child has access to opportunities that allow for individual creative expression
,	J	Implementation	☐ Fosters appreciation for natural beauty	☐ Promotes cultural differences that influences children's ways of expressing themselves creatively ☐ Encourages individuality including unique expression of ideas	☐ Applies strategies to support and involve families regarding the importance of individual creative expression	☐ Models and facilitates creative expression through language, music, dramatic play, movement, and visual art, both indoors and outdoors
	D	Observation and Assessment	☐ Supports ongoing assessment of each child's creative development	☐ Guides and supports creative expression as part of the development of the whole child ☐ Plans and implements ongoing assessment to support creativity of each child by adapting time, space, and materials as needed	□ Supports and reinforces children's creative expression through appropriate documentation and display of children's work □ Supports and reinforces children's creativity through conversations about the children's work while using open-ended questions and nonverbal signals (i.e., "tell me about")	

#### PLANNING LEARNING EXPERIENCES AND CURRICULUM—HEALTH/PHYSICAL Level 1 Level 2 Level 3 Level 4 ☐ Facilitates mutual ☐ Establishes and maintains problem-solving with care □ Understands the outdoor activities on a daily providers, families and/or importance of play basis (weather permitting) educators regarding strategies for addressing a child's unique health Planning and Curriculum ☐ Fosters and supports ☐ Plans and implements and/or physical development children's natural scheduled activities indoors needs **Development** tendency to move and be and outdoors while active throughout the day encouraging spontaneous ☐ Articulates the importance ☐ Adapts and modifies activities that support the of design and adaptations of the ⋖ activities for each child development of fine and curriculum to address children's ☐ Helps all families to based upon needs understand the link gross motor skills health and physical development between physical health needs and children's social, ☐ Plans and implements emotional and cognitive experiences that promote ☐ Evaluates the suitability of development and learning healthy living habits curriculums and programs on outcomes (i.e. nutrition, exercise, safety, health and physical development for use with a particular child or etc.) group of children ☐ Establishes and maintains a variety of equipment, Learning Environment activities, and learning opportunities to promote physical development of all ☐ Creates a classroom children. ☐ Supports and reinforces community that fosters learning environments 8 children's health and □ Creates opportunities and to adapt to children with physical development materials that encourage special needs good health practices (i.e. rest, good nutrition, exercise, handwashing, and tooth brushing) ☐ Provides adequate time ☐ Creates opportunities and appropriate materials for physical development for children to practice, across all curriculum areas □ Provides time for active explore, and expand their physical play both inside fine and gross motor skills mplementation ☐ Plans and implements and outside on a daily basis and interests activities that are designed to challenge children's ☐ Engages children in ☐ Plans and implements U physical and motor sensory experiences health and safety practices development (e.g., tap during regular activities on floor balance beam, □ Provides instruction for including meals and snacks low-raised balance beam, basic health and safety rules ball bouncing, throwing, ☐ Provides opportunities catching, climbing) for children to practice safety procedures Observation and Assessment ☐ Observes and ☐ Uses ongoing assessment documents the of children to adapt, adjust ☐ Analyzes observation development of and update planned learning and assessment processes individual children experiences

#### PLANNING LEARNING EXPERIENCES AND CURRICULUM—LANG/LIT Level 1 Level 2 Level 3 Level 4 Planning and Curriculum ☐ Provides formal and ☐ Plans and implements ☐ Advocates and articulates to experiences and play to informal book reading others the need for developing a experiences that encourage enhance children's **Development** curriculum that promotes ☐ Adapts, adjusts, and both listening and talking conversations and emerging updates learning language and literacy literacy skills experiences and daily ☐ Follows a language and routines to advance ☐ Evaluates language and literacy literacy curriculum □ Establishes and maintains children's language and curriculums, programs, and consistent with Nebraska book reading experiences to literacy skills materials based on current Early Learning Guidelines, support language/literacy research and best practices research, and best practices goals for each child ☐ Intentionally selects developmentally appropriate books for children both ☐ Incorporates technology individually and in groups to support language and and ensures home literacy development Learning Environment according to the American languages are represented Academy of Pediatrics ☐ Creates a community that Guidelines ☐ Engages children in fosters language and literacy 8 stories, songs, rhymes, skills in the home and ☐ Applies strategies to and poems support a print rich classroom environment with books ☐ Consistently uses and and materials accessible displays a variety of songs, throughout the learning books, and games which environment include people of diverse backgrounds and experiences ☐ Provides opportunities for children to engage in serve and return conversations to ☐ Supports opportunities enrich and expand children's for children to experience ☐ Adapts and modifies vocabulary oral and written interactions and activities communication in a ☐ Provides opportunities to meet the language language their family uses and support to help children development needs of each mplementation or understands understand, acquire, and use child ☐ Applies understanding of verbal and non-verbal means phonological awareness, syllables, □ Demonstrates of communicating thoughts ☐ Supports and reinforces word families, phonemes, and letter U appropriate language, and feelings multiple opportunities for sounds/identification to support communication, reading, families to talk with and child-initiated efforts to write letters and writing ☐ Provides access to varied read to children at home to that represent sounds or words materials and many increase children's language ☐ Supports children's opportunities to interact development understanding of the with them. Provides relationships between examples of functional spoken and printed words writing which clarify the importance of writing in daily life Observation and **Assessment** ☐ Documents and □ Evaluates on-going assessments of each child ☐ Observes, captures and understands examples documents children's of children's emerging to adapt and modify narratives language and/or literacy language and literacy skills activities

	PLANNING LEARNING EXPERIENCES AND CURRICULUM—MATH					
		Level 1	Level 2	Level 3	Level 4	
A	Planning Curriculum Development	☐ Implements math activities that connect new learning to past experiences ☐ Understands the need for curriculum that promotes mathematical thinking skills in children	☐ Plans and implements indoor and outdoor play experiences that promote mathematical thinking ☐ Plans developmentally appropriate learning opportunities to support mathematical development in response to children's interests ☐ Implements mathematical learning opportunities using materials, concepts, and languages of multiple cultures	☐ Creates and reinforces mathematical activities and opportunities that encourage curiosity, exploration, and problem solving appropriate to the needs of each child		
В	Learning Environment	☐ Provides a variety of counting materials, puzzles, and books that encourage mathematical thinking	☐ Provides blocks of various shapes and sizes to encourage children to make associations and comparisons ☐ Provide classroom displays that connect numerals with object quantities (e.g., 3 birds with the numeral 3) ☐ Promotes and supports mathematical thinking skills in the home and in the classroom	☐ Participates in the selection of a variety of appropriate materials so each child can explore properties related to mathematical concepts such as space, time, shape, and quantity in meaningful ways  ☐ Supports and reinforces various opportunities and materials which build an understanding of numbers, number names, and their relationship to quantities and symbols		
J	Implementation	☐ Practices mathematical activities with children so they build upon previous learning to develop and refine thinking ☐ Expands on children's interests to encourage math exploration ☐ Encourages children to predict what comes next in patterning, ordering, and sequencing of events	☐ Provides a variety of experiences within the daily routine for sorting, counting, extending patterns, and categorizing by shape, size, and color ☐ Engages in serve and return conversation with children and asks questions that stimulate mathematical thinking ☐ Actively establishes and implements time for children to construct their own mathematical understanding	☐ Incorporates mathematical language, as appropriate for all ages, including infants and toddlers, in daily experiences. (e.g., words related to quantity, comparison, space, time, etc.)  ☐ Asks relevant open-ended questions that stimulate mathematical thinking	☐ Analyzes interests and plans for activities that support mathematical thinking such as: counting, sorting, matching, comparing, charting, moving in space, and measuring using standard and non-standard units of measurement	
٥	Observation and Assessment	☐ Observes and documents children's engagement with mathematical concepts and skills in play based experiences	☐ Uses a variety of on-going child assessments to adapt and modify mathematical thinking activities to meet the needs of each child	☐ Analyzes assessment information to adapt, adjust and update the learning experiences to advance children's mathematical thinking skills		

#### PLANNING LEARNING EXPERIENCES AND CURRICULUM—SCIENCE Level 1 Level 2 Level 3 Level 4 Planning and Curriculum ☐ Provides science ☐ Plans and implements science activities based on activities that connect new learning to past experiences children's interests Development □ Collaborates with and and expand learning □ Provides scientific activities communicates to others the ☐ Implements scientific and opportunities that need for curriculum that learning opportunities using encourage curiosity, promotes scientific thinking materials, concepts, and exploration, and problem skills languages of multiple solving appropriate to the needs of individual children culture ☐ Consistently provides Learning Environment ☐ Incorporates living things opportunities and materials such as plants, insects, and pets for children to learn key into the environment while content and principles of □ Creates and monitors ☐ Provides a variety of following appropriate safety science (e.g., differences implementation of appropriate materials to and health practices 8 between living and non-living experiences within the daily encourage scientific things, life cycles, earth and routine that encourage thinking □ Encourages and fosters sky, and the structure and scientific exploration scientific thinking in the home property of matter within the and in the classroom natural environment and their surroundings) ☐ Provides children opportunities to participate in activities that support scientific ☐ Engages children in the thinking such as collecting, scientific inquiry process by investigating, problem-solving, making hypotheses and asking predicting, observing, questions in response to exploring, and recording children's interest; introduces and uses scientific vocabulary ☐ Encourages children to (e.g., process words such as discuss objects and events that predict, hypothesis, mplementation have been observed through experiment, observe, test: ☐ Promotes the child's the collection of data and content-related words such problem-solving skills by □ Encourages children to representation of findings (e.g. as liquid, solid, gas, friction, observing, critically reflecting, observe and describe what U and scaffolding to support the charts, graphs) speed, hibernate, dormant, they learn using their senses child's growing level of etc.) autonomy and self- regulation ☐ Implements science activities with children so they ☐ Supports and reinforces the child's cognitive development reflect and build on previous learning to develop and refine by observing, interpreting and thinking skills responding intentionally to the child's exploration, play, ☐ Models and supports and social activity enthusiasm for self- discovery and exploration of nature and nature education Observation and ☐ Appropriately uses Assessment ☐ Observes and assessment information to ☐ Analyzes assessments of documents children's adapt, adjust, and update children for the purpose of scientific thinking through learning experiences to modifying scientific activities play based experiences as advance children's scientific to meet each child's needs they explore their world thinking skills

#### PLANNING LEARNING EXPERIENCES AND CURRICULUM—SOCIAL-EMOTIONAL Level 1 Level 2 Level 3 Level 4 Planning and Curriculum ☐ Analyzes, evaluates and ☐ Promotes children's soapplies strategies to teach cial-emotional development by children social **Development** encouraging self-regulation and ☐ Implements a problem-solving skills ☐ Evaluates the suitability emotional expression meaningful curriculum of curriculum on social/ emphasizing social skills, ☐ Develops and implements emotional development for ☐ Applies strategies/knowledge relationships, and strategies that encourage use with a particular child or that respect and incorporate friendships children's social development group of children family beliefs and customs when in various roles such as preparing learning activities leadership □ Engages in everyday ☐ Facilitates feelings of **Environment** serve and return empathy and mutual respect □ Consistently creates ☐ Establishes a supportive Learning conversations with children among children and adults opportunities for children to and respectful community m explore their growing within the program which ☐ Provides positive responses ☐ Encourages children to competence and includes all children and to guide children's development interact positively with one independence adults as valuable members another of self-regulation ☐ Works with children and their families to create a ☐ Maintains consistently community that fosters social/ warm, trusting and caring emotional development in relationships with each child ☐ Encourages, respects, and the child's home and in the supports children's efforts, ideas, program accomplishments and interests ☐ Recognizes the importance of own ☐ Responds in emotion's, responses to ☐ Guides children in resolving mplementation developmentally appropriate children's behaviors, and conflict through positive ways to children's developing emotional regulation communication understanding of gender and strategies (including own cultural identity mental health) ☐ Plans and implements opportunities for children to ☐ Engages and supports ☐ Supports children participate in cooperative play problem solving with families through periods of stress, and professionals to address separation, and transition ☐ Encourages each child's challenging social behaviors attachment to families and other ☐ Identifies and models significant adults in their lives ☐ Adapts and modifies appropriate expression of learning experiences to feelings advance each child's social and emotional development Observation and Assessment ☐ Understands and ☐ Analyzes assessments identifies periods of stress, and requests assistance ☐ Incorporates techniques ☐ Uses ongoing assessment provided by the assessment separation, and transition to adapt and modify activities from specialists to meet ۵ that may affect children's to meet the social-emotional of mental health specialists to the mental health and social interactions and improve teaching strategies needs of each child developmental needs of social-emotional behaviors each child



Early childhood educators establish nurturing and responsive relationships with children. These relationships form a foundation that promotes learning across all domains, especially within the social-emotional domain. When educators are accepting of a range of emotions in themselves and others, they can help children understand their own emotions. Educators should support children as they learn social skills to help them interact positively with others. These skills include friendship skills, emotional competency skills, and problem-solving skills. Educators should also help children learn appropriate behavior expectations and executive function skills or self-regulation. Using a positive approach while teaching social skills will help children know what to do, rather than what not to do.

The *Early Learning Guidelines* (ELGs) describe skills adults need to build relationships and provide guidance to children.

Each code (e.g. SE.01) describes where to find the skill in the ELG document.

#### **ELG Examples:**

- Consistently nurtures and responds to children's physical and emotional needs (SE.01)
- Organizes the classroom and establishes a daily routine that enables children to independently choose materials and put them away on their own (e.g., supplies on low shelves, child-sized utensils, limited time in large group activities) (SE.01)
- Remains calm and supportive during children's struggles with independence (SE.02)
- Provides specific techniques children can learn to use to manage emotions (e.g., taking three deep breaths, using calming words, working with clay) (SE.02)

Four levels are described in the tables, with each level building on the previous one. Level 1 includes basic knowledge and understanding. Level 2 describes the application of knowledge. Level 3 includes analyzing and emergent evaluation of the program/child progress. Level 4 adds evaluating the program activities and progress as well as creating new programing, curriculum, or other materials.

Within the accompanying section/tables you will find the following segments focused around the topic of Relationships and Social-Emotional Guidance (RSEG):

RSEG A – Collaboration and Families

RSEG B - Positive Approach

RSEG C – Proactivity, Awareness, and Behavior

RSEG D – Development

RSEG E – Routines and Transitions

RSEG F – Supervision and Modeling

RSEG G – Environments



RELATIONSHIPS AND SOCIAL-EMOTIONAL GUIDANCE					
		Level 1	Level 2	Level 3	Level 4
A	Collaboration and Families	☐ Demonstrates respect for children's and families' diversity (e.g. culture, language, religion, ability, income, family makeup) ☐ Maintains professionalism and respect for children when communicating with families and other adults about children's behavior; respect confidentiality of families and children	□ Uses information from families to understand children and adapts interactions as necessary (e.g. if the child has specific fears or the family is experiencing stressors) □ Invites family involvement (e.g., volunteer in the classroom or as a parent advisory group member) and collaboration in designing activities (e.g., sharing special talents or family culture) □ Individualizes routine care by incorporating family practices whenever possible □ Builds positive relationships with all families through program activities such as family nights or breakfasts; home visits; parent-teacher conferences; ongoing communication using multiple modes (written, verbal, text/program app)	☐ Seeks out information and support from professionals to address children's needs ☐ Collaborates with professionals and the family to develop and implement an individualized plan that addresses persistent, serious, challenging behavior and that supports the child's inclusion and success	
В	Positive Approach	☐ Demonstrates respect for all children in all situations, such as being responsive to children's reactions to educators' physical touch, tone, and word choice ☐ Uses "people-first" language in all communication, including speaking to or about children and families	☐ Develops positive individual relationships with each child by providing care that is responsive, attentive, consistent, comforting, supportive, and culturally sensitive  ☐ Communicates acceptance and understanding by responding promptly in developmentally appropriate ways to each child's emotions and feelings of hurt and fear  ☐ Names and validates children's expression of emotion and engages in conversations about the causes of emotions		

#### **RELATIONSHIPS AND SOCIAL-EMOTIONAL GUIDANCE** Level 1 Level 2 Level 3 Level 4 ☐ Creates multiple opportunities for children to participate in decision making about rules and activities ☐ Anticipates potential ☐ Uses systematic instructional strategies with problems and works to fidelity to teach skills and to prevent them Proactivity, Awareness, promote child engagement and learning ☐ Uses explicit feedback □ Never uses disrespectful, □ Establishes functional and Behavior and consequences to hurtful, or abusive words or assessment tools and related ☐ Provides consistent clear increase child engagement, actions, including criticizing prevention, promotion, and play, and skills rules, which are explained to children and/or families, intervention strategies across children teasing, corporal punishment, environments to prevent and ☐ Engages children in coercion, or yelling addresschallenging behavior ☐ Intervenes in children's peer-mediated intervention disagreements prior to techniques to teach skills children getting hurt to assist and to promote child children in resolving conflict engagement and learning ☐ Analyzes and evaluates events, activities, and interactions and applies strategies to help overcome the child's use of challenging behavior **Development** ☐ Applies evidence-based ☐ Uses guidance strategies practices to support the □ Demonstrates realistic appropriate to children's design and implementation expectations about children's personalities, temperaments, of programs that encourage abilities and needs activity levels, and individual children's social competence development and self-regulation ☐ Supports children through Routines and periods of stress, separation, **Transitions** and transition. ☐ Plans for and facilitates seamless transitions between ш ☐ Alerts children well in programs and into advance to changes in kindergarten activities or routines ☐ Models and teaches children acceptable ☐ Responds appropriately ☐ Provides appropriate alternatives to unacceptable, to children by guiding and **Supervision and Modeling** supervision of children's play undesirable, or inappropriate supporting them to persist while positioning themselves behaviors when frustrated, play to see as many children as ☐ Uses methods of cooperatively with other possible and by supervising behavioral support and ☐ Models and encourages children, use language to infants and toddlers by sight guidance techniques age appropriate pro-social communicate needs, learn and sound at all times including a range or strategies behavior ш turn taking, gain control of from less directive methods physical impulses, express ☐ Understands and models (i.e. verbal support and ☐ Clarifies guidance policies negative emotions in ways identification and appropriate modeling) to more directive and practices and mentors/ that do not harm others or expression of positive and and structured methods supervises others as they themselves, use negative feelings implement those policies; problem-solving techniques, intervening when and learn about self and inappropriate guidance others strategies



Early childhood educators assess what children know in order to plan activities, share information with parents, and enhance the early childhood program.

The assessment cycle should include the following steps:

- 1. Observe and document what children do in the natural environment
- 2. Analyze what they see children doing and adjust strategies/activities as needed
- 3. Evaluate the progress of children
- 4. Summarize and share the progress of children with families and administration

Assessments should be developmentally appropriate to allow educators to document what a child knows and is able to do. A variety of methods can be used to document information. Prompt analysis allows the documentation to be used in a timely manner that promotes growth in children. Sharing a summary of the assessment with families and administration promotes accountability, program improvement, and encourages communication.

The *Early Learning Guidelines* (ELGs) describe skills adults need to observe, document, and assess children's development.

Each code (e.g. AL.02) describes where to find the skill in the ELG document.

#### **ELG Examples:**

- Observes children and uses parallel talk to describe what they are experiencing (feeling, hearing, touching) (AL.02)
- Listens for and uses questions to extend children's conversations about long and short, longer and shorter, short and tall, shorter and taller, etc. (M.03)
- Modifies materials/activities to promote skills that encourage independence (HP.03)
- Builds on children's interests to introduce new words and ideas during play activities and daily routines (LL.02)

Four levels are described in the tables, with each level building on the previous one. Level 1 includes basic knowledge and understanding. Level 2 describes the application of knowledge. Level 3 includes analyzing and emergent evaluation of the program/child progress. Level 4 adds evaluating the program activities and progress as well as creating new programing, curriculum, or other materials.

Within the accompanying section/tables you will find the following segments focused around the topic of Observation, Documentation, and Assessment (ODA):

ODA A – Family and Community Engagement

ODA B – Observation and Documentation

ODA C – Assessment Cycle

ODA D - Professionalism

ODA E – Development

ODA F – Collaboration



	OBSERVATION, DOCUMENTATION, AND ASSESSMENT					
		Level 1	Level 2	Level 3	Level 4	
A	Family and Community Engagement	☐ Establishes relationships with families to learn about child and family strengths ☐ Communicates assessment results to families in a clear and supportive manner	☐ Utilizes a variety of assessment methods that are sensitive to and informed by family culture, experiences, children's abilities, and home language ☐ Understands and shares the benefits of learning in multiple languages for a child's growth and development, including children at risk for developmental delays ☐ Regularly uses assessments that are meaningful, accurate, and used in settings familiar to the children	☐ Collaborates with the family and other professionals in observing, documenting, creating outcomes or goals, and implementing practices that address the family's priorities and the child's individual strengths and needs	☐ Establishes systematic reporting processes for families and appropriate referrals to professionals	
8	Observation and Documentation	☐ Observes each child's activities daily in all environments using a variety of methods ☐ Observes children engaged in current classroom experiences and displays examples of their artwork or other creations	☐ Collects and organizes information about each child on a regular basis, such as: collecting samples of children's work, recording observational notes, and keeping accurate records ☐ Is able to explain a learning experience that includes children's words along with photos and an explanation of what happened	☐ Works collaboratively with Individual Education Plan (IEP) or Individual Family Service Plan (IFSP) team members in gathering information	☐ Guides and teaches using documentation, observation, and assessment methods	
J	Assessment Cycle	□ Plans and adapts assessments to take into account the child's dominant language and additional languages if the child is learning more than one language □ Follows appropriate procedures of child observation and documentation which engages families as partners in observational assessment □ Utilizes curriculum goals and objectives to guide ongoing assessment of each child's progress	☐ Establishes and maintains both summative and formative assessment processes ☐ Utilizes appropriate observation and assessment methods for the individual child and situation	□ Understands and uses multiple methods of assessment to engage learners in their own growth, to monitor learner progress, and to guide the teacher's and learner's decision making □ Supports and reinforces child's progress, analyzes and evaluates observations, and applies this knowledge to practice □ Adapts and modifies curriculum and environment (on the basis of observational findings) to meet the needs of each child's development and skill level	☐ Identifies theories, research and recommended practices to select appropriate observation, documentation and assessment tools ☐ Recommends assessment tools with sufficient sensitivity to detect child progress, especially for children with significant support needs	

	OBSERVATION, DOCUMENTATION, AND ASSESSMENT					
		Level 1	Level 2	Level 3	Level 4	
Q	Professionalism	☐ Maintains confidentiality among the program staff and the child's family, regarding each child's observation and assessment ☐ Is aware of the Nebraska Early Learning Guidelines for Ages Birth to 5 and understands that each child's learning should be observed related to all domains	☐ Respects educational requirements needed for various assessment instruments and using only those instruments appropriate for education and skill level	☐ Analyzes documentation practices and assessment results	☐ Monitors and trains others in cultural and gender-equitable observation, assessment, and document processes and procedures to ensure they are used appropriately for teaching and reporting practices  ☐ Evaluates documentation and assessment results for advocacy purposes with policymakers, community members, or professional development groups	
ш	Development	☐ Recognizes and identifies behaviors in each child which indicate physical, social-emotional (affective), language, and cognitive (mental/ intellectual) growth and development at individual rates ☐ Knows and recognizes environmental factors which may place children at risk	☐ Applies basic elements of child development knowledge (based on theory and reliable research) to observation methods and processes. (This includes knowledge of Nebraska Early Learning Guidelines) ☐ Plans and implements ways to get to know each child as an individual, including strengths, needs, interests, family, and life situations	☐ Collaborates with other professionals as needed (i.e., suspected developmental delay, assistance for behavioral problems and /or atypical behavior)		
L.	Collaboration	☐ Implements and/or supports ongoing community wide screening	☐ Plans and implements coordinated service delivery	☐ Collaborates with colleagues and administrative professionals about observation data gathering, assessment, and reporting methods ☐ Works with families and professionals in establishing appropriate goals, IEPs, or IFSPs, for children and/ or families, as a result of observations and assessment processes		



Early childhood educators work to understand the roles family members and others hold in children's lives. Families are the primary influence on children and children directly influence their own families. When educators understand this influence, they are better able to help each family individually. Communication between educators and families is important for working toward each child's best interests. Educators are able to provide families with needed community resources and individual support. Building relationships with families will establish the trust that is required for when families need community resources or additional referral information.

The *Early Learning Guidelines* (ELGs) describe skills educators need to work with families and communities. Each code (e.g. SE.05) describes where to find the skill in the ELG document.

#### **ELG Examples:**

- Invites families to share their uniqueness (traditions, holidays, food, games, interests, and hobbies) (SE.05)
- Takes group on field trips to various places in the community (SE.05)
- Learns familiar words in the child's home language based on family input (for mom, dad, grandparents, blanket) (SE.05)
- Participates with children in various forms of dramatic expression including those from other cultures (CA.04)

Four levels are described in the tables, with each level building on the previous one. Level 1 includes basic knowledge and understanding. Level 2 describes the application of knowledge. Level 3 includes analyzing and emergent evaluation of the program/child progress. Level 4 adds evaluating the program activities and progress as well as creating new programing, curriculum, or other materials.

Within the accompanying section/tables you will find the following segments focused around the topic of Partnerships with Families and Communities (PFC):

PFC A – Family Engagement and Relationships

PFC B – Communication and Family Education

PFC C – Team Approach

PFC D – Resources and Communities

PFC E – Professionalism



	PARTNERSHIPS WITH FAMILIES AND COMMUNITIES				
		Level 1	Level 2	Level 3	Level 4
A	Family Engagement and Relationships	☐ Supports and respects the diversity of families and is responsive to the family's concerns, priorities, and changing life circumstances ☐ Supports families' critical role in their children's lives and respects families' choices, goals, and decisions for their children	☐ Establishes positive communication and relationships with individuals and families through interactions that are sensitive and responsive to culture, language, and socioeconomic status ☐ Engages the family in opportunities that support and strengthen parenting knowledge, skills, competence, and confidence in ways that are flexible, individualized, and tailored to the family's preferences ☐ Provides encouragement, support, and appropriate information to develop trust with families	☐ Provides opportunities for families to share skills and talents and ensures all families have opportunities to volunteer in the program ☐ Involves families in planning learning activities and evaluating the program	
В	Communication and Family Education	☐ Adapts procedures to meet the needs and preferences of all children and families within program guidelines	□ Uses a variety of approaches to communicate with families (e.g., bulletin boards, websites, notes home, newsletters, texts, emails) to provide family with up to date, comprehensive, and unbiased information  □ Shares knowledge of general child development with families  □ Plans and conducts formal family conferences and/or home visits  □ Provides the family of a young child who is a dual language learner with information about the benefits of learning in multiple languages for the child's growth and development	☐ Promotes family strengths and goals to meet the needs of individual children and families using knowledge of current family-based research ☐ Promotes shared decision making and guides families to become advocates for children and their families ☐ Supports positive outcomes by identifying cultural assets and barriers to development using culturally responsive methods	
U	Team Approach	☐ Respects the family's role as the child's first and lifelong teacher ☐ Is knowledgeable about the IFSP (Individual Family Service Plan and IEP (Individual Education Plan) process and working with a team of professionals to serve a child with a verified disability	☐ Includes families and partners in supporting best outcomes for each child ☐ Consistently monitors progress and includes family and early childhood team in applying suggestions from IFSP/IEP into daily activities	☐ Collaborates with families to systematically and regularly exchange expertise, knowledge, and information to build team capacity as well as jointly solve problems, plan, and implement interventions ☐ Provides input based on observation and assessments of child and collaborates with team of professionals and the family in IFSP/IEP meetings to address the family's priorities and concerns and the child's strengths and needs	☐ Partners with other professionals and families to plan, create, and maintain a safe, healthy climate in which all children can play and grow ☐ Develops and maintains formal collaborative relationships with other child and family specialists and professionals to create systems of care that are responsive to all children and families

	PARTNERSHIPS WITH FAMILIES AND COMMUNITIES				
		Level 1	Level 2	Level 3	Level 4
٥	Resources and Communities	☐ Interacts effectively with volunteers and other community members within the program	☐ Assists with public awareness activities and community outreach efforts to model the importance of early childhood education ☐ Invites members of the performing and visual arts community, such as musical performers, coordinators of traveling museum exhibits, local artists, and community residents, to share their interests and talents with the children	☐ Assists families to discover and access community-based services and other informal and formal resources to meet family-identified child or family needs	
ш	Professionalism	☐ Knows and follows the rules of confidentiality	☐ Demonstrates awareness of how families' attitudes influence children's abilities and interests in learning ☐ Recognizes and understands how stress and trauma affects families	☐ Ensures that community diversity and cultures are reflected throughout the program ☐ Applies current theory and research on reciprocal relationships with families to help families build resilience in the areas of stress, crisis, and trauma	☐ Acts as advocate for both children and families in order to help families know and understand their rights across services and to promote high quality early care and education



#### Early childhood educators:

- Serve children and families in a professional manner
- Establish professional relationships with colleagues
- Participate in the community as representatives of early childhood care and education

Educators should strive for continual professional development to increase their knowledge of early childhood. Assuming leadership roles will encourage educators to share their knowledge with others and promote early childhood. These leadership roles can take place in professional associations, the community, or by working with colleagues. All decisions and program planning should be based on established professional and ethical standards.

The *Early Learning Guidelines* (ELGs) describe skills educators need to function as professionals and leaders within their field.

Each code (e.g. AL.01) describes where to find the skill in the ELG document.

#### **ELG Examples:**

- Provides opportunities for community or family members to come to the classroom to share cultural cooking and food experiences; if possible takes children on field trips to restaurants to gain greater understanding of food preparation (HP.04)
- Maintains consistent and individualized routines to meet the physical and emotional needs of the children (SE.02)
- Provides ample amount of time throughout the day for child-initiated activities (AL.01)
- Encourages parents to develop and maintain their first language in the home (LL.01)

Four levels are described in the tables, with each level building on the previous one. Level 1 includes basic knowledge and understanding. Level 2 describes the application of knowledge. Level 3 includes analyzing and emergent evaluation of the program/child progress. Level 4 adds evaluating the program activities and progress as well as creating new programing, curriculum, or other materials.

Within the accompanying section/tables you will find the following segments focused around the topic of Professionalism and Leadership (PL):

PL A – Standards/Regulations

PL B – Inclusion

PL C - Professional Work Habits

PL D - Ethics

PL E – Professional Development

PLF - Relationships/Interaction



		P	ROFESSIONALISM A	ND LEADERSHIP	
		Level 1	Level 2	Level 3	Level 4
4	Standards and Regulations	☐ Knows, supports, and follows regulations and licensing standards	☐ Regularly monitors developments in national accreditation standards	☐ Analyzes and integrates knowledge of state, local, and national policies relevant to early care and education into program  ☐ Demonstrates growing abilities to learn and apply new information connected to standards and regulation	☐ Designs and ensures that all program operations are guided by written policies and are carried out through articulated plans, systems, and procedures that enable the program to run smoothly and effectively toward achieving its goals
œ	Inclusion	☐ Identifies own personal and cultural biases to assess their potential impact on others ☐ Understands the importance of the Council for Exceptional Children/Division of Early Childhood (DEC) Recommended Practices for education and care of children with special needs	☐ Implements the Council for Exceptional Children/Division of Early Childhood (DEC) Recommended Practices for education and care of young children with special needs ☐ Creates an environment that is welcoming to children with exceptionalities and their families	☐ Collaborates with higher education, state licensing and certification agencies, practitioners, professional associations, and other stakeholders to review state competencies that align with DEC, CEC and other national professional standards	☐ Promotes efficient and coordinated service delivery for children and families; supports practitioners from multiple disciplines and the family to work together as a team  ☐ Advocates for policies and resources that promote the implementation of DEC position statements and Recommended Practices  ☐ Collaborates with other agencies and programs to develop and implement ongoing community wide screening procedures to identify and refer children who may need additional evaluation and services
U	Professional Work Habits	□ Participates in program decision making when possible □ Has dependable work habits; shows up on time, follows program dress code, and completes activities as planned □ Demonstrates professional work habits, such as: keeps spoken and written information confidential, recognizes own limitations, seeks help as needed, respects others, and uses time well	☐ Implements the program's written policies and procedures that orient and welcome children and families verbally and in all print materials	☐ Analyzes professional strengths in others and integrates those behaviors into own practice as appropriate ☐ Evaluates own performance and sets goals, then utilizes self-reflection to engage in ongoing assessment of strategies and effectiveness toward self-improvement ☐ Recognizes causes and symptoms of workplace stress and anxiety, and develops prevention and coping skills	☐ Advocates and encourages quality early care and education in program and community settings

			PROFESSIONALISM	I AND LEADERSHIP	
		Level 1	Level 2	Level 3	Level 4
٥	Ethics	☐ Engages in ethical practices for individuals in early care and education programs (e.g., NAEYC Code of Ethics, DEC Code of Ethics)	☐ Recognizes potentially unethical practices and shares with administrator or designated individual when appropriate	☐ Supports and reinforces opportunities which promote ethical practice in programs and across the early childhood care and education field	☐ Models and articulates major ideas from a professional code of conduct for early care and education teachers, such as National Association for the Education of Young Children (NAEYC) Professional Code of Ethical Conduct
ш	Professional Development	□ Is aware of professional resources for learning (e.g., policies that detail staff responsibilities, planning time, and the importance of families and professionals across disciplines) □ Chooses to improve practice by actively pursuing knowledge and accepting constructive criticism and praise	☐ Actively participates in professional early childhood or related organizations ☐ Intentionally selects and participants in professional development opportunities	□ Reflects on own teaching and learning practices and improves knowledge by interacting with staff, attending trainings or taking classes, and reading early childhood journals, books, and research □ Evaluates current research in early childhood education and revises practice as appropriate □ Develops, implements, and regularly updates a personal professional development plan that includes training and working toward early childhood	☐ Articulates personal philosophy of early childhood education based on best practices for child development and best teaching practices for children  ☐ Articulates early childhood knowledge and mentors other professionals by presenting at local, state, and national conferences  ☐ Creates and implements staff development opportunities based upon reliable and valid professional development research
	Relationships and Interactions	☐ Demonstrates empathy for children and families ☐ Displays a positive attitude while working with children, families, and other professionals ☐ Maintains respectful and professional relationships with all	☐ Encourages positive relationships between teaching staff and children and among groups of children ☐ Promotes an overall climate that fosters trust, collaboration, inclusion, and a sense of belonging	☐ Collaborates with team and other staff members, promoting constructive interactions and using each individual's strengths to improve work ☐ Engages in partnerships across levels (state and local) to create coordinated and inclusive systems of services and supports	☐ Creates overall culture and climate which promote a sense of belonging and the desire to support the organization's mission and goals



# ADMINISTRATION, PROGRAM PLANNING, AND DEVELOPMENT COMPETENCIES

Early childhood administrators establish, implement, and evaluate early childhood programs. Each program should be operated using sound business practices around:

- Hiring
- Training
- Staff development
- Managing program finances

Each program should have policies and procedures for:

- Maintaining documentation meeting guidelines of licensing requirements
- State and federal regulations
- Program quality standards
- Emergency situations

Program policies and procedures should be reviewed and shared on a regular basis with staff and families.

The Early Learning Guidelines (ELGs) describe skills educators need to function as professionals and leaders within their field. Suggestions for preparing the environment are also included in the ELGs. Each code (e.g. SE.04) describes where to find the skill in the ELG document.

ELG Suggestions for the Environment Examples:

- Predictable schedules and routines, individualized for each child (SE.04)
- Multicultural materials that reflect children and families in the community (e.g., skin-tone crayons, books, dolls, dress-up clothing, posters) (SE.05)
- Safe indoor and outdoor space for children to explore free of risks to health and safety (e.g. choking hazards and poisons are out of reach, covered electrical outlets) (HP.03)
- Procedures and signs for emergency evacuation and written health and safety policies are posted (HP.03)

Four levels are described in the tables, with each level building on the previous one. Level 1 includes basic knowledge and understanding. Level 2 describes the application of knowledge. Level 3 includes analyzing an emergent evaluation of the program/child progress. Level 4 adds evaluating the program activities and progress as well as creating new programing, curriculum, or other materials.

Within the following section/tables you will find the following areas focused around the topic of Administration, Program Planning, and Development (APPD):

APPD A – Program Planning

APPD B – Documentation

APPD C – Collaboration

APPD D – Personnel

APPD E – Standards



	ADMINISTRATION, PROGRAM PLANNING, AND DEVELOPMENT				
		Level 1	Level 2	Level 3	Level 4
А	Program Planning	☐ Implements the program provided curriculum	☐ Implements program assessment by conducting observations and evaluations for the purpose of program improvement ☐ Explains program goals and expected outcomes clearly and consistently to families, personnel, and the public ☐ Explains the relationship between the program's philosophy and the application of daily activities	☐ Evaluates, selects, and supports implementation of developmentally appropriate evidence-based curriculum (e.g. using NDE- Step Up To Quality Guidelines) ☐ Analyzes curriculum implementation and uses findings to guide program planning	☐ Continually analyzes and revises the program so it meets the diverse and unique needs of children, families, personnel, and community partners  ☐ Advocates, evaluates, and applies current theory, research, policy and effective practice to ensure continuous program improvement  ☐ Designs a marketing plan to promote the program
В	Documentation	☐ Understands how to access and use multiple funding resources as applicable to the program ☐ Follows policies and procedures around handling of payments and fees	☐ Applies valid financial management practices to achieve program goals and objectives ☐ Applies "Early Learning Guidelines: Nebraska's Birth to Five Learning and Development Standards" as a reference and resource for curriculum and program planning	☐ Uses in-depth knowledge of the program and field to secure fiscal and human resources and maximize the use of these resources in the program	☐ Creates a high quality program by choosing resources, equipment, and materials while staying within the budget ☐ Designs, implements, and communicates policies in the staff handbook, parent handbook, and policies and procedures manuals
C	Collaboration	☐ Supports and maintains positive relationships with co-workers, personnel, families, volunteers, and other professionals	☐ Consistently plans and offers opportunities to community and families by providing family education programs and collaborating with other agencies and programs ☐ Establishes and maintains a family handbook, with family input, describing program policies and procedures	☐ Collaborates with stakeholders to collect, evaluate, and use data for continuous program improvement and to examine the effectiveness of services in improving child outcomes	☐ Collaborates with teachers, families, professionals, and community groups to develop and implement policies, structures, and practices that promote shared decision making  ☐ Develops and implements public relations strategies to establish the program in the community
Q	Personnel	☐ Ensures confidentiality at all levels of communication	☐ Provides a work culture that fosters staff collaboration to solve problems and resolve conflict ☐ Provides leadership and visionary direction to the overall operation of the program	☐ Recruits, orients, supervises, and evaluates staff and volunteers in the early care and education program ☐ Analyzes and strengthens the skills and abilities of the program's staff and volunteers by delivering quality and timely feedback	□ Establishes an evidence-based professional development system or approach that provides educators needed supports to carry out their responsibilities □ Develops policies, procedures, and an employee handbook with information on hiring practices, benefits, performance appraisals, staff development, and disciplinary processes
В	Standards	☐ Has basic knowledge of the "Early Learning Guidelines: Nebraska's Birth to Five Learning and Development Standards"	☐ Establishes and maintains documentation which meets federal, state, and local legislation, regulation, and professional standards	☐ Analyzes and integrates federal, state, and local legislation, regulations, and professional standards to ensure staff provide healthy and safe practices for all children	☐ Models recommended practices from the Division for Early Childhood Code of Ethics and position statements

#### **GLOSSARY OF TERMS**

**Accommodations:** Changes in the curricular material and experiences to accommodate a child's particular needs.

**Adaptive Equipment:** Tools designed to help people with disabilities be more independent.

Anecdotal Assessment (Anecdotal Observations): Observing children while they work and writing notes on observations to reflect on later.

**Approaches to Learning:** General approach to learning includes child's attitudes, habits, and learning styles.

**Authentic Assessment:** Children are assessed while they complete real-world tasks that demonstrate their knowledge and skills.

Assessment and Evaluation: A process through which written observations, children's work, stories, photos of children working and anecdotes are gathered in a range of content areas over time. The collection of all of the information is analyzed, organized and interpreted to determine both a child's understanding and their ability to apply that understanding. The information can then be made available to other teacher, adults, and family members.

**Competency:** The knowledge, skill, or capacity needed to perform effectively.

**Confidentiality:** Ensuring that information on children or other adults who work in the program is only available to those who need the information to do their work.

**Cooperative Play:** Making or doing something together that requires the skills, ideas, and contributions of each person.

**Curriculum:** The written and implemented plan for learning experiences and activities to enhance children's growth and learning. The curriculum includes how the appropriate materials and learning spaces are organized and used (both indoors and outdoors), as well as how the adults and children interact. The curriculum also recognizes and builds on the children's interests, and acknowledges their families' contributions and cultural backgrounds.

**Documentation:** Gathering samples of children's work or your own written observations of children while they work. Documentation might include gathering photos of children working and written recordings of children's comments, stories, and conversations. All of the gathered samples are then reflected upon to determine what interests, learning opportunities, and next steps can be taken to advance children's learning.

**Diversity:** Recognizing and valuing differences: Includes the belief that each family has its own structure, roles, values, beliefs, and coping styles. Respect for and acceptance of this diversity is a cornerstone of high-quality, family-centered programs.

**Developmental Delay:** A child from birth through age eight who has been identified by a multidisciplinary team as having either a significant delay in the function of one or more of the following areas: cognitive development, physical development, communicative development, social-emotional development, or adaptive behavior or skills development or a diagnosed physical or medical condition that has a high probability of resulting in a substantial delay in function in one or more of such areas.

**Developmentally Appropriate:** Learning environments, expectations, and teaching strategies that are based on theories and research about the growth and development of children.

**Domains:** Key areas of children's development and learning.

**Dramatic Play:** A type of play where children accept and assign roles, and then act them out.

**Environment Rating Scales:** Scales designed to assess the quality of the learning environments, curriculum, and interactions within early childhood education programs.

**Executive Function Skills:** Skills that are carried out or "executed" as actions in order to reach a goal. Executive functions include skills such as maintaining attention, controlling impulses, keeping free of distractions, engaging in mental planning and problem solving, maintaining flexibility, managing time, setting priorities, organizing, and executing a task. Difficulty with any of these abilities can cause academic problems as well as problems with everyday life tasks.

**Fine (Small) Motor Skills:** Skills that use small muscle groups such as hands and fingers and frequently involve hand-eye coordination.

**Gross (Large) Motor Skills:** The movement and action of large and/or major muscle groups.

**Inclusion:** The practice in which all children, with a range of abilities and disabilities, participate together and are regarded as equal members of the learning community.

**Integrated Curriculum:** Connects separate subject areas by presenting information/activities in a thematic, holistic manner to meet the common needs of all learners.

**Literacy:** A person's ability to read and write.

**Literacy Rich Environment:** Program includes literacy activities (reading and writing) in every component of the schedule, every day and throughout the environment.

**Mathematical Thinking:** Questioning, processing and analyzing information about math.

#### **Open-ended Questioning Techniques:**

Questions that must be answered with a response other than "yes" or "no" and usually with more than one word.

**Peer:** Person of the same age.

**Positive Communication:** Displaying a positive attitude, encouraging others, using a positive tone when speaking to others, demonstrating openness to hearing from others, and listening to their response.

**Pro-social Behavior:** Action intended to help others (e.g. encouraging children to help, share, cooperate, show kindness, listen to others, and take turns).

**Scientific Skills and Methods:** Process used to investigate observations, solve problems, and test hypotheses.

**Sensory Experiences:** Opportunities to explore how things look, feel, taste, sound, and smell.

**Social and Emotional Development:** Children's abilities to form and sustain social relationships with adults and peers.

**Transition:** Movement or change from one condition, place, or activity to another.

**Universal Precautions:** Infection control guidelines designed to protect adults and children from the spread of disease through body fluids.

#### **APPENDIX A**

# NEBRASKA PROFESSIONAL DEVELOPMENT PLAN FOR EARLY CHILDHOOD PROFESSIONALS

Two important purposes of a professional development plan are 1) to move you toward your short and long term goals and 2) to identify people and material resources to assist you in achieving the goals. Use the questions below to help identify these goals and resources. After completing this section, use the self-assessment tool to determine current strengths and areas for improvement based on the Nebraska Core Competencies for Early Childhood Professionals.

Your identified combination of strengths, areas for improvement, and career goals, will lay the foundation for your professional development plan.

Na	me:
Da	te Professional Development Plan Created:
1.	Where would you like to see yourself in the early childhood field in the next year, the next three years, and the next five years? What would you like to be doing professionally?
	1 year:
	3 years:
	5 years:
2.	What resources are available to help you accomplish these goals (people, technology, etc.)?

#### CORE COMPETENCIES SELF-ASSESSMENT SUMMARY WORKSHEET

Using *Nebraska's Core Competencies for Early Childhood Professionals*, indicate the specific core competencies that you regularly demonstrate well and what specific core competencies you would like to improve on the following pages.



#### **Definition of Core Competency Levels:**

#### Level 1 (Knowledge)

Able to name, recognize, and recall relevant information from long-term memory; able to understand content and construct meaning.

#### Level 2 (Applying)

Able to apply content knowledge and information while working with children in various settings; able to carry out or use a procedure through executing or implementing.

#### Level 3 (Analyzing)

Able to break material into component parts to understand and determine how they relate to one another and to an overall structure or purpose.

#### **Level 4 (Evaluating)**

Able to critically reflect on knowledge and application, and bring together knowledge in new combinations; able to think creatively about the knowledge to solve new problems; works to ensure policies and practices are aligned with research-based best practices; able to make judgements about the merit of ideas, materials, and methods by applying accepted standards and criteria.

Core Knowledge Area	List specific skills you demonstrate well and specific skills you want to improve.
A. Child Growth and Development	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)
B. Health, Safety, and Nutrition	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)
C. Learning Environments	
My current strengths in this core knowledge area are:	
Access to the second se	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)

Core Knowledge Area	List specific skills you demonstrate well and specific skills you want to improve.
D. Planning Learning Experiences and Curriculum	
Creative Arts	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)
Health and Physical	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)
Language and Literacy	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)
	I

Core Knowledge Area	List specific skills you demonstrate well and specific skills you want to improve.
Math	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)
Science	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)
Social-Emotional	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)

Core Knowledge Area	List specific skills you demonstrate well and specific skills you want to improve.
E. Relationships and Social-Emotional Guidance	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)
F. Observation, Documentation and Assessment	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)
G. Partnerships with Families and Communities	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)

Core Knowledge Area	List specific skills you demonstrate well and specific skills you want to improve.
H. Professionalism and Leadership	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)
I. Administration, Program Planning and Development	
My current strengths in this core knowledge area are:	
Areas where I would like to improve my knowledge and skills are:	
My best estimate of my current level of practice in this core knowledge area is:	Level 1 (Understanding)   Level 2 (Applying)   Level 3 (Analyzing)   Level 4 (Evaluating)

The priority core competency skills I want to focus on developing are:
Resources that I can use to develop these skills are:
Professional development opportunities that can help me develop these skills are (remember to refer to Nebraska's Early Childhood Training Calendar, accessed through the NECPRS website at https://ecrecords.education.ne.gov):

### **CORE COMPETENCIES LEADERSHIP**

Linda Bray, Catie Limbach, Katie Miller, Kim Texel	Nebraska Department of Education - Office of Early Childhood (Project Lead Team)
Amanda Adams	DHHS Child Care and Development Fund - Program Specialist
Sue Bainter	University of Nebraska Center for Research on Children, Youth, Families, and Schools - Early Childhood Coach
Amy Bornemeier	Nebraska Children and Family Foundation - Vice President for Early Childhood Programs
Amy Bunnell	Nebraska Department of Education - Early Childhood Special Education Director, Early Development Network Coordinator
Lauri Cimino	Nebraska Department of Education - Office of Early Childhood, Step Up to Quality Director
Elizabeth DeGraw-Renna	Educare of Omaha at Indian Hills - Master Teacher
Pam Dobrovolny	Plattsmouth Community Schools Early Childhood/Head Start Director, Special Education Assistant Director
Jaclynn Foged	Nebraska Extension/The Learning Child - Extension Educator
Stacy Frank	DHHS Child Care Licensing
Tracy Gordon	National Association for the Education of Young Children Co-Director
Melody Hobson	Nebraska Department of Education - Office of Early Childhood, Administrator
Jeanine Huntoon	Pennie Z. Davis Child Development Center - Director
Jacci Lucas	Springfield Platteview Community Schools - Director of Special Services
Joan Luebbers	Nebraska Department of Education - Office of Early Childhood, Head Start Collaboration Director
Jackie Moline	DHHS - Maternal/Infant Health Program Coordinator
Deanna Peterson	Metropolitan Community College - Early Childhood Education Faculty
Karen Pinkelman	Nebraska Children and Families Foundation Assistant Vice President, Early Childhood Programs

Dr. Michelle Rupiper	University of Nebraska Lincoln - Professor Emeritus
Dr. Susan Sarver	Buffett Early Childhood Institute - Director of Workforce Development
Suzanne Schneider	Westminster Preschool - Director
Cheryl Severance	Blue Valley Community Action Partnership - Outcomes Officer
Cara Small	ESU 6/Southeast Early Learning Connection Coordinator
Nicole Vint	DHHS Child Care and Development Fund Administrator

## **CORE COMPETENCIES REVIEW AND REVISION**

Ann Adams	Nebraska Department of Education - Office of Early Childhood
Jennifer Baumann	Family Child Care/Trainer
Janice Lee	Nebraska Children and Families Foundation
Pam Card	Education and Disabilities Manager - Early Head Start
Kim Chase	Family Child Care
Casy Corr	Hastings Head Start
Rita Eichelberger	Northeast Nebraska Community Action Partnership
Christie Ference	Central Nebraska Community Action Partnership
Niki Gemar	Head Start C&FDP, Inc.
Natalie Hanna	Family Child Care
Tammi Hicken	Nebraska Department of Education - Office of Early Childhood
Dr. Soo-Young Hong	University of Nebraska - Lincoln
Anita Jaros	Family Child Care
Michelle Kimberly-Rhoades	Ogallala Public Schools
Dr. Pam Langlie-Willers	Wayne State College
Brandee Lengel	T.E.A.C.H./Nebraska AEYC
Sue Loseke	Shickley Public Schools
Dr. Kim Madsen	Chadron State College
Angel Mayberry	ESU 7/Platte Valley Early Learning Connection Coordinator
LaShaun McCroy	Center Child Care - Owner
Dr. Amy Napoli	University of Nebraska - Lincoln
Suzan Obermiller	Central Nebraska Community Action Partnership
Sarah Ochoa	Community Action Partnership of Western Nebraska
Mary Philips	ESU 6 - Director of Student Services

Stephanie Phye	ECE Consultant/Coach
Brandy Price	Family Child Care
Cindy Rasmussen	Head Start/Omaha Public Schools
Amy Richards	ESU 16/ High Plains Early Learning Connection Coordinator
Nancy Rowch	Nebraska Department of Education, retired
Terri Schuster	Nebraska Department of Education
Paula Thompson	University of Nebraska - Kearney
Dr. Julia Torquati	University of Nebraska - Lincoln
Deb Winkelmann	Nebraska Early Childhood Collaborative
Patsy Yager	Western Nebraska Community College

#### **APPENDIX C**

#### **DOMAIN AREAS AT A GLANCE**

- A. Child Growth and Development
  - a. Families
  - b. Evidence Based Practices
  - c. Expectations and General Developmental Knowledge
  - d. Curriculum and Theory
  - e. Inclusion and Special Needs
- B. Health, Safety and Nutrition
  - a. Nutrition
  - b. Collaboration, Resources, and Families
  - c. Teaching and Curriculum
  - d. Environment and Equipment
  - e. Physical Safety
  - f. Policy and Procedures
  - g. Licensing Standards, Research, and Public Knowledge-General
  - h. Licensing Standards, Research, and Public Knowledge- Emergencies
  - i. Licensing Standards, Research, and Public Knowledge- Abuse
  - j. Licensing Standards, Research, and Public Knowledge-Transportation
- C. Learning Environments
  - a. Technology
  - b. Materials
  - c. Schedule and Routines
  - d. Curriculum and Engagement
  - e. Physical Environment
- D. Planning Learning Experiences and Curriculum
  - a. Planning and Curriculum Development
  - b. Learning Environment
  - c. Implementation
  - d. Observation and Assessment
- E. Relationships and Social-Emotional Guidance
  - a. Collaboration and Families
  - b. Positive Approach
  - c. Proactive, Awareness, and Behavior
  - d. Development
  - e. Routines and Transitions
  - f. Supervision and Modeling
  - g. Environments

- F. Observation, Documentation, and Assessment
  - a. Family and Community Engagement
  - b. Observation and Documentation
  - c. Assessment Cycle
  - d. Professionalism
  - e. Development
  - f. Collaboration
- G. Partnerships with Families and Communities
  - a. Family Engagement and Relationships
  - b. Communication and Family Education
  - c. Team Approach
  - d. Resources and Communities
  - e. Professionalism
- H. Professionalism and Leadership
  - a. Standards and Regulations
  - b. Inclusion
  - c. Professional Work Habits
  - d. Ethics
  - e. Professional Development
  - f. Relationships and Interactions

#### **RESOURCES**

**DEC** (Division of Early Childhood of the Council for Exceptional Children) **Recommended Practices in Early Intervention/Early Childhood Special Education** by Sandall, Hemmeter, Smith, and McLean. URL: http://www.dec-sped.org

Early Learning Guidelines: Nebraska's Birth to Five Learning and Development Standards, Department of Education – Office of Early Childhood Education.

URL: https://www.education.ne.gov/oec/early-learning-guidelines/

National Association for the Education of Young Children (NAEYC) Code of Ethical Conduct;

URL: http://www.naeyc.org/positionstatements/ethical\_conduct

Other support materials for Nebraska's core competencies, including professional development planning documents and assessment instruments, can be found at **Nebraska's Office of Early Childhood Website** at: https://www.education.ne.gov/oec

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For more information about this document, please visit our website: http://www.education.ne.gov/oec/



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